

DO NOT USE THIS VERSION OF THE FORM TO SUBMIT YOUR PROPOSAL. ALL PROPOSALS MUST BE SUBMITTED THROUGH THE APPROPRIATE ONLINE FORM AT https://www.dickinson.edu/homepage/1362/civic_engagement_fund

Engaged Pedagogy Funds

Proposals for support from the **Engaged Pedagogy Fund** at Dickinson College's Center for Civic Learning & Action must be submitted via the application form that follows. Engaged Pedagogy Funds provide funding for faculty seeking course release or a summer stipend to pursue the development of new community-engaged learning courses at Dickinson College. Courses must include civic learning, service learning, and/or community-based research as significant elements. Awards fund course release and may include a small travel or operating budget to support course development and implementation. Please answer each question in the application. You will be able to return to the application at a later date, but we recommend typing your responses in a separate document and pasting them into this form during a single session. Incomplete applications will not be reviewed. If you have any problems with the application, please contact CCLA (engage@dickinson.edu).

Proposal Title

Will the requested funding support new course development or revisions to an existing course?

- New Course (1)
- Existing Course (2)

Course Name and Course Number (if known)

Who is applying for this funding? (*Last Name, First Name, Affiliation*)

Primary Dickinson Faculty Contact (required) (1)

List Any Other Team Members (2)

Does this request include a course release?

Yes (1)

No (2)

How many total course releases are requested in this proposal? [*Generally, funds are available for a maximum of one release per course-under-development; if you are requesting more than one course release, please contact CCLA (engage@dickinson.edu)*]

1 (1)

2 (2)

More than 2 (Specify total number) (3)

For which semester is the course release requested?

Fall, indicate Year (1) _____

Spring, indicate Year (2) _____

Does this request include a faculty summer stipend?

Yes (1)

No (2)

How many total summer stipends are requested in this proposal? [*Generally, funds are available for a maximum of one summer stipend per course-under-development; if you are requesting more than one stipend, please contact CCLA (engage@dickinson.edu)*]

1 (1)

2 (2)

More than 2 (Specify total number) (3)

What is the amount of the summer stipend requested (typically, \$3,000)?
(Numbers only; do not use \$ or commas; round to the nearest dollar)

What is the total amount of operating funding requested? Requests of up to \$500 may be requested in addition to course release or summer stipends.
(Numbers only; do not use \$ or commas; round to the nearest dollar)

Provide a detailed budget explaining how these funds will be used. Include narrative and the method for estimating each expense. Capital expenses and ongoing operating costs are ineligible.

For example:

Travel to Site: \$180

Faculty will travel to partner site four times to develop the course project in partnership with the community partner (\$45 car rental x 4 trips)

Department Chair Letter of Support: A letter of support from the department chair must be submitted in order for the application to be complete. Letters should be sent as an email attachment to the Center for Civic Learning & Action at the following address: engage@dickinson.edu

Have you submitted a Letter of Support?

- Yes (1)
- No (2)

Course Description: A description of the proposed course(s) to include, at a minimum: (1) an overview of course content, (2) the expected community-engaged pedagogy, (3) the learning outcomes the community engagement will enhance, (4) the relationship of the proposed course to the curriculum (e.g., elective course in a major), (5) the anticipated student audience, and (6) the expected schedule for offering the course. (Max: 1000 words)

Statement of Community Need: A description of the community-identified need the proposal is intended to address supported by evidence (e.g., quantitative or qualitative data). A letter of support from a community partner is recommended; if a partner has not been identified, the proposal should identify a list of potential partners to approach. (Max: 750 words)

Community Partner Letter of Support: If a specific partner is proposed, a letter of support from the partner must be submitted in order for the application to be complete. Multiple letters may be submitted as a single document. Letters should be sent as an email attachment to the Center for Civic Learning & Action at the following address: engage@dickinson.edu

Have you submitted a Letter of Support?

Yes (1)

No (2)

Faculty & Community Products: The proposal should identify how the course connects to faculty members' ongoing teaching, research, and/or service responsibilities. It should also specify the expected outputs and potential outcomes for the community partners. (Max: 750 words)

Project Sustainability: Plan for sustaining the initiative beyond the semester, which could include, among other things, connections to faculty scholarship, creating student internships, linkages to co-curricular programs, or partnerships with other community-engaged courses. (Max: 750 words)
