

To: Those Who Attend Faculty Meetings
 From: Kim Lacy Rogers, Chair of the Research and Development Committee
 Re: Final Report on the Research and Development Committee's 2007-08 Activity
 Date: September 8, 2008

My first action as chair of the committee this year is to update you on new changes for this year and to give you a final accounting of last year's activity.

- 1) All of our guidelines and deadlines are available online at: <http://dickinson.edu/departments/rdc/>. Please pay attention to the deadlines as once our budget is spent, we cannot fund late projects.
- 2) Beginning in the 08-09 academic year, each full-time faculty member is eligible for \$2,000 annually for presenting papers at professional conferences or comparable formal presentations of creative work. There is a \$175 per diem/6 day limit. As stated in the R&D guidelines, it is not necessarily the expectation that the grants will cover all expenses. Faculty may choose to supplement R&D travel grants with their available Dean's Faculty Conference Fund (DFCF - formerly known as 1%) monies.
- 3) For all projects except for travel to present at conferences, faculty are required to submit a 4-page (max), single-spaced current CV.
- 4) Also remember to check with Glen Peterman, Cheryl Kremer or Ben Sweger from Corporate and Foundation Relations at <http://dickinson.edu/departments/cfr/> for outside grant possibilities for your proposals.
- 5) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects; for Institutional Animal Care and Use Committee (IACUC) approval for projects involving animals; and for Institutional Biosafety Committee (IBC) approval for projects involving recombinant DNA technology and/or infectious agents. (Guidelines at <http://dickinson.edu/departments/rdc/>.)

6) 2007-2008 Final R&D expenditures:

Activity Approved by R&D:

Number of faculty members funded	135
Number of students funded	42
Total R&D funds spent	\$252,065
Total overall activity \$ funded *	\$357,692

Faculty Support:

Number of faculty travel proposals	136	
Number (%) funded of those requested	129	95%
\$ Travel funds (% of expended R&D operating funds)	\$133,016	53%
Number of faculty non-travel proposals	87	
Number (%) funded of those requested	85	98%
\$ Non-travel funds (% of expended R&D operating funds) including:	\$119,048	47%
Sabbatical Support (excluding Sabbatical Supplement Grants)	\$23,966	10%
Scholarly/Creative	\$30,084	12%
Professional Development	\$12,212	5%
Publication/Dissertation	\$8,634	3%
Summer Scholar	\$22,000	9%
Summer Study Groups	\$22,152	9%

Student Support or Student/Faculty Support:

Student/Faculty Research **	\$52,406	6
Dana Research Assistantships **	\$47,250	23
Kenderdine Student Travel **	\$5,971	13

* Total funds includes revenue from the general operating budget as well as income from restricted endowment and from external grants.

** Separate endowment or operating funds supply budget for these activities.