

Identification Cards

Summary

All full-time and part-time employees are eligible to receive an identification (ID) card. Employees may obtain a college ID card in the Dining Services ID Office, located on the upper level of the Holland Union Building in the east corridor. The photo ID will ensure you have access to the library, cultural and sporting events, Kline Center, and declining-balance accounts for Dining Services.

The college ID card will be issued to alumni and employee's immediate family members¹ (includes children 12 to 19 years old, and children up to the age of 25 who are attending college full time and considered a dependent). There is a \$10 fee for each dependent/spouse ID card.

Lost or stolen cards should be reported immediately to the Access Control ID Supervisor during regular business hours or to Public Safety after business hours. Replacement ID cards are available from the college ID and Declining Balance Office for an additional fee.

1. Effective July 1, 2015, based on the recognition of same sex marriages in Pennsylvania under *Whitewood v. Wolf*, the College will no longer offer benefits to same sex domestic partners.