

Dickinson

TUITION REMISSION PROGRAM APPLICATION FORM (to attend Dickinson College)

Name of Employee _____

Department _____

Date of Hire /
Date of Appointment _____

Name of Student _____

Student
Date of Birth _____

Relationship to Employee _____

Academic Year Attending: _____ FALL SPRING SUMMER
(must be completed each academic year)

Is student taking classes for CREDIT or AUDIT?

Exemption Code: _____
Term: _____
HR USE ONLY

Is student attending as a high school student? YES NO

Does student currently have a bachelor's degree? YES NO

Tuition remission is available to the employee, spouse, and all dependent children under age 24 of any full-time employee.

I, hereby, certify that this student is myself, my spouse, or my legal dependent child. Additionally, I certify that this student has not previously completed the baccalaureate degree at Dickinson or at another institution. An exception to this degree restriction exists for the completion of the professional semester for teacher certification.

I have read the College's Academic and/or Administrators and Support Staff Handbook, as referenced on this form, and understand the benefits and restrictions of this program.

Employee's Signature

Date

PLEASE RETURN FORM TO HUMAN RESOURCE SERVICES FOR PROCESSING. THANK YOU.

¹ See Dickinson College Academic Handbook February 1995, P. 7-7 through 7-9 for complete information concerning this benefit.

Revised February 12, 2015