

To: Those Who Attend Faculty Meetings
 From: Tom Arnold, Chair of the Research and Development Committee
 Re: Final Report on the Research and Development Committee's 2008-09 Activity
 Date: September 14, 2009

My first action as chair of the committee this year is to update you on new changes for this year and to give you a final accounting of last year's activity.

- 1) All of our guidelines and deadlines are available online at: <http://dickinson.edu/departments/rdc/>. Please pay attention to the deadlines as once our budget is spent, we cannot fund late projects.
- 2) Each full-time faculty member is eligible for \$2,000 annually for presenting papers at professional conferences or comparable formal presentations of creative work. There is a \$175 per diem/6 day limit. As stated in the R&D guidelines, it is not necessarily the expectation that the grants will cover all expenses. Faculty may choose to supplement R&D travel grants with their available Dean's Faculty Conference Funds (1%).
- 3) For all projects except for travel to present at conferences, faculty are required to submit a 4-page (max), single-spaced current CV.
- 4) Also remember to check with Glen Peterman, Cheryl Kremer or Ben Sweger from Corporate and Foundation Relations at <http://dickinson.edu/departments/cfr/> for outside grant possibilities for your proposals.
- 5) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects; for Institutional Animal Care and Use Committee (IACUC) approval for projects involving animals; and for Institutional Biosafety Committee (IBC) approval for projects involving recombinant DNA technology and/or infectious agents. (Guidelines at <http://dickinson.edu/departments/rdc/>.)

6) 2008-2009 Final R&D expenditures:

Activity Approved by R&D:

Number of faculty members funded	127
Number of students funded	48
Total R&D funds spent	\$232,034
Total overall activity \$ funded *	\$369,176

Faculty Support:

Number of faculty travel proposals	140	
Number (%) funded of those requested	139	99%
\$ Travel funds (% of expended R&D operating funds)	\$144,911	62%
Number of faculty non-travel proposals	83	
Number (%) funded of those requested	73	88%
\$ Non-travel funds (% of expended R&D operating funds) including:	\$87,124	38%
Sabbatical Support (excluding Sabbatical Supplement Grants)	\$25,436	11%
Scholarly/Creative (% of expended R&D operating funds)	\$24,281	10%
Professional Development (% of expended R&D operating funds)	\$8,361	4%
Publication/Dissertation (% of expended R&D operating funds)	\$15,229	7%
Summer Study Groups (% of expended R&D operating funds)	\$13,817	6%

Student Support and Student/Faculty Support:

Student/Faculty Research ** (number of students funded)	\$97,721	11
Dana Research Assistantships ** (number of students funded)	\$46,226	20
Kenderdine Student Travel ** (number of students funded)	\$7,559	17

* Total funds includes revenue from the general operating budget as well as income from restricted endowment and from external grants.

** Separate endowment or operating funds supply budget for these activities.