Microsoft Excel 2013 – Hyperlink to another Cell in another Workbook

Suppose you want to link a cell's details from one workbook to another. First you should be sure those workbooks are located inside the same folder.
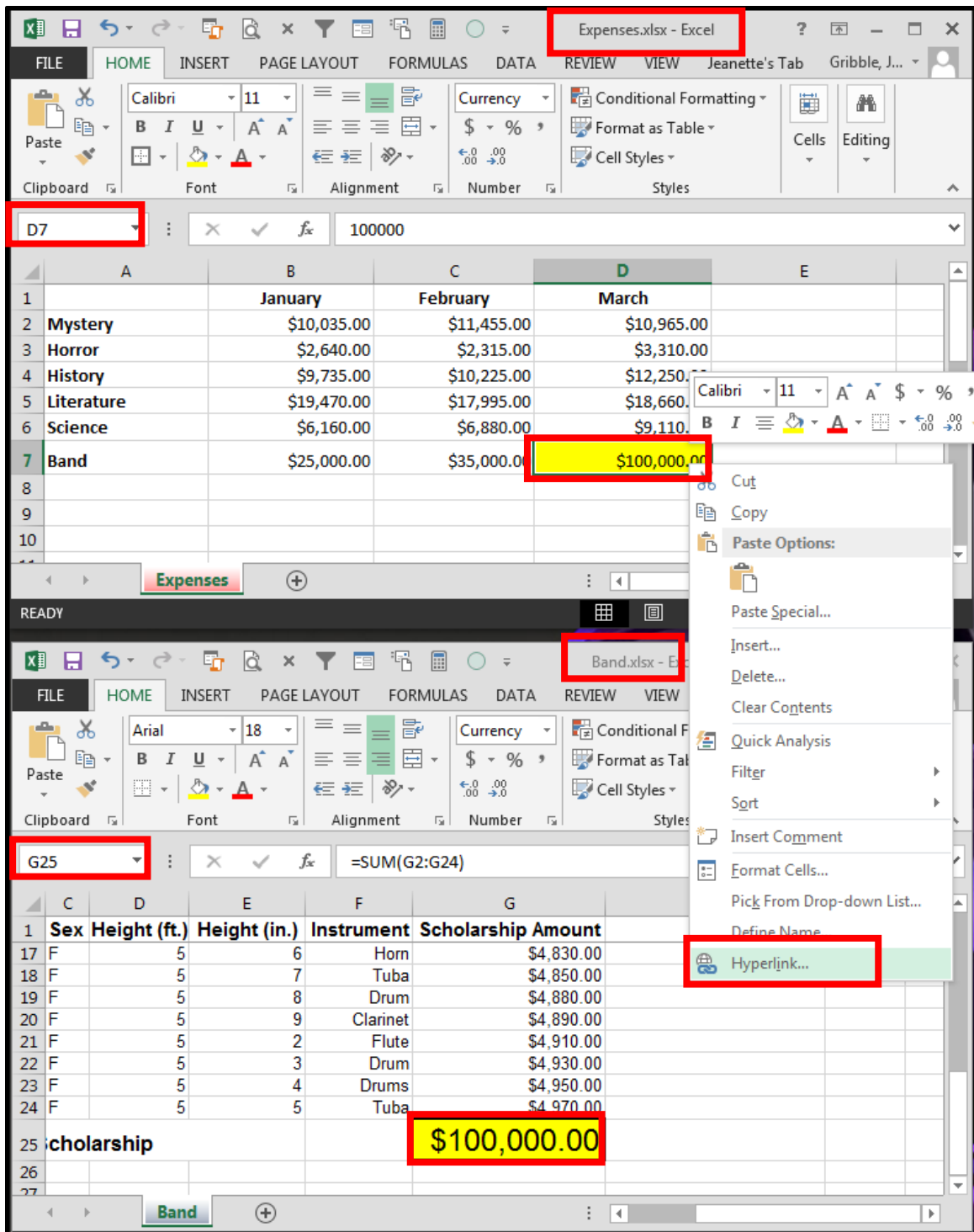
The amount that you put in the cell does not need to be the same as the cell you are hyperlinking to. It can be the same or not because it is just a link to that specific cell in another workbook.

The example for this tutorial is a workbook called Band which has a cell's details that I want to link to in a workbook called Expenses.

