

# ARTstor Tutorial

## Register for an Account

Go to the web address: [www.artstor.org](http://www.artstor.org)

1. Hit “Go” (on the far right)
2. Register for an account
3. Fill in your information including school email and make a password
4. Hit “Submit”

You now have an account that you can view images on and off campus (remote)

YouTube Video Instruction:

<http://www.youtube.com/watch?v=oAIQsiINIAA>

## **ARTstor Introduction:** *Navigation Bar, SubHeadings and Keyword Searching*

*Navigation Bar:* Find, Organize, Share, Display Options and Tools

*Search Functions:* Keyword Search or Advanced Search Options

### ***Advanced Search Options