

ACADEMIC ACCOMMODATION ELIGIBILITY LETTER

Dickinson is committed to ensuring non-discriminatory access and reasonable accommodations for all eligible students with documented disabilities. Accommodations are facilitated through Access and Disability Services (ADS) in compliance with Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act (ADA), as amended.

CONFIDENTIAL

To: Faculty Member

Summer 2020

Re: Academic Accommodations for Clark Kent

I have reviewed the disability documentation for Clark Kent and have determined, based on the severity of his functional limitations, that Clark is eligible to receive the academic accommodations listed on page two of this letter, provided that doing so does not require a fundamental alteration of your course. **Please retain this letter confidentially.**

All students with academic accommodations are now able to convey to their professors their eligibility for and intended use of accommodations through what's called the "Access Plan" in CLIQ. (Click this link for [Access Plan written and video tutorial guidance.](#))

Clark has been advised to (1) forward you this Accommodation Letter, (2) schedule a meeting with you, and (3) disclose to you through the CLIQ Access Plan, his intended use of accommodation(s) for your class. Once you have met to confidentially and thoughtfully discuss which and how each accommodation will be implemented, you should "acknowledge" Clark's submission in CLIQ to formalize the Access Plan. ADS will receive an electronic confirmation of the plan that you and Clark made.

Clark has acknowledged that accommodations cannot be provided retroactively. If, however, a change to the Access Plan is warranted later in the semester, Clark can submit to you his modified accommodation intentions that you would then "acknowledge" in CLIQ.

I encourage you to refer to the extensive accommodation-related guidance found at www.dickinson.edu/ADS-Faculty. There you will find guidance for administering note-taking, test-taking, and other accommodations in the remote environment. If you have any questions or concerns, please don't hesitate to contact me at jonesmar@dickinson.edu.

Thank you for your time and effort in facilitating equitable access through these reasonable and appropriate disability accommodations for Clark Kent.



Marni Jones, Dean and Director of Access and Disability Services
and SOAR (Strategies, Organization and Achievement Resources)

Please see next page for student's accommodations

Summer 2020

ACADEMIC ACCOMMODATIONS

CLARK KENT

- Extended time (1.5x) for timed assessments (exams, tests, and quizzes)
- Testing in a distraction-reduced environment
- Maximum of one final exam per day
- Notes from a peer note-taker (contingent on there being a volunteer) or use of assistive technology, such as a Smart Pen, to record class in adherence with ADS documented standards. If using this accommodation, the means of implementation should be selected from the list provided on the Access Plan. (If the class will be recorded, PA law requires faculty to convey: "This class may be recorded for accommodation purposes.")
- Use of computer for note-taking and to capture the sound recording of class lectures (Note: if the student will record class, PA law requires all present to be notified.)

SAMPLE