For this example I want the amounts to be the same in the cell that I am linking to, but it does not have to be the same details. Remember, it is just a hyperlink.
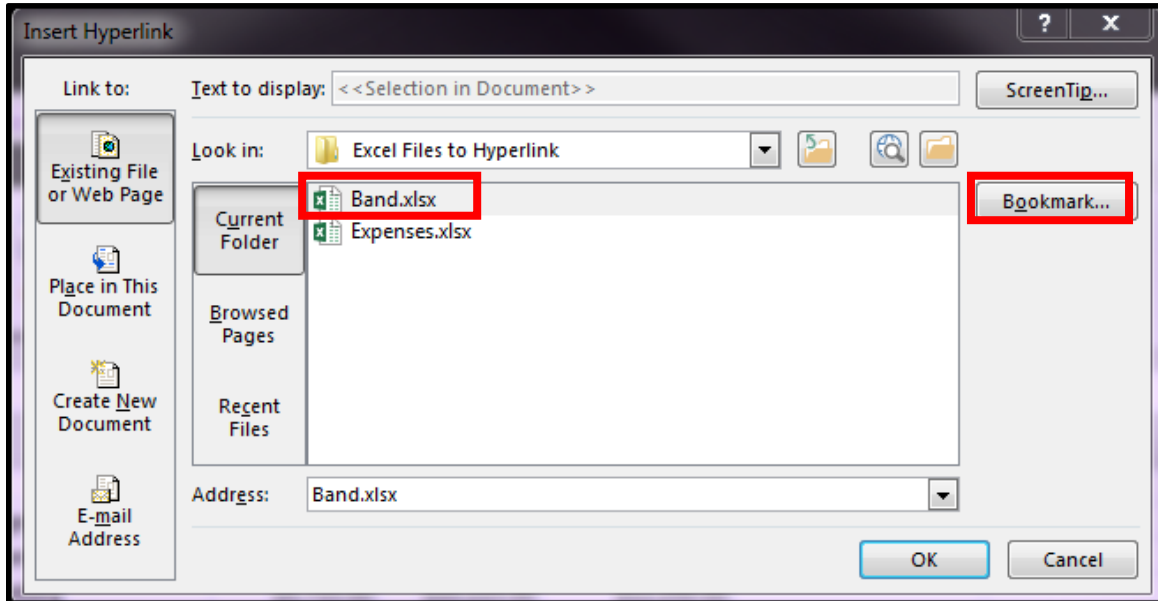
The final example will show a workbook that has more than one worksheet.

Shown below the top workbook is called **Expenses** and the bottom one is called **Band**. I want to link from **Expenses (D7)** to **Band (G25)** cell. Both cells are in yellow.
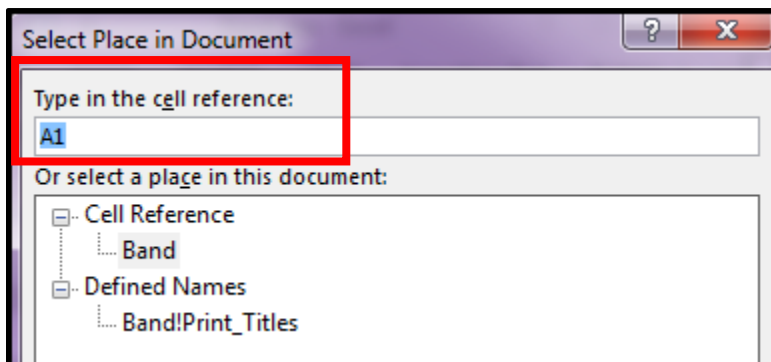

