To: Those Who Attend Faculty Meetings
From: Sylvie Davidson, Chair of the Research and Development Committee
Re: Final Report on the Research and Development Committee’s 2005-06 Activity
Date: September 4, 2006

My first action as chair of the committee this year is to update you on new changes for this year and to give you a final accounting of last year’s activity.

1) All of our guidelines and deadlines are available online at: http://dickinson.edu/departments/rdc/. Please pay attention to the deadlines as once our budget is spent, we cannot fund late projects.

2) Each full-time faculty member is eligible for $1,900 annually for presenting papers at professional conferences or comparable formal presentations of creative work. There is a $150 per diem/6 day limit. As stated in the R&D guidelines, it is not necessarily the expectation that the grants will cover all expenses. Faculty may choose to supplement R&D travel grants with their available 1% funding.

3) For all projects except for travel to present at conferences, faculty are required to submit a 4-page (max), single-spaced current CV.

4) Also remember to check with Glen Peterman, Cheryl Kremer or Ben Sweger from Corporate and Foundation Relations at http://dickinson.edu/departments/cfr/ for outside grant possibilities for your proposals.

5) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects; for Institutional Animal Care and Use Committee (IACUC) approval for projects involving animals; and for Institutional Biosafety Committee (IBC) approval for projects involving recombinant DNA technology and/or infectious agents. (Guidelines at http://dickinson.edu/departments/rdc/)

6) 2005-2006 Final R&D expenditures:

<table>
<thead>
<tr>
<th>Activity Approved by R&amp;D:</th>
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<tbody>
<tr>
<td>Number of faculty members funded</td>
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<tr>
<td>Number of students funded</td>
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<tr>
<td>Total R&amp;D operating budget</td>
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<tr>
<td>Total overall activity $ funded *</td>
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<table>
<thead>
<tr>
<th>Faculty Support:</th>
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<tbody>
<tr>
<td>Number of faculty travel proposals</td>
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<tr>
<td>Number funded (%) of those requested</td>
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<tr>
<td>$ Travel funds ( % of R&amp;D operating funds)</td>
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<tr>
<td>Number of faculty non-travel proposals</td>
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<tr>
<td>Number funded (%) of those requested</td>
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<tr>
<td>$ Non-travel funds ( % of R&amp;D operating funds) including:</td>
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<tr>
<td>Sabbatical Support (excluding Sabbatical Supplement Grants)</td>
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<tr>
<td>Scholarly/Creative</td>
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<tr>
<td>Professional Development</td>
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<tr>
<td>Publication/Dissertation</td>
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<tr>
<td>Summer Scholar</td>
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<tr>
<td>Summer Study Groups</td>
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<td>Reassigned Time **</td>
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<table>
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<tr>
<th>Student Support or Student/Faculty Support:</th>
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<tbody>
<tr>
<td>Student/Faculty Research **</td>
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<tr>
<td>Dana Research Assistantships **</td>
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<td>Kenderdine Student Travel **</td>
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* Total funds includes revenue from the general operating budget as well as income from restricted endowment and from external grants.
** Separate endowment or operating funds supply budget for these activities.