Dickinson

OFF-CAMPUS ACADEMIC ACCOMMODATION ELIGIBILITY LETTER

Marni Jones, Dean and Director of Access and Disability Services

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Dickinson is committed to ensuring non-discriminatory access and reasonable accommodations for all eligible students with documented disabilities. Accommodations are facilitated through Access and Disability Services (ADS) in compliance with Section 504 of the Rehabilitation Act, and the Americans with Disabilities Act (ADA), as amended.

CONFIDENTIAL   Off-Campus Study, Spring 2021

To: Program Director and/or Professor
Re: U.S. Academic Accommodations for Katniss Everdeen

Katniss Everdeen has submitted documentation to support consideration of services under the Americans with Disability Act (ADA) and Section 504 of the Rehabilitation Act. To the extent possible, given the circumstances and available resources, Katniss has been determined to be eligible to receive the academic accommodation(s) listed on the following page in any classes provided directly by Dickinson with Dickinson College instructors, provided that they do not pose a fundamental alteration of the course. Katniss may also be requesting consideration of these granted accommodations in classes not taught by Dickinson faculty.
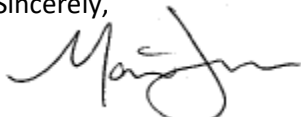
Given that certain accommodations require advanced notice, and that no accommodations can be provided retroactively, Katniss has been advised to forward you this letter, along with an explanation of which accommodations she would like to request in each class, as early as possible in the semester as well to request to meet with you to discuss the implementation of her accommodations. Katniss has been made aware that some accommodations might be executed differently than was possible at Dickinson, and may be contingent on the resources available.

> ***If you are Katniss'* PROFESSOR***:* Respond to Katniss' email with a proposed meeting time and place, as well as information about which accommodations you believe it will be possible to implement in your class. Thank you for your consideration of Katniss Everdeen's learning needs, and for taking the time to discuss these accommodations and their implementation.

> ***If you are the* PROGRAM DIRECTOR:** Katniss may seek out your assistance with securing accommodations from the educational institution associated with the program. Please note that it is **the student's obligation to confer with professors and/or the institution to see if any accommodation arrangements are available**. If relevant, your assistance in directing students to the proper office to advance this issue would be appreciated.

If you have any questions or concerns, please don't hesitate to contact me at jonesmar@dickinson.edu.

Sincerely,

Marni Jones, Dean and Director of Access and Disability Services
Dickinson College

(Accommodations listed on the following page)

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- Extended time (1.5x) for timed assessments (exams, tests, and quizzes)
- Testing in a distraction-reduced environment
- Maximum of one final exam per day
- Use of a calculator, provided it does not lower the standard for the course
- Use of a secure computer for tests requiring written answers
- Use of text-to-speech software for test-taking
- Leniency regarding spelling, grammar, and word order for in-class assignments (provided that spelling, grammar and/or word order are not what is specifically being evaluated)
- Notes from a peer note-taker (contingent on there being a volunteer) or use of assistive technology, such as a Smart Pen, to record class in adherence with ADS documented standards and as permitted by law.
- Increased access to writing support, including assistive technology. Ensure that information about the writing resources available at your institution have been communicated and encouraged.
- When possible and appropriate, prompts for multi-page writing assignments provided a week in advance of the due date

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