

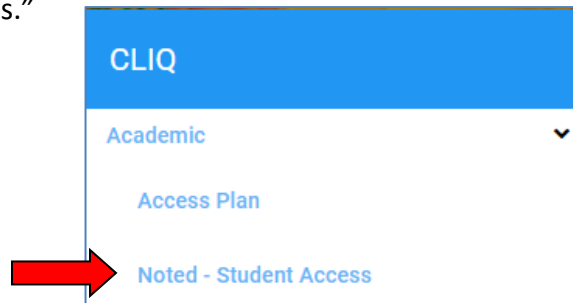
## Instructions for Downloading Class Notes

1. If you have ever used Noted before, you may need to clear your cache (see instructions on page 2). If you don't, you may run into trouble using the current version of Noted.

2. Log into Gateway and select the CLIQ program (its icon looks like a computer mouse).



3. From the top left of the screen, select the drop-down menu next to "Academic," and then select "Noted → Student Access."



4. You should see a line of text indicating the class(es) for which you have available notes. Click on the class abbreviation to access the class notes.



5. Next, you will see a list of uploaded notes, by class date. Click on the date to download the notes.

Class Date	Uploaded	Comment
<a href="#">2016-01-26</a>	2016-01-22 09:23 AM	

6. If you have a concern about the notes (for example, if a page is blurry or cut off) use the envelope icon to open an email addressed to the note-taker. If you prefer, you can email [notes@dickinson.edu](mailto:notes@dickinson.edu).

Class Date	Uploaded	Comment
<a href="#">2016-01-26</a>	2016-01-22 09:23 AM	

7. If there are no notes for a particular class day, text in the comment field should remind you of the reason.

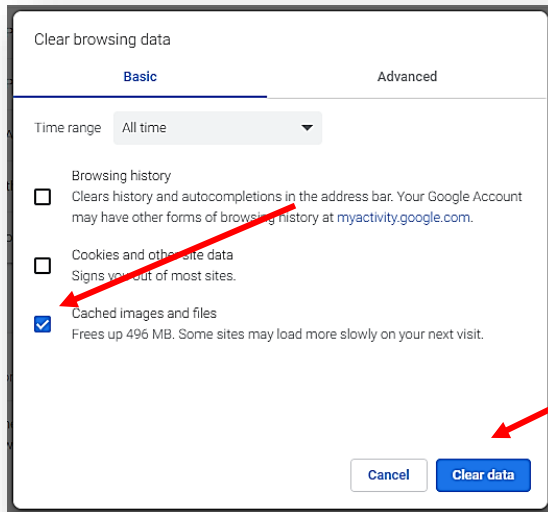
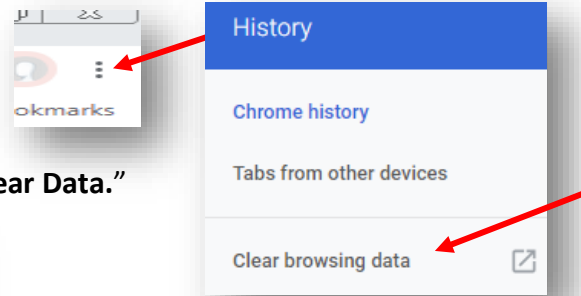
Class Date	Uploaded	Comment
<a href="#">2016-01-28</a>	2016-01-22 09:39 AM	Class Canceled
<a href="#">2016-01-26</a>	2016-01-22 09:23 AM	

8. TROUBLESHOOTING: if you have difficulty accessing the site, particularly after any software updates, try clearing your internet "cache" and reloading the page. (Again, instructions for this are found on the next page of this document.) If this doesn't address the problem, email [notes@dickinson.edu](mailto:notes@dickinson.edu).

# How to Clear Your Cache

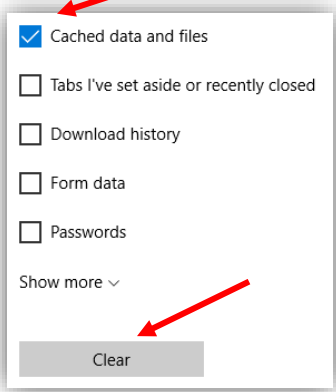
## GOOGLE CHROME

1. To clear your cache, you'll go to the "Clear browsing data" window. The quickest way to get there in Chrome (and most browsers) is by using the keyboard shortcut **Ctrl+Shift+Del** (Windows) or **Command+Shift+Delete** (Mac) to go directly to the Clear browsing data screen. (This will take you directly to screen shown in #2 below.) Or you can...
  - a. Click the **3 dots** (top right of tool bar)
  - b. Click **History**
  - c. Click **History** again
  - d. Click "Clear browsing data" on the left
2. Check "Cached Images and Files" then click "Clear Data."



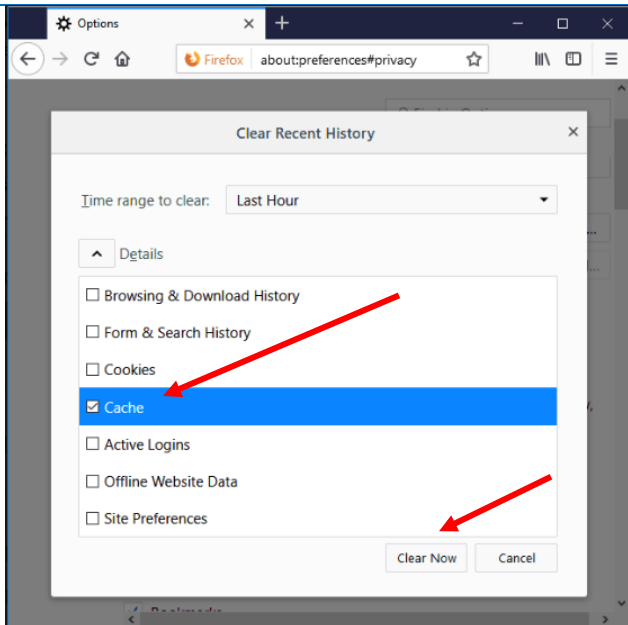
### MICROSOFT EDGE & INTERNET EXPLORER

1. Click the 3 dots
2. Under "Clear browsing data" click "Choose what to clear"
3. Ensure "Cached data and files" is checked
4. Check "Clear"

A screenshot of the "Clear browsing data" dialog box in Microsoft Edge or Internet Explorer. The "Cached data and files" checkbox is checked. Other options like "Tabs I've set aside or recently closed", "Download history", "Form data", and "Passwords" are unchecked. A "Show more" link is visible. At the bottom, there is a "Clear" button. Red arrows point to the "Cached data and files" checkbox and the "Clear" button.

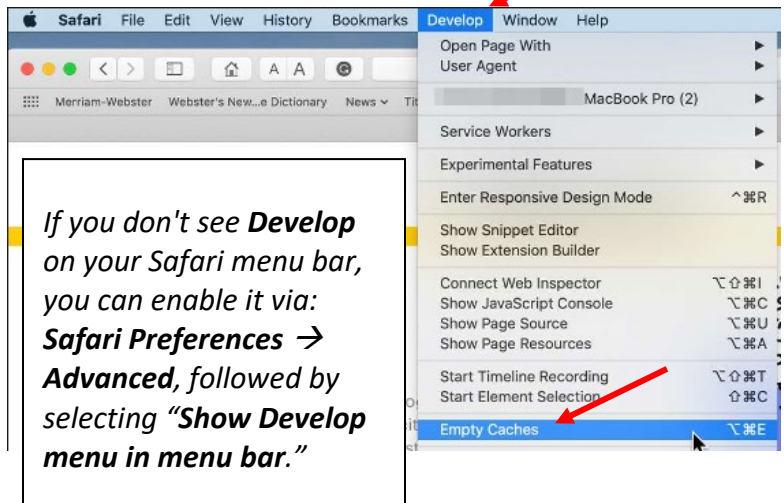
### FIREFOX

1. See step 1 for Chrome above. OR Tap Menu
2. Options → Privacy & Security → History → "Clear History"
3. Ensure "Cached data and files" is checked
4. Check "Clear"



## SAFARI

In Apple's Safari browser on a Mac, clearing the cache is done via the **Develop** menu. Just click **Develop** in the Safari menu bar and select "Empty Caches."

A screenshot of the Safari browser's menu bar on a Mac. The "Develop" menu is open, showing various developer tools. The "Empty Caches" option is highlighted at the bottom of the menu. A red arrow points to the "Develop" menu item in the menu bar, and another red arrow points to the "Empty Caches" option in the dropdown menu.

*If you don't see **Develop** on your Safari menu bar, you can enable it via: **Safari Preferences** → **Advanced**, followed by selecting "Show Develop menu in menu bar."*

\*\*The Noted Platform was designed to work with Google Chrome. Issues may occur with other browsers.