

To: Those Who Attend Faculty Meetings  
 From: Kim Lacy Rogers, Chair of the Research and Development Committee  
 Re: Final Report on the Research and Development Committee's 2006-07 Activity  
 Date: September 10, 2007

My first action as chair of the committee this year is to update you on new changes for this year and to give you a final accounting of last year's activity.

1) All of our guidelines and deadlines are available online at: <http://dickinson.edu/departments/rdc/>.

Please pay attention to the deadlines as once our budget is spent we cannot fund late projects

2) Each full-time faculty member is eligible for \$1,900 annually for presenting papers at professional conferences or comparable formal presentations of creative work. There is a \$150 per diem/6 day limit. As stated in the R&D guidelines, it is not necessarily the expectation that the grants will cover all expenses. Faculty may choose to supplement R&D travel grants with their available 1% funding.

3) For all projects except for travel to present at conferences, faculty are required to submit a 4-page (max), single-spaced current CV.

4) Also remember to check with Glen Peterman, Cheryl Kremer or Ben Sweger from Corporate and Foundation Relations at <http://dickinson.edu/departments/cfr/> for outside grant possibilities for your proposals.

5) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects; for Institutional Animal Care and Use Committee (IACUC) approval for projects involving animals; and for Institutional Biosafety Committee (IBC) approval for projects involving recombinant DNA technology and/or infectious agents. (Guidelines at <http://dickinson.edu/departments/rdc/>.)

6) 2006-2007 Final R&D expenditures:

Activity Approved by R&D:

Number of faculty members funded	145
Number of students funded	40
Total R&D funds spent	\$220,410
Total overall activity \$ funded *	\$347,280

Faculty Support:

Number of faculty travel proposals	150	
Number (%) funded of those requested	146	97%
<b>\$ Travel funds (% of expended R&amp;D operating funds)</b>	<b>\$145,221</b>	<b>66%</b>
Number of faculty non-travel proposals	88	
Number (%) funded of those requested	76	86%
<b>\$ Non-travel funds (% of expended R&amp;D operating funds) including:</b>	<b>\$75,189</b>	<b>34%</b>
Sabbatical Support (excluding Sabbatical Supplement Grants)	\$20,588	9%
Scholarly/Creative	\$30,702	14%
Professional Development	\$11,264	5%
Publication/Dissertation	\$5,638	3%
Summer Scholar	\$0	0%
Summer Study Groups	\$6,997	3%
Reassigned Time **	2	

Student Support or Student/Faculty Support:

Student/Faculty Research **	\$87,925	9
Dana Research Assistantships **	\$34,631	17
Kenderdine Student Travel **	\$4,314	14

\* Total funds includes revenue from the general operating budget as well as income from restricted endowment and from external grants.

\*\* Separate endowment or operating funds supply budget for these activities.