Privacy Statement for Dickinson Community Members Participating in the Flu Clinic

<u>Staff</u>

The Dickinson College Wellness Center is committed to keeping your protected health information (PHI) confidential. The only PHI collected about you is listed on the 2023 Flu Clinic Participation Form filled out by you.

Flu Vaccine Log - The Wellness Center staff member will also add information about the vaccine and injection site. The injection log will be kept in a locked filing cabinet at the Wellness Center to ensure privacy of this information. Only Wellness Center staff will have access to this information.

If you would like a copy of this information, we will provide one to you at your request. Due to the limited nature of the services provided at the flu clinic, we will not release this information to third parties; however, if you wish to have this information communicated to your primary care physician or other parties you may request additional copies that you can then provide to whomever you wish. There will be no charge for additional copies of your information.

We prefer to provide this information to you by a method other than email because email is not considered a secure form of communication. However, we understand that some individuals prefer to have information emailed to them. If you request the information via email, we will comply with your request due to the limited nature of the information.

If you have question or would like additional information, you may contact the Wellness Center at 717-245-1663 or email <u>studentwellness@dickinson.edu</u>.

Students

The Dickinson College Wellness Center is committed to keeping your protected health information (PHI) confidential. The only PHI collected about you while participating in this clinic is listed on the 2023 Flu Clinic Participation Form filled out by you.

Flu Vaccine Log - The Wellness Center staff member will also add information about the vaccine and injection site. The injection log will be kept in a locked filing cabinet at the Wellness Center to ensure privacy of this information. Only Wellness Center staff will have access to this information.

Your flu vaccine information will be added to your electronic health record maintained by the Wellness Center. This information will be kept in accordance with the Wellness Center privacy policy. The flu vaccine date will become part of your immunization record so that it is available on your portal account. You can then download and print copies for yourself and forward this information to whomever you wish.

If you have question or would like additional information, you may contact the Wellness Center at 717-245-1663 or email studentwellness@dickinson.edu.