

Dickinson Spring Break Service Trip Application 2019

Please have the entire application and code of conduct agreement completed, signed, and submitted either online or to the Center for Service, Spirituality, and Social Justice no **later than 11:59 pm on Friday, February 1, 2019**. All paper applications are to be turned in to the Center for Service, Spirituality, and Social Justice in Landis House.

- ALL INFORMATION PROVIDED WILL BE KEPT CONFIDENTIAL -

Mark an X to indicate your interest for each trip. Please understand that this is a **common** application for **all** spring break trips. Please be flexible.

Disaster Relief - Camp Restore, New Orleans, LA, March 11-19 (\$300)

- I am not interested in participating in this trip.
 I am somewhat interested in participating in this trip.
 I am very interested in participating in this trip.

Affordable Housing: The Fuller Center, Americus, Georgia, March 11-19 (\$300)

- I am not interested in participating in this trip.
 I am somewhat interested in participating in this trip.
 I am very interested in participating in this trip.

House Construction: Habitat for Humanity, Sea Island SC, March 11-19 (\$300)

- I am not interested in participating in this trip.
 I am somewhat interested in participating in this trip.
 I am very interested in participating in this trip.

Repair the World Food Justice (Interfaith Trip): Pittsburgh, PA March 11-19 (\$300)

Faith Tradition (if applicable): _____

- I am not interested in participating in this trip.
 I am somewhat interested in participating in this trip.
 I am very interested in participating in this trip.

Contact Information:

Name: _____ HUB Box #: _____ Banner ID #: _____
Dickinson Email: _____ Cell Phone: _____
Campus Address: _____

Personal Information:

Preferred name: _____ Date of birth: _____
Class year: _____ Hometown: _____
Major or intended major: _____
T-Shirt size (in men's): S M L XL _____

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I am van certified: _____ mini-van _____ large van _____

I am not van certified, but can become van certified (have had a driver's license for 2 years): _____

I am ineligible to become van certified: _____

Please list any allergies (food or other) or dietary restrictions: _____

Will you be able to be available for the entire duration of the trip? YES or NO _____

If not, why? _____

Are you able to pay the entire trip fee?* YES or NO _____

Have you ever applied to other service trips at Dickinson? If so, how many? 0 1 2 3 4 5+

Have you participated in any other service trips at Dickinson?

If so, which ones? _____

Do you have any previous construction experience? If so, what is it?

Service Trip Student Guide

I have read and understand the contents of the Service Trip Student Guide, accessible electronically at

https://www.dickinson.edu/download/downloads/id/9683/student_guide_2018-2019.pdf

Signature: _____ **Date:** _____

Interviews:

Candidates will be invited to *one* the following interviews. Please mark which interview times would be possible for you to meet. If selected for the group interviews, you will receive an email inviting you to a time which you select.

Sunday, February 3rd	7pm-8pm	8pm-9pm
Monday, February 4th	7pm-8pm	8pm-9pm
Tuesday February 5th	7pm-8pm	8pm-9pm

* Limited, partial financial assistance is available through the Director of Center for Service, Spirituality, and Social Justice

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Two References: Professional, academic, or otherwise (one must be on campus)

Name: _____ Relationship: _____ Email: _____

Name: _____ Relationship: _____ Email: _____

Team Meetings:

Team Meetings are mandatory for all service trip participants. These meetings prepare participants for understanding the context, service to be provided, and responsibilities on the trip. Sunday meetings will occur February, 10, 17, 24, and March 3. *Meeting times on Sundays to be determined by each service trip team*

If you will be unable to attend a Service Trip event of any kind (i.e. meeting, fundraising activity, etc), notification of your absence must be received within 48 hours prior to the event that will be missed. In the case of unforeseen circumstances, notice within 24 hours of an absence from any event is required. Notice must be given via email or voicemail to the Director, Center for Service, Spirituality and Social Justice, Donna Hughes, and your trip's respective Team Leaders, by the individual missing the event. If notice is not received in accordance with the Service Trip Attendance Policy, this will be considered an unexcused absence. Even with prior 24 hour notice, an absence may still be considered unexcused; this will be determined at the discretion of the Director for CS3

After two unexcused absences, the absent individual's participation in Service Trips will be reviewed. This individual must schedule and attend a review meeting with the Director of CS3, and their Team Leaders prior to the next Service Trip event.

Please understand that team meetings are important to the success of the trip and participation is mandatory..

Sunday meetings will occur February, 10, 17, 24, and March 3

Meeting times on Sundays to be determined by each service trip team

***Please understand that team meetings are important to the success of each trip, and I recognize that participation is mandatory.**

Signature: _____ **Date:** _____

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Essays:

Please answer the following questions separately and attach your answers to the application.
Please limit each individual response to 150 words.

1. Service trips are very much a team effort, and success often depends upon the strengths of each member. What specific characteristics, talents, or hobbies would you bring to the group? Please describe your previous leadership or team-building experiences.
2. Why do you want to go on a spring break service trip and what do you hope to gain from this experience? Please describe your previous experiences with community service if relevant.
3. How can service trips incorporate social justice initiatives?
4. When did you last push the boundaries of your comfort zone? Please explain.
5. List your extracurricular activities and involvement on campus.

Service Trip Participation/Code of Conduct Agreement

I, _____, agree to adhere to the following if I am selected to participate in a service trip sponsored by the Dickinson College Center for Service, Spirituality, and Social Justice:

-I understand that this trip is not a vacation. My main priority is to engage the community that hosts our group and to serve them to the best of my ability.

-I understand that this trip will have fundraising responsibilities, and I will do my part to fulfill these obligations.

-I will work to build and maintain a cohesive community, among trip participants and those with whom we work. My work will go beyond "normal expectations."

-I will respect my fellow trip participants, student leaders, and administrators. In addition, I will maintain a clean and safe living space.

-I will respect our hosts, their culture, beliefs, and property, and I will behave responsibly and appropriately in their community. **Note: Our service trips have no religious affiliation. However, many of our community service partner organizations are faith-based non-profits. In addition, we often stay in or near religious facilities, and you will have the opportunity to show appreciation for the local community's hospitality by participating in worship activities.*

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Participation is your choice; although, we highly recommend it as a religious and/or cultural experience. Just be respectful.

-I will put forth my fair contribution to the trip's work and projects, and I will maintain a consistent positive attitude in everything we do (including time on the jobsite, group meetings & reflections, and additional tasks that may arise).

-I will be safe, follow all laws, and respect all curfews & requests set by student leaders and trip administrators.

-I will not leave our assigned areas without the express permission of trip administrators.

-I will not use illegal drugs of any kind or medication not prescribed to me by a doctor.

-I understand that Dickinson Service Trips are alcohol-free environments. Even if I am legally allowed to consume alcohol, I will abstain from doing so throughout the entire course of the trip -- from the time the trip leaves campus until the trip returns to campus.

-I will not participate in intimate relationships during the trip.

-I understand that this trip is sponsored by Dickinson College, and I will therefore adhere to the Dickinson College Student Code of Conduct.

-I understand that if I violate this agreement, trip administrators reserve the right to terminate my participation on this trip and send me home at my own expense.

Service Trip Team Selection Procedure

Service trips are run through the Center for Service, Spirituality, and Social Justice. Service trips immerse students and staff in communities throughout the US and abroad and seek to confront underlying societal needs by asking questions, seeking connections, and serving in various cultures and communities. *Participating in a service trip is a privilege.*

Due to host arrangements and costs of the programs, only a small number of students can be selected for each trip. When on a trip, the students and staff represent Dickinson College and therefore it is an honor to be part of this team.

To determine team members, the following are taken into consideration:

- ★ Passion for service to others
- ★ Interest in cultural experience and becoming an engaged citizen
- ★ Academic and social status (Academic status and student conduct are checked by the Center for Service, Spirituality, and Social Justice)

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- ★ Team diversity
- ★ Approximately 3:1 ratio of new-to-experienced Dickinson service trip participants

Team Selection Process

- Applications are submitted by Wednesday, February 1st by 4:00 PM either electronically to servicetrips@dickinson.edu or by hard copy to Kim Sallie in Landis House.
- Review of applications
- Group interviews
- Final decisions by trip leaders & the Center for Service, Spirituality, and Social Justice

-I have read and understand the service trip team selection procedure, and I agree to remain respectful and flexible to both the student coordinators and staff of the Center for Service, Spirituality, and Social Justice throughout the entire selection process.

Signature: _____ **Date:** _____

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Attendance Policy and Non-Refundable Payment Policy

Attendance Policy

If you will be unable to attend a Service Trip event of any kind (i.e. meeting, fundraising activity, etc), notification of your absence must be received within 48 hours prior to the event that will be missed. In the case of unforeseen circumstances, notice within 24 hours of an absence from any event is required. Notice must be given via email or voicemail to the Director, Center for Service, Spirituality and Social Justice, Donna Hughes, and your trip's respective Team Leaders, by the individual missing the event. If notice is not received in accordance with the Service Trip Attendance Policy, this will be considered an unexcused absence. *Even with prior 24 hour notice, an absence may still be considered unexcused; this will be determined at the discretion of the Director for CS3*

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Non-Refundable Payment Policy

Your payment of all money including your deposit is a sign of commitment to the Dickinson Service Trip program and will not be refunded.

If you cancel your participation:

60 days before the winter break trip, 30 days before spring break, 14 days before Fall Pause or weekend trip or 45 days before the May trip

You can receive up to 100% in a refund of monies paid minus the trip deposit

After these cut-off dates there are no refunds and your student account will be charged (whether or not you participate on the trip) for the full fee amount. You will also have a hold put on your record and can't request classes, course changes, transcripts, etc. until your financial obligation is fulfilled.

Exceptions to this policy may include withdrawal from the institution or documented serious illness or injury that prevents a participant from traveling or documented family emergency. Money donated in your name from Service Trip fundraising efforts will not be refunded and will go into the Service Trip general fund.

All exceptions must be requested in writing to the Director prior to the scheduled time of departure. Each request will be reviewed on a case-by-case basis by the program director and team leaders.

-I have read and understand the service trip attendance policy and non-refundable payment policy.

Signature: _____ **Date:** _____

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Academic and Conduct Background

Trip participants are representatives of the Dickinson community. Preparation for each trip is extensive, therefore time and energy is needed to fully commit and participate in a service trip prior to and during the trip. It is essential that trip participants are in good standing academically and socially with the college.

Academic and social conduct records will be reviewed for all participants as part of the selection process.

THIS INFORMATION WILL BE KEPT CONFIDENTIAL

Name: _____ Class Year: _____

Academics

Trip participants must have a 2.5 GPA to be considered for the trip.

Current GPA: _____

Community Life

Conduct violations made within the Dickinson campus community may inhibit participation. This includes, but is not limited to, currently being on stayed suspension and probation.

Have you ever received College or Campus Life disciplinary sanctions? Yes ___ No ___

If yes, please explain:

*If preferred, this sheet can be returned in an envelope
but must accompany the application for consideration on the service trip.*