Since I want to link from the **Expense** workbook to a cell (**G25** which is yellow) in the **Band** workbook. Right mouse on the cell details in **Expenses**, then choose **Hyperlink**.
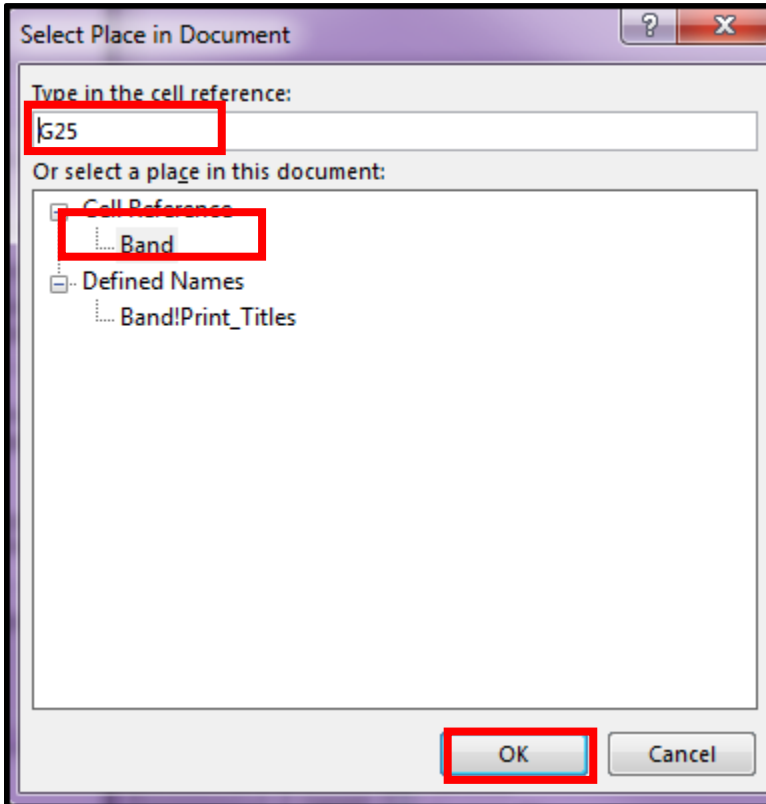
An **Insert Hyperlink** dialog box appears. Select the workbook called **Band**.
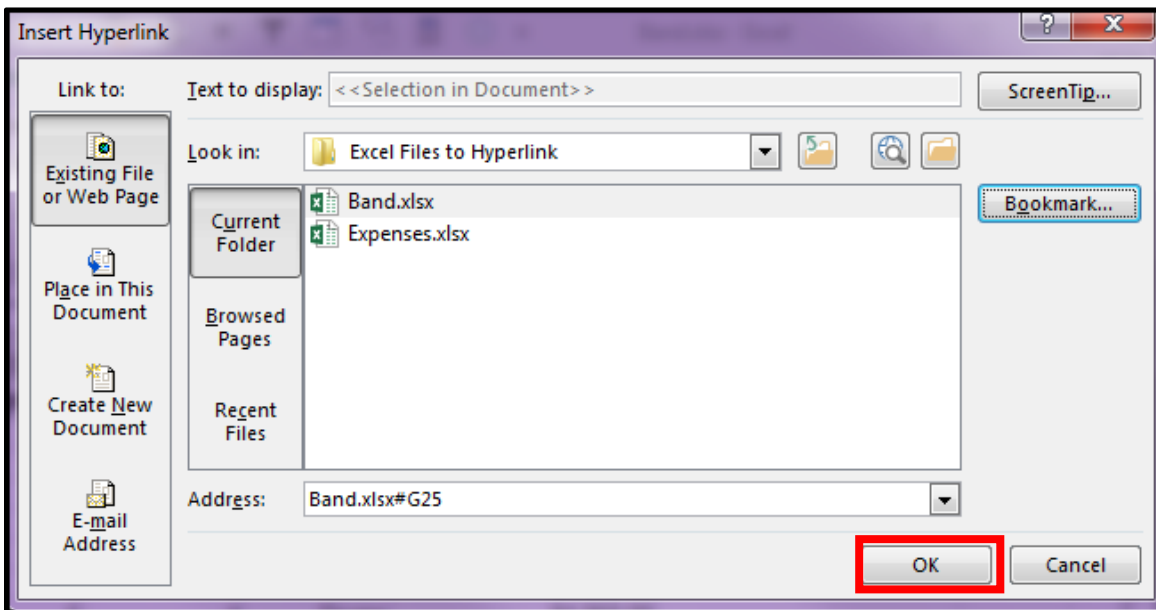Once the **Band** workbook is selected click on the **Bookmark** button on right.

A **Select Place in Document** dialog box appears.
By default it will have **A1** in the **Type in the cell reference** dialog box as shown below.
You need to type in the cell number you want to be linked to and that will appear when
clicked on. See next screen shot for exact details.

Here is what it will look like for our example by typing in **G25** for the **Cell Reference**. Make sure **Band** is selected on the bottom of dialog box. Click **OK**

You then will come back to the **Insert Hyperlink** dialog box, click **OK**.

Save both files & try out the hyperlink.

Now suppose the workbook you need to hyperlink to has more than one worksheet. Shown below is the same workbook called Band that has 3 worksheets now, Band, Chorus & Sports.

When you get to the step to **Select Place in Document** be sure to select the worksheet and type in the cell number in the **Cell Reference**.