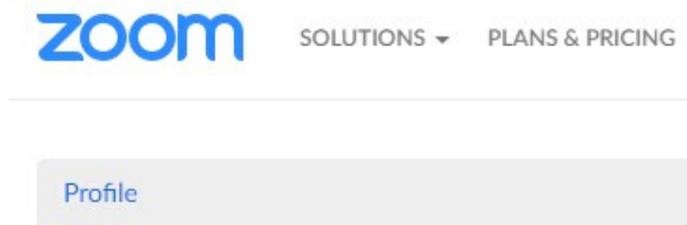


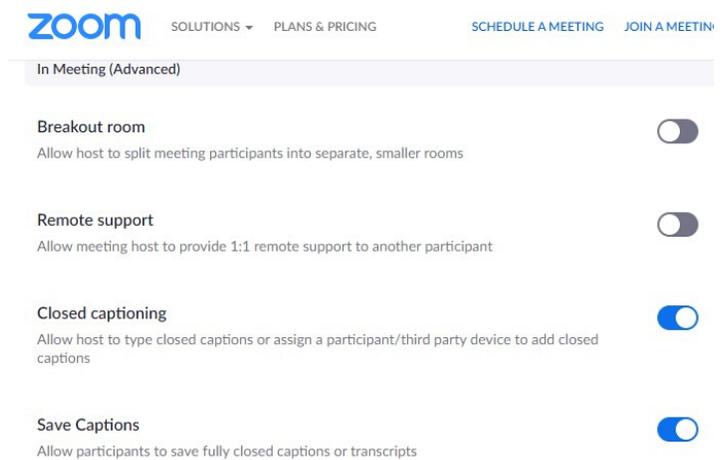
# Zoom Closed Captioning

Log into Zoom and click on your profile  
Once that window opens, click Settings

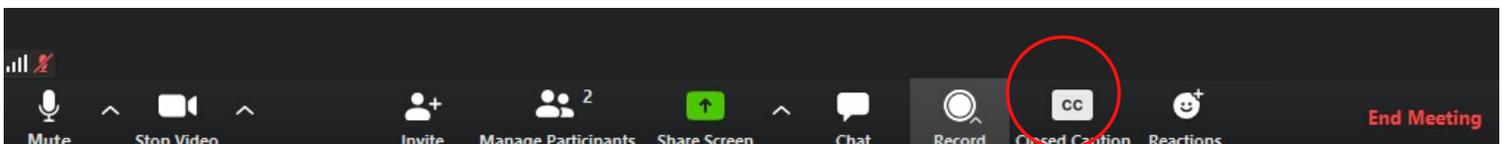


In settings, scroll all the way down to the In Meeting (Advanced) option

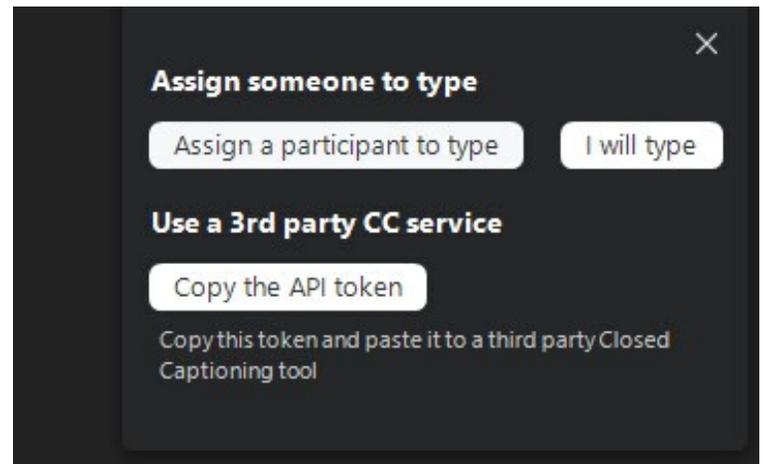
Toggle on Closed Captioning and Save Captions



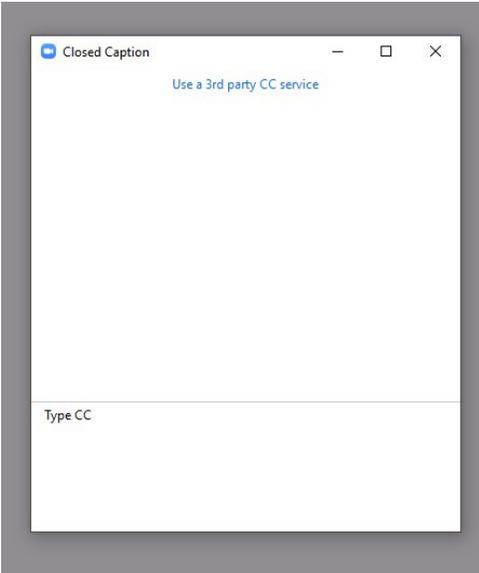
When you open start a meeting you will now have a CC option in the bar that only the host will see.



You can choose to type yourself, assign a participant or past in a 3rd party service (This option is not free)



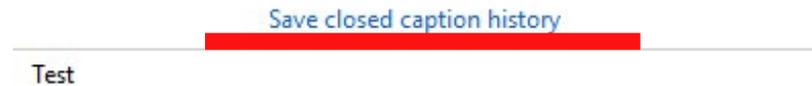
If you choose to type yourself this window will open and you can type at the bottom.



If you choose a participant, you can select them from the participant list.

Press enter to broadcast closed captions.

Save closed caption history when finished.



Select show in file to locate saved closed captions with time-code

