

To: Those Who Attend Faculty Meetings
From: Sylvie Davidson, Chair of the Research and Development Committee
Re: Final Report on the Research and Development Committee's
2004-05 Activity
Date: September 12, 2005

My first action as chair of the committee this year is to update you on new changes for this year and to give you a final accounting of last year's activity.

- 1) All of our guidelines and deadlines are available online at:
<http://dickinson.edu/departments/rdc/>. Please pay attention to the deadlines as once our budget is spent, we cannot fund late projects.
- 2) Each year every faculty member is eligible for \$1,900 for presenting papers at professional conferences or comparable formal presentations of creative work, regardless of how many trips or your destination. There is, however, a \$150 per diem/6 day limit.
- 3) For all projects except for travel to present at conferences, faculty are required to submit a 4-page (max), single-spaced current CV.
- 4) Also remember to check with Glen Peterman or Cheryl Kremer from Corporate and Foundation Relations at <http://dickinson.edu/departments/cfr/> for outside grant possibilities for your proposals.
- 5) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects. (Guidelines at <http://dickinson.edu/departments/rdc/>.)
- 6) 2004-2005 Final R&D expenditures:

Number of people (faculty, students) funded	150
Total \$ funded	\$391,826
Number (%) of travel proposals funded of those requested	154 (100%)
\$ (% of total budget) travel funds	\$120,406 (30%)
Number (%) of non-travel proposals funded of those requested	93 (85%)
\$ (% of total budget) non-travel funds, including:	\$271,420 (70%)
\$ (% of total budget) Sabbatical Support (not Sab. Supl. Grants)	\$ 22,800 (6%)
\$ (% of total budget) Scholarly/Creative	\$ 31,695 (8%)
\$ (% of total budget) Professional Development	\$ 9,629 (2%)
\$ (% of total budget) Publication/Dissertation	\$ 7,673 (2%)
\$ (% of total budget) Teaching	\$ 2,000 (1%)
\$ (% of total budget) Summer Scholar	\$ 3,500 (1%)
\$ (% of total budget) Student/Faculty Research	\$103,444 (26%)
\$ (% of total budget) Student/Faculty Research (Howard Hughes)	\$ 41,423 (11%)
\$ (% of total budget) Dana Research Assistantships	\$ 41,812 (11%)
\$ (% of total budget) Kenderdine Student Travel	\$ 7,444 (2%)