

MAJOR INJURY or ILLNESS

EXAMPLES: Symptoms of heart attack or stroke, profuse bleeding, amputations, unconsciousness, extreme breathing problems, deeply impaled objects, anaphylactic reactions, seizures, etc.

WHAT TO DO: **CALL 911**

NOTE: DPS does not transport injured employees. Any injury requiring treatment of this nature should warrant a call to 911.

All costs incurred as a result of a work-related injury or illness are covered by Dickinson and the employee does not pay for ambulance or treatment if 911 is called in a good faith attempt to render aid for a work-related injury or illness.

Employees are strongly encouraged to call 911 in the event of an emergency, even though some emergencies may not be work-related.

MODERATE INJURY or ILLNESS

EXAMPLES: Foreign object in eye, third-degree burns, bone fractures/breaks (not protruding skin), deep or large cut, overexposure to chemicals, exposure to bloodborne pathogens, etc.

WHAT TO DO: Attempt to administer First Aid, if possible. Next, contact a Workers' Compensation Panel Provider for treatment. Call DPS to request the Dickinson Medical Van (available during the academic year; M-F: 8 am-4 pm), a supervisor, or drive yourself to the closest panel provider or emergency department.

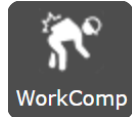
MINOR INJURY or ILLNESS

EXAMPLES: Small cut, abrasion, bruise, stubbed appendage, first/second-degree burn, etc.

WHAT TO DO: Administer First Aid. If necessary, contact a Workers' Compensation Panel Provider for treatment and drive yourself there.

HOW TO REPORT A WORK-RELATED INJURY

In the event of a work-related injury or sudden illness, please notify your supervisor or department coordinator, and report your incident using the online reporting system via the Gateway.

1. **LOG IN TO DICKINSON GATEWAY** and select  (Workers' Compensation Injury Reporting)
2. Click **Submit a new Claim**
3. Click **Lookup Employee** and enter in the injured employee's Banner ID number
4. Click orange hyperlinked Banner ID number
5. Complete all required fields
6. Click **Save Changes** to submit your injury

IMPORTANT NUMBERS

Fire/Police/EMS:
911

Department of Public Safety (DPS):
Emergency—717-245-1111
717-245-1349

Human Resource Services:
717-245-1503

WORKERS' COMPENSATION PANEL OF PROVIDERS

OCCUPATIONAL MEDICINE: All injuries (walk-ins available, hours subject to change)

CONCENTRA URGENT CARE (*transportation provided by request*)

717-245-2411	1124 Harrisburg Pike, Carlisle, PA 17013	M-F, 8 am-5 pm
717-795-1819	4910 Ritter Rd, Mechanicsburg, PA 17055	M-F, 8 am-5 pm
717-558-6708	4200 Union Deposit Rd., Harrisburg, PA 17111	M-F, 7 am-8 pm, Sa-Su, 8 am-3 pm

ALLBETTERCARE URGENT CARE CENTER

717-258-9355	1175 Walnut Bottom Rd., Carlisle, PA 17015	7 days/wk 8 am-8 pm
717-796-9355	6481 Carlisle Pike, Mechanicsburg, PA 17050	7 days/wk 8 am-8 pm

OPHTHALMOLOGY: Treats eye injuries

STOKEN WAGNER OPHTHALMIC ASSOCIATES

717-249-6337	338 Alexander Spring Rd., Carlisle, PA 17015
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ORTHOPEDIC SURGERY: Skeletal system (bones)

ORTHOPEDIC INSTITUTE OF PA

717-761-5530	1 Dunwoody Dr., Carlisle, PA 17015
	3399 Trindle Rd., Camp Hill, PA 17011

GEISINGER HOLY SPIRIT ORTHOPAEDICS

717-901-8000	1211 Forge Rd., Suite 300, Carlisle, PA 17013
	429 N 21st St., Camp Hill, PA 17011
	51 Business Campus Way, Suite 100, Duncannon, PA 17020
	20 Capital Dr., Harrisburg, PA 17110

THERAPY, PHYSICAL OR OCCUPATIONAL: Exercise equipment to help patients regain or improve their physical abilities

SELECT PHYSICAL THERAPY

717-241-2247	1 Valley St., Suite 104, Carlisle, PA 17013
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ADVANCED PHYSICAL THERAPY & FITNESS

717-790-9994	102 W. Allen St., Mechanicsburg, PA 17055
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NEUROLOGICAL SURGERY: Nervous System

PENN STATE HERSHEY MEDICAL CENTER – DEPT. OF NEUROSURGERY

717-531-3828	30 Hope Dr., Suite 1200, East Campus, Hershey, PA 17033
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CHIROPRACTIC: Manipulation of body to relieve pressure

McCANN CHIROPRACTIC	717-258-5834	241 York Rd., Carlisle, PA 17013
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