

DO NOT USE THIS VERSION OF THE FORM TO SUBMIT YOUR PROPOSAL. ALL PROPOSALS MUST BE SUBMITTED THROUGH THE APPROPRIATE ONLINE FORM AT https://www.dickinson.edu/homepage/1362/civic_engagement_fund

Engaged Scholarship Funds

Proposals for support from the **Engaged Scholarship Fund** at Dickinson College's Center for Civic Learning & Action must be submitted via the application form that follows. Engaged Scholarship Funds support community-engaged scholarship projects in the arts, humanities, and humanistic social sciences at Dickinson College. Scholarly projects that engage community in the design, implementation, performance, documentation, and/or analysis of an intellectual endeavor will be considered. The fund is designed to stimulate Dickinson College's contributions to and dissemination of engaged scholarship. Please answer each question in the application. You will be able to return to the application at a later date, but we recommend typing your responses in a separate document and pasting them into this form during a single session. Incomplete applications will not be reviewed. If you have any problems with the application, please contact CCLA (engage@dickinson.edu).

Proposal Title

Who is applying for this funding? (*Last Name, First Name, Affiliation*)

Primary Dickinson Faculty (required) (1)

List Any Other Team Members (2)

Does this request include a faculty summer stipend?

Yes (1)

No (2)

What is the total amount of funding requested? Requests should be between \$2,000 and \$6,000 in total, inclusive of faculty stipends.

(Numbers only; do not use \$ or commas; round to the nearest dollar)

Provide a detailed budget explaining how these funds will be used. Include narrative and the method for estimating each expense. Capital expenses and ongoing operating costs are ineligible.

For example:

Travel to Site: \$180

Faculty will travel to the partner site four times to interview participants (\$45 car rental x 4 trips)

When will the funds be used? (MM/DD/YYYY)

Anticipated Project Start Date (1)

Anticipated Project Completion Date (2)

Scholarly Activity Description: The description of the scholarly activity should include: (1) the contribution the project will make to the arts, humanities, or humanistic social sciences, (2) a

review of relevant scholarly literature that informs the proposal, (3) identification of methodology for the project, (4) a plan for engaging the community in the scholarly activity, and (5) a description of the intended product. (Max: 1000 words)

Connection to Faculty Expertise and Prior Scholarship: A justification of the proposed project's connection to the faculty member's expertise and ongoing scholarly interests. (Max: 500 words)

Statement of Community Need: A description of the community-identified need the proposal is intended to address supported by evidence (e.g., quantitative or qualitative data). A letter of support from a community partner is recommended. (Max: 750 words)

Community Partner Letter of Support: A letter of support from the proposed community partner must be submitted in order for the application to be complete. Multiple letters may be submitted as a single document. Letters should be sent as an email attachment to the Center for Civic Learning & Action at the following address: engage@dickinson.edu

Have you submitted a Letter of Support?

Yes (1)

No (2)

Inclusion of Dickinson Students: Plan to involve Dickinson students in aspects of the scholarly project. (Max: 500 words)

Assessment & Dissemination Plan: A well-defined plan for documenting the outputs, outcomes, and impacts of the project; a strategy for presenting information for use by college and community stakeholders; and, identification of scholarly outlets for publication in the field of study and/or the scholarship of engagement. (Max: 500 words)

Project Sustainability: Plan for sustaining the initiative beyond the award, which could include, among other things, connections to ongoing faculty scholarship, creating student internships, linkages to co-curricular programs, or partnerships with other community-engaged courses. (Max: 750 words)

Has this project received Institutional Review Board (IRB) approval?

Yes (provide approval/exemption number) (1)

No, but approval will be granted before the project is initiated (2)

No, this project does not involve human subjects (3)