

## 2024-2025 Verification Worksheet Dependent Student

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected by the Department of Education for review in a process called Verification. Federal law requires the Office of Financial Aid to confirm the information you and your parents reported on your FAFSA before awarding federal student aid. To verify that you provided correct information, we will compare your FAFSA with the information on this worksheet and any other required documents. We may ask for additional information. If there are differences, your FAFSA may need to be corrected.

You and at least one parent must complete and sign this worksheet, attach any required documents, and submit the materials to the Office of Financial Aid. If you have questions about Verification, contact our office as soon as possible so your financial aid will not be delayed.

**Please be sure to complete every field on this form; use 'N/A' or enter a '0' as necessary.**

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### DEPENDENT STUDENT INFORMATION

Student's Full Name: \_\_\_\_\_ Dickinson ID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

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### DEPENDENT STUDENT'S FAMILY SIZE

Family Size - Includes the following:

- The student
- The student's parents, even if the student is not living with them. Exclude a parent who has died or is not living in the household because of separation or divorce. Include a parent who is on active duty in the U.S. Armed Forces apart from the family
- The student's siblings if the following are true:
  - They live with the student's parents (or live apart because of college enrollment)
  - They receive more than half of their support from the student's parents
  - They will continue to receive more than half their support from the student's parents during the award year

Other persons if the following are true:

- They live with the student's parents
- They receive more than half of their support from the student's parents
- They will continue to receive more than half their support from the student's parents during the award year

The provided criteria for “dependent children” or “other persons” align with the requirement that family size align with whom the parent could claim as a dependent on a U.S. tax return if the parent were to file a U.S tax return at the time of completing the 2024-2025 FAFSA. As a result, the student should not include any unborn children in the family size.

Please list all members of the household, ages and relationship to the student. Include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2024 and June 30, 2025. *If you need additional space, attach a separate page with the student’s name and Dickinson ID at the top.*

Full Name	Age	Relationship to Student	College 2024-2025	Will be enrolled at least half time?
<i>Cameron Smith (example)</i>	<i>17</i>	<i>Sibling</i>	<i>Hometown University</i>	<i>Yes</i>
		<b>Self</b>		

**INCOME VERIFICATION**

- If 2022 U.S. federal tax returns have been or will be filed, signed copies of the completed return must be sent to the Office of Financial Aid. Please include all federal schedules and W-2 forms. The easiest way for you to send this document to our office would be to utilize our secure upload portal: [Secure Document Submission](#)
- Contact us if you have filed an **amended** 2022 U.S. 1040X federal income tax return, were granted an extension and have not filed your 2022 return, or if you were the victim of identity theft.

**STUDENT’S TAX FORMS AND INCOME INFORMATION**

*Check only one box below.*

- Check here if you are attaching a signed copy of your 2022 tax return.
- Check here if you had NO earnings from work, will not file, and are not required to file a 2022 U.S. federal income tax return.
- Check here if you HAD earnings from work, will not file, and are not required to file a 2022 U.S. federal income tax return.

*If you did not file and are not required to file a 2022 federal income tax return but had some earnings, list below your employer(s) and any income or resources that supported you and were received 2022. (Use your W-2(s) or other earnings statements, if available.)*

Source of Income	IRS W-2 provided?	2022 Earnings
<i>(Example) Dickinson College</i>	Yes	\$1,500.00
Total Income Earned		\$

**PARENT'S TAX FORMS AND INCOME INFORMATION**

*Check only one box below.*

- Check here if you are attaching a signed copy of your parent(s)' 2022 U.S. federal income tax return.
- Check here if your parent(s) had NO earnings from work, will not file, and are not required to file a 2022 U.S. federal income tax return.
- Check here if your parent(s) HAD earnings from work, will not file, and are not required to file a 2022 U.S. federal income tax return.
- Check here if your parent(s) do not have a social security number (SSN), individual taxpayer identification number (ITIN) or employer identification number (EIN)
- Check here if your parent(s) either earned income in a foreign country but did not and will not file a foreign tax return, or worked for an international organization and were not required to report income on any tax return. Parents who would file a tax return with a relevant tax authority other than the IRS, must provide verification of non-filing **dated on or after October 1, 2023.**

*If your parent(s) did not file and are not required to file a 2022 federal income tax return but had some earnings, list below their employer(s) and any income or resources that supported you and were received 2022. (Use their W-2(s) or other earnings statements, if available.)*

Source of Income	IRS W-2 provided?	2022 Earnings
<i>(Example) Carlisle Area School District</i>	Yes	\$3,500.00
Total Income Earned		\$

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## ACKNOWLEDGEMENT

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date.

**WARNING:** If you receive federal student aid based on incorrect or fraudulent information, you will have to pay it back. You may also have to pay fines and fees. If you purposely provide false or misleading information on the FAFSA, you may be fined up to \$20,000, sent to prison, or both.

Parent Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature\*: \_\_\_\_\_ Date: \_\_\_\_\_

\*Based on guidance from the Department of Education, signatures created using fonts are **not valid** to update federal aid information. Acceptable electronic signatures on this form include an image of a hand signature, or those created utilizing hand motions from a stylus or finger.