

To: Those Who Attend Faculty Meetings
 From: Sylvie Davidson, Chair of the Research and Development Committee
 Re: Final Report on the Research and Development Committee's 2005-06 Activity
 Date: September 4, 2006

My first action as chair of the committee this year is to update you on new changes for this year and to give you a final accounting of last year's activity.

- 1) All of our guidelines and deadlines are available online at: <http://dickinson.edu/departments/rdc/>. Please pay attention to the deadlines as once our budget is spent, we cannot fund late projects.
- 2) Each full-time faculty member is eligible for \$1,900 annually for presenting papers at professional conferences or comparable formal presentations of creative work. There is a \$150 per diem/6 day limit. As stated in the R&D guidelines, it is not necessarily the expectation that the grants will cover all expenses. Faculty may choose to supplement R&D travel grants with their available 1% funding.
- 3) For all projects except for travel to present at conferences, faculty are required to submit a 4-page (max), single-spaced current CV.
- 4) Also remember to check with Glen Peterman, Cheryl Kremer or Ben Sweger from Corporate and Foundation Relations at <http://dickinson.edu/departments/cfr/> for outside grant possibilities for your proposals.
- 5) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects; for Institutional Animal Care and Use Committee (IACUC) approval for projects involving animals; and for Institutional Biosafety Committee (IBC) approval for projects involving recombinant DNA technology and/or infectious agents. (Guidelines at <http://dickinson.edu/departments/rdc/>.)

6) 2005-2006 Final R&D expenditures:

Activity Approved by R&D:		
	Number of faculty members funded	119
	Number of students funded	22
	Total R&D operating budget	\$239,986
	Total overall activity \$ funded *	\$360,774

Faculty Support:			
	Number of faculty travel proposals	136	
	Number funded (%) of those requested	128	94%
	\$ Travel funds (% of R&D operating funds)	\$122,260	55%
	Number of faculty non-travel proposals	72	
	Number funded (%) of those requested	64	89%
	\$ Non-travel funds (% of R&D operating funds) including:	\$100,563	45%
	Sabbatical Support (excluding Sabbatical Supplement Grants)	\$26,469	12%
	Scholarly/Creative	\$15,477	7%
	Professional Development	\$8,506	4%
	Publication/Dissertation	\$10,627	5%
	Summer Scholar	\$12,012	5%
	Summer Study Groups	\$27,471	12%
	Reassigned Time **	6	

Student Support or Student/Faculty Support:			
	Student/Faculty Research **	\$83,209	9
	Dana Research Assistantships **	\$48,535	15
	Kenderdine Student Travel **	\$6,208	22

* Total funds includes revenue from the general operating budget as well as income from restricted endowment and from external grants.

** Separate endowment or operating funds supply budget for these activities.