

FACULTY PERSONNEL REVIEW DEADLINES	
Expected Due Dates	
August 15	Professional Activity Statements for Year 6 reviews
September 1	Professional Activity Statements for Year 2 reviews, Year 4 reviews, Senior reviews, and Full Professor promotions, Fall Adjunct and Visitor Reviews
	Sabbatical Leave Proposals
	Post-Sabbatical Leave Reports
October 1	Department memos on sabbatical leave requests & sabbatical leave reports
November 1	Department letters for Year 2 and Year 4 reviews, Fall Adjunct and Visitor Reviews
December 1	Department letters for Year 6 reviews
February 1	Department letters for Senior reviews
	Professional Activity Statements for Spring Adjunct and Visitor reviews
March 1	Department letters for Full Professor promotions
April 1	Department letters for Spring Adjunct and Visitor reviews
June 1	Request tenure clock changes (prior to sabbatical start)