

Situations Requiring Special Permission

Policy/Procedure

FIRST SEMESTER SOPHOMORE:

Off-campus study in the first semester of sophomore year requires special approval from the Global Education Advisory Committee (GEAC). Petitions will be submitted through the Dickinson Studio Abroad portal, and should include the following:

- An essay describing how study off campus fits in with overall academic goals and plans and the rationale for attending the program during this semester;
- Letters of support from the academic adviser, department chair, program coordinator and/or resident director, as applicable

Petitions should be submitted as soon as possible but must be received by the program application deadline.

FINAL SEMESTER SENIOR:

Off-campus study in the final semester of the senior year requires special approval from the Global Education Advisory Committee (GEAC). Petitions will be submitted through the Dickinson Studio Abroad portal, and should include the following:

- An essay describing how study off campus fits in with overall academic goals and plans;
- Letters of support from the academic adviser(s), program coordinator and/or resident director, with details on how final credits towards graduation will be completed;
- An audit showing in detail how off-campus courses will fit in with graduation requirements.

Petitions should be submitted as soon as possible but must be received by the program application deadline.

THREE SEMESTERS OF STUDY ABROAD:

Off-campus study for a third semester requires special approval from the Global Education Advisory Committee (GEAC). Petitions will be submitted through the Dickinson Studio Abroad portal, and should include the following:

- An essay describing how study off campus fits in with overall academic goals and plans along with rationale for a third semester abroad;
- Letters of support from the academic adviser(s), program coordinator and/or resident director, with details on how final credits towards graduation will be completed;

- An audit showing in detail how off-campus courses will fit in with graduation requirements.

Petitions should be submitted as soon as possible but must be received by the program application deadline.

SEMESTER AFTER A LEAVE OF ABSENCE:

At the end of the leave, students are expected to return to full-time study in Carlisle. A student may not study off-campus (semester or academic year) directly following a leave of absence. If a student feels that there is a compelling reason to study off-campus the semester directly following a leave of absence, they may petition the Global Education Advisory Committee (GEAC). Petitions will be submitted through the Dickinson Studio Abroad portal, and should include the following:

- An essay describing how study off campus fits in with overall academic goals and plans and the rationale for attending the program during this particular semester;
- Letters of support from the academic advisor, department chair, program coordinator and/or resident director, as applicable
- If the leave of absence was for medical/mental health reasons, a letter of support from the student's doctor and/or counselor may be required to ensure the student can successfully participate in a study abroad program

Petitions should be submitted as soon as possible but must be received by the program application deadline.

Related Information

https://www.dickinson.edu/info/20056/center_for_global_study_and_engagement/2672/policies

History/Revision Information

Responsible Division/Office: CGSE

Approval Date:

Effective Date:

Last Amended Date: July 2024

Next Review Date: July 2027

Also Found In: