

To: Those Who Attend Faculty Meetings
 From: Tom Arnold, Chair of the Research and Development Committee
 Re: Final Report on the Research and Development Committee's 2009-10 Activity
 Date: October 4, 2010

My first action as chair of the committee this year is to remind you of key areas of support and to give you a final accounting of last year's activity.

- 1) All of our guidelines and deadlines are available online at:
<http://www.dickinson.edu/academics/resources/research-and-development-committee/>. Please pay attention to the deadlines as once our budget is spent, we cannot fund late projects.
- 2) Each full-time faculty member is eligible for \$2,000 annually for presenting papers at professional conferences or comparable formal presentations of creative work. There is a \$175 per diem/6 day limit. As stated in the R&D guidelines, it is not necessarily the expectation that the grants will cover all expenses. Faculty may choose to supplement R&D travel grants with their available Dean's Faculty Conference Funds (1%).
- 3) For all projects except for travel to present at conferences, faculty are required to submit a 4-page (max), single-spaced current CV.
- 4) Also remember to check with Glen Peterman, Cheryl Kremer or Ben Sweger from the Corporate, Foundation and Government Support Office at <https://www2.dickinson.edu/internal/cfr/> for outside grant possibilities for your proposals.
- 5) Be sure to apply for Institutional Review Board (IRB) approval for any projects involving human subjects; for Institutional Animal Care and Use Committee (IACUC) approval for projects involving animals; and for Institutional Biosafety Committee (IBC) approval for projects involving recombinant DNA technology and/or infectious agents. (Guidelines at <http://www.dickinson.edu/academics/resources/research-and-development-committee/>.)

6) 2009-2010 Final R&D expenditures:

Activity Approved by R&D:

Number of faculty members funded	126
Number of students funded	57
Total R&D funds spent	\$216,073
Total overall activity \$ funded *	\$383,211

Faculty Support:

Number of faculty travel proposals	142	
Number (%) funded of those requested	138	97%
\$ Travel funds (% of expended R&D operating funds)	\$138,139	64%
Number of faculty non-travel proposals	97	
Number (%) funded of those requested	93	96%
\$ Non-travel funds (% of expended R&D operating funds) including:	\$77,934	36%
Sabbatical Support (excluding Sabbatical Supplement Grants)	\$34,901	16%
Scholarly/Creative (% of expended R&D operating funds)	\$21,762	10%
Prof. Development/Teaching (% of expended R&D operating funds)	\$8,193	4%
Publication/Dissertation (% of expended R&D operating funds)	\$12,578	6%
Summer Study Groups (% of expended R&D operating funds)	\$500	0%

Student Support and Student/Faculty Support:

Student/Faculty Research **	\$103,262	11
Dana Research Assistantships **	\$54,391	24
Kenderdine Student Travel ** (number of students funded)	\$9,485	22

* Total funds includes revenue from the general operating budget as well as income from restricted endowment and from external grants.

** Separate endowment or operating funds supply budget for these activities.