

TIMELINE FOR ENVIRONMENTAL STUDIES/SCIENCE RESEARCH PROCESS

Task	Expected completion
Student identify research topic, discuss with faculty, and identify an advisor ⁱ	Mid-semester, Spring junior year
Background research, feasibility research	Summer between junior and senior year
Advisor and student meet to register for 550/560 “research” course	Course request period, first semester senior year
Progress report to department (via a 10-minute Earth Issues presentation)	End of first semester senior year
REQUIREMENTS TO MEET ELIGIBILITY FOR HONORS DESIGNATION	
Required for honors eligibility: student should ask two faculty members ⁱⁱ if they would be willing to serve on their committee; student should identify a professional conference	By November 1
Required for honors eligibility: student should identify a professional conference and submit abstract by the appropriate deadline	
Required for honors eligibility: Student should prepare and submit an “Honors Declaration Form” ⁱⁱⁱ	
<i>Committee considers student progress, proposal, and presentation to determine if research should be eligible for honors consideration. The committee will inform the student if they are invited to be considered for honors.</i>	

Engage in second semester research	Second semester senior year
Student presentation of final results to department	Earth Issues, end of spring semester
REQUIREMENTS TO MEET ELIGIBILITY FOR HONORS DESIGNATION	
Student confers with each committee member about their research	Beginning of second semester senior year
Student presentation at professional conference	Spring, senior year (typically)
Student submits thesis to committee	Second to last week of classes (that is, two weeks before the last day of classes)
“Research defense” discussion with committee.	First week of exam period
<i>The committee will review the thesis, the discussion with the candidate, and the body of work before deciding whether the student should receive honors designation in the Environmental Studies Department. Honors awards must be communicated to College quickly to ensure award is listed in graduation program.</i>	
If awarded honors designation, student submits final paper, considering committee/advisor comments in a format appropriate for library cataloging	Before graduation

ⁱ Students may receive approval from the department to have research supervised by an advisor outside of the Environmental Studies Department. Students should talk about the proposed research with two ES faculty members before asking for approval. If approved, students should ask one of the ES faculty to serve as a department liaison to the research advisor. Research advisors outside of the department should regularly communicate with an Environmental Studies Department liaison about the progress of student research.

ⁱⁱ All honors committees should have at least two Environmental Studies faculty.

ⁱⁱⁱ Committee considers student progress, proposal, and presentation to determine if research should be eligible for honors consideration. The committee will inform the student if they are invited to be considered for honors.