

**The mission of the Advising, Internships & Career Center is to help you pursue your authentic interests.** Building a career is a lifelong process that involves developing and redefining your goals over time. The sooner you get started, the more confident and better prepared you will be. Because we expect your interests and goals to evolve, it's never too early to begin working with us!

## 3 CRITICAL FIRST STEPS you **MUST** do this year to get started:

### New Student Advising

Incoming students connect with an advisor who helps them select their first semester courses.

### Activate Handshake

**Handshake** is Dickinson's career management system where students and alumni can:

- **SEARCH FOR JOBS** (on-campus, full-time, part-time or summer opportunities)
- **SCHEDULE** appointments with a peer and career advisor
- **VIEW AND SIGN UP** for career related events/programs
- **SEARCH FOR INTERNSHIPS**, including those passed along by alumni, parents, friends and local organizations
- **APPLY AND SIGN UP** for on-campus interviews
- **SEARCH FOR FELLOWSHIPS**

Visit [dickinson.joinhandshake.com](https://dickinson.joinhandshake.com), to activate your profile and select your emerging career interests.

### Create Your Resume

A resume is a marketing tool for potential employers that highlights your academic and extracurricular achievements. To maximize impact, **have your resume critiqued by a peer advisor**. You can schedule an appointment, drop in during open hours or participate in one of our resume group advising sessions. For dates and times, check **EngageD** and **Handshake**.

## WHERE ON THE WEB

These **URLs** will give you access to everything you need to launch your next step (and next and next)!

**Advising, Internships & Career Center**  
[dickinson.edu/aic](https://dickinson.edu/aic)



**Instagram**  
[@dsoncareer](https://www.instagram.com/dsoncareer)

**Handshake**  
[dickinson.joinhandshake.com](https://dickinson.joinhandshake.com)

**Dickinson Alumnifire Network**  
[dickinson.alumnifire.com](https://dickinson.alumnifire.com)

**Dickinson Career Community on LinkedIn**  
[linkedin.com/groups/3018](https://linkedin.com/groups/3018)

**Dickinson's Academic Offerings List**  
[dickinson.edu/academicprograms](https://dickinson.edu/academicprograms)

**Major Exploration**  
[whatcanidowiththismajor.com](https://whatcanidowiththismajor.com)

**Seven Steps to Help You Choose a Major**  
[dson.co/majorsteps](https://dson.co/majorsteps)

**LinkedIn**  
[linkedin.com](https://linkedin.com)

**Postgrad Financial Support**  
[igrad.com](https://igrad.com)

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## YEARS OF SUPPORT

We're here for *you*.  
And we **always** will be.

## GET AHEAD: Five additional steps for career exploration.

### □ Explore Majors at Dickinson

The best way to explore potential majors is to talk with your professors and fellow students. View the complete list of Dickinson programs at [dickinson.edu/academicprograms](http://dickinson.edu/academicprograms). You can also use [whatcanidowiththismajor.com](http://whatcanidowiththismajor.com) to find out about hiring trends and strategize about the skills you might want to develop to make you a more marketable candidate.

### □ Self-Assess

Schedule a career assessment with a **Career Advisor** through **Handshake** to understand how your skills, interests, values and personality may relate to potential careers. Map your skills, interests, values and personality using **Focus2**.

### □ Conduct Career Research

Identify potential career options of interest to you and explore them further by talking to professionals in the field. Leverage the **Dickinson alumni** community by accessing the **Dickinson Alumnifire** system and the **Dickinson Career Community** on LinkedIn to begin conducting informational interviews to learn about careers and industries. Engage in a career conversation, resume review or mock interview with industry experts.

### □ Explore

Gain firsthand experience in a career field or profession by applying to the winter break **Job Shadowing Externship Program** ([dickinson.edu/externships](http://dickinson.edu/externships)). Through the program, you will visit the workplace (either

virtually or in-person) of a Dickinson alum, parent or friend of the college for an in-depth experiential learning opportunity.

### □ Apply

**Professional immersion** is the best way to gain experience in possible career paths and is a vital component of early career resumes. Professional immersion could include internships, job shadows, volunteer work, or project-based work. It's important that you complete at least one professional immersion experience before you graduate. Experience allows you to test and change direction.

## Career Development Opportunities Appropriate for First Years

- Pre-health Information Session
- Pre-law Information Session
- Peer Advisor Appointments and Drop-In Hours
- Getting Started with Career Development
- Introduction to Resume Writing
- Introduction to Cover Letters
- Introduction to Networking
- Using Networking Tools
- Work Authorization for International Students
- Job Shadowing Externship Program
- First-Year Student Athletes Workshop
- First-Year International Students Workshop
- Virtual Employer Site Visits
- Career Exploration Series
- From College to Careers: For Families of First-Year Students (webinar)
- Virtual Job Fair

FOR PROGRAM DESCRIPTIONS, DATES, LOCATIONS AND TIMES, CHECK OUT **HANDSHAKE**.



SEE YOU IN YEAR TWO!

# Dickinson

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[dickinson.edu/aic](http://dickinson.edu/aic)