Study Group

- Applicant Information - Landing Page, this is where you will select the type of application you would like to fill out. This page will also ask for:
    - Name
    - Date
    - Location of project
- Page 2:
    - Title or Topic of your project
    - Abstract (max ?? Words) - written for a lay audience in this space in order to have this proposal considered. (Please note that for Student-Faculty Research and Dana Research Assistantships proposals this abstract will be made publicly available on the Students as Scholars website. Please notify us if you wish to opt out.)
    - Have you applied for any other support for this project? (Yes/No)
        - If yes, you will be asked to list the internal and/or external funding sources
    - This project is: (this is a check box to select one from the list below)
        - A new project
        - A continuing project
        - Presentation of a previously funded project
        - Previously funded by R&D
- Page 3: Study Group Explanation
    - Project Description: Please describe the purpose of your study group (max 450 words). It is important that this information be written in language that is comprehensible to readers who are not experts in your field.
    - Project Includes: Please explain if the study group includes: 1) interdisciplinary aspects, 2) pedagogical approaches intended to have major curricular impact, and/or 3) an exploration of topics and themes that impact the intellectual life of the college (max 300 words).
    - Contribution: Please describe how this study group will contribute to the participants' development as teachers and/or scholars.
    - Timeline/Schedule: Please describe the proposed schedule or timeline of activities.
    - Results: Please identify the expected results of the study group.
    - Participating Faculty: Please list the faculty members who will be participating, including their department and academic rank.
    - Participating Administrators: Please list any other administrators who may be participating in the study group.
    - Expenses: Please describe any expenses other than faculty stipends that may be required (books, meals, etc.) and why.
- Page 4: Budget Info - PLEASE USE ONLY WHOLE NUMBERS. DO NOT USE COMMAS OR DECIMALS.
    - Expenses
        - Faculty Stipend (per day)
            - Number of Faculty
            - Number of days

- - - Speaker Honorarium
      - Lodging
      - Meals
      - Materials (list supplies below)
      - Photocopying
      - Facilities user fees
      - Other
    - Car Mileage
    - Round-trip Transportation
      - Airfare
      - Airport Parking
      - Airport Shuttle
      - Tolls en route
      - Parking
      - College car/Driver/Car Rental
      - Train/Bus
      - Subway/Taxi
      - Other
- Page 5: Budget Summary
  - This page is automatically populated from the previous page
  - You may add notes in the "Notes" box if needed at the bottom of the form
  - Would you like to receive a copy of your application? (This will be emailed to you)
    - Yes/No
- Page 6: Summary
  - "Submit Form" at the bottom of the page