

FBI Fingerprint Check

Below is a step-by-step guide to the fingerprinting process. There is **no fee** when being fingerprinted through the Cumberland County Sheriff's Office. If you have any questions, reach out to them via phone (**717-240-7322**) or visit their [website](#).

1

Know Your Availability

The **Cumberland County Sheriff's Office** provides fingerprinting services on **Mondays, Wednesdays, and Fridays 9:30am to 11am and 1:30pm to 3pm**. They will share what appointments are open when you call.

2

Schedule Your Appointment

All appointments are scheduled over the phone. Call the **Cumberland County Sheriff's Office** at **717-240-7322**. Share with them that you are a Dickinson student. **If you have any questions about your appointment, ask on this call!**

3

Walk to Your Appointment

Fingerprinting appointments will take place at **1 Courthouse Square** in downtown Carlisle. It is walking distance from campus! **You must bring a photo ID to your appointment.**

4

Receive & Send Results

Results will be delivered via mail within the 2 weeks following your appointment. **Be sure to provide them with your Dickinson mailing address.**