

DO NOT USE THIS VERSION OF THE FORM TO SUBMIT YOUR PROPOSAL. ALL PROPOSALS MUST BE SUBMITTED THROUGH THE APPROPRIATE ONLINE FORM AT https://www.dickinson.edu/homepage/1362/civic_engagement_fund

Collaborative Action Funds

Proposals for support from the **Collaborative Action Fund** at Dickinson College's Center for Civic Learning & Action must be submitted via the application form that follows. Collaborative Action Funds support initiatives that address documented community needs and benefit the community. Funds may be used to support planning and/or program implementation. Please answer each question in the application. You will be able to return to the application at a later date, but we recommend typing your responses in a separate document and pasting them into this form during a single session. Incomplete applications will not be reviewed. If you have any problems with the application, please contact CCLA (engage@dickinson.edu).

Proposal Title

Will the requested funding support a new initiative or expansion of an existing initiative?

- New Initiative (1)
- Existing Initiative (2)

Who is applying for this funding? (*Last Name, First Name, Affiliation*)

Primary Dickinson Affiliate (required) (1)

Primary Community Representative (required) (2)

List All Other Team Members (3)

What is the total amount of funding requested? Requests must be \$7,500 or less. (*Numbers only; do not use \$ or commas; round to the nearest dollar*)

Provide a detailed budget explaining how these funds will be used. Include narrative and the method for estimating each expense. Capital expenses and ongoing operating costs are ineligible.

For example:

Travel to Site: \$2,250

Two team members will travel to the clinic weekly during the project period to develop curriculum with community members (\$45 car rental x 50 weeks)

When will the funds be used? (MM/DD/YYYY) (*Total project period should be less than 24 months*)

Anticipated Project Start Date (1)

Anticipated Project Completion Date (2)

Project Description: An explanation of the proposed project that creates a thorough vision for implementation and describes how the project is feasible, innovative, and collaborative. (Max: 1000 words)

Statement of Need: A description of the community-identified need the proposal is intended to address supported by evidence (e.g., quantitative or qualitative data). (Max: 1000 words)

Community Partner Letter of Support: A letter of support from the proposed community partner must be submitted in order for the application to be complete. Multiple letters may be submitted as a single document. Letters should be sent as an email attachment to the Center for Civic Learning & Action at the following address: engage@dickinson.edu

Have you submitted a Letter of Support?

Yes (1)

No (2)

Potential Outcomes: Identify the outcomes for the project's stakeholders including community members and students. (Max: 500 words)

Theory of Change: A clear presentation of how the intended action will address the community need and lead to the desired change. Scholarly and/or practical evidence in support of the intended action's efficacy. (Max: 1000 words)

Assessment & Dissemination Plan: A well-defined plan for documenting the outputs, outcomes, and impacts of the project; a strategy for presenting information for use by college and community stakeholders and the broader scholarly community. (Max: 500 words)

Project Sustainability: A plan for sustaining the initiative beyond the life the award. Should address ongoing staffing, space, and operating expenses. Continued engagement by Dickinson College and community stakeholders. (Max: 500 words)
