

TUTOR/COUNSELING POSITIONS

WITH THE

Regional Math/Science Center

Frostburg State University

Summer Program 2021

The Upward Bound Regional Math Science Center (RMSC) at Frostburg State University seeks tutor/ counselors for a summer program designed to encourage and motivate qualified high school students to pursue post-secondary education and to develop skills and attitudes essential for success beyond high school.

POSITION DESCRIPTION:

- These are primarily virtual positions, and Tutor Counselors (TCs) are responsible for supervising online classes and leading online recreational activities (high school students).
- There may be opportunities to work on the FSU campus for special events/activities with students.
- Tutor Counselors are an integral part of the student's academic experience as TCs attend academic classes with the students and assist them as they complete their scientific investigations.
- TCs plan & lead recreational activities; and create, maintain & enforce a safe, positive & productive online environment.
- Includes Spring training sessions throughout May and June.

POSITIONS AVAILABLE, TENTATIVE DATES, and SALARY

• TC for Beginning Researcher Program	June 14 – June 25, 2021	\$1,500
• TC for Intermediate Researcher Program	June 14– July 9, 2021	\$2,150
• TC for Advanced Researcher Program & Senior Week	June 14 – July 23, 2021	\$3,250

MINIMUM REQUIREMENTS:

- One Year Undergraduate Experience
- Excellent Interpersonal & Communication Skills
- Comfortable Working In An Online Environment
- Ability To Relate To Diverse University Population
- Evidence Of Success In Course Work In Science, Math or Writing
- Minimum GPA of 2.75

PREFERRED QUALIFICATIONS:

- Experience Supervising Students Online Or In Residential Setting
- Tutoring Or Teaching In Math, Science Or Writing
- Camp Counselor Experience
- Experience With Disadvantaged Youth
- Participated In TRIO Or Similar Program

FOR MORE INFORMATION: <https://www.frostburg.edu/student-life/rmsc/> or 1-800-646-6004

TO APPLY: Send a letter of interest; resume; copy of transcripts; and names, email addresses, and telephone numbers of three professional references to:

Regional Math/Science Center
101 Braddock Road
Frostburg State University
Frostburg, MD 21532

OR

RMSC@frostburg.edu
*If applying via email please indicate position
and your name in the subject line:
ex: TC – Jim Smith*

DEADLINE: Applications are reviewed as they are received, and **interviews will begin in February** and continue until all positions are filled. You are encouraged to submit your application early for consideration for these positions.

About the Regional Math/Science Center

The FSU Regional Math/Science Center is a federally funded Department of Education Upward Bound program designed to help low-income, potential first-generation college students achieve their goals of attaining college degrees, specifically in the fields of math and science. Participants in the program conduct a multi-week scientific research project. The RMSC strives to develop exciting hands-on projects that are relevant to modern life.

While working on these projects, the practical use of the scientific method is emphasized. Students must develop testable hypotheses, help design the study, collect the data needed, analyze the data, draw conclusions based on the data collected and finally present their study in both oral and written form. Students learn about peer review as they present their study progress each week to the other students in the program. They also learn to use the computer for data analysis, for data processing their formal report, and for developing a scientific research poster to present to a panel of scientists and an audience of parents, university and public officials.

Students also participate in a variety of activities designed to promote strong study skills and positive social behaviors, as well as activities that provide recreational and cultural experiences.

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