**PROPOSAL FOR NEW OR CHANGES TO EXISTING**

**MAJOR, MINOR OR CERTIFICATE PROGRAM**

Please provide the following information to help the Academic Program and Standards Committee evaluate the proposed new program.

1. Major/Minor/Certificate Requirements
	1. Current requirements as listed in the Bulletin:
	2. Proposed Requirements:
2. Learning Outcomes for the Major/Minor/Certificate:
3. Assessment Plan for the Major/Minor/Certificate:
4. How does the major/minor/certificate contribute to the all-college WiD requirement at the intermediate and senior levels?
5. Suggested four-year course plan:

First year:

Sophomore:

Junior:

Senior:

What advice will be given during first-year advising if students are interested in the major/minor/certificate?

1. Which Dickinson Program(s) or Partner Program(s) are appropriate for students in this major/minor/certificate to attend?

Are there any obstacles to student’s ability to complete this program in 4 years if they participate in one of those study abroad programs for the entire academic year? If so, please explain.

What special advice might students need in the first-year to avoid obstacles related to study abroad?

1. When does the new major/minor/certificate go into effect?

How will you ensure that currently declared majors are able to complete the major/minor/certificate?

1. Rationale:
	1. Explain the way this program fits within the field, particularly in a liberal arts setting.
	2. What has prompted this proposal?
	3. If the major/minor/certificate is dependent upon courses from another department, a letter of support from that department must be included, stating that the course(s) will be offered on a regular basis to accommodate majors.
2. Other curriculum changes that might be required for this new program:
	1. Removal of courses from the Bulletin (include rationale).
	2. Change(s) in course title(s), description(s) and/or prerequisite(s). Please include old and new with rationale for the change(s).
	3. Change in course number (level changes, course content and description remains the same).
3. List any new courses to be added to the curriculum here (proposed # and title) and attach the completed New Course Proposal form for each:
4. Attach a three-year teaching schedule.
5. List any additional staffing (including adjuncts) required for this program.
6. Library Support
	1. Other than monographs, what resources from the library’s *existing* collections will meet the requirements of this new major, minor, or certificate program (consider assigned readings and students’ ability to complete research assignments)?

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| Databases, including primary source collections |  |
| Journal subscriptions |  |
| Newspaper or magazines  |  |
| Films or other audiovisual material |  |
| Statistics or data sources |  |
| Encyclopedic material |  |
| Other  |  |

* 1. What *additional* library resources are needed for this new major, minor, or certificate program?

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| --- | --- |
| Monographs (If more than 20 new titles are needed, attach a bibliography in priority order.) |  |
| Databases, including primary source collections |  |
| Journal subscriptions (indicate current and/or backfiles) |  |
| Newspaper or magazines (indicate current and/or backfiles) |  |
| Films or other audiovisual material |  |
| Statistics or data sources |  |
| Encyclopedic material |  |
| Other  |  |

1. List any other resources required (Academic Department Coordinator, equipment, facilities). Include estimated cost for each.

Last updated: April 28, 2022