

Working Hours (Allowable Hours per Week)

Dickinson recognizes that a student may rely on employment during the academic year to meet financial needs. In recognition of this, the college will continue to facilitate the employment of student workers on campus. However, the primary responsibility is to the students' academic studies. Therefore, the college will limit the number of hours a student is permitted to work on campus while classes are in session. While the college is not able to control the number of hours that a student may choose to work off campus, students are encouraged to limit off-campus work hours, to allow appropriate attention to academic studies.

When classes are in session (including final exam periods), all students may work a maximum of eighteen (18) hours per week on-campus. The eighteen hours per week maximum rule applies to all student employees including: Federal Work Study eligible students, institutional work study students, and non-resident alien students.

- Please Note: The total of eighteen hours per week maximum is inclusive of all employment and includes hours worked from all on-campus jobs combined. For example, if a student works 12 hours a week in one on-campus job, the student may only work 6 hours per week in a second on-campus job.

Please note that most students can earn their entire work study award by working an average of ten to twelve hours per week during the academic year. Therefore, the 18-hour limit should not impede the ability of the student to obtain their maximum work study award.

Student work hours will be monitored for compliance. Supervisors are expected to communicate and enforce the 18-work hour limit with student employees, including those working in more than one on-campus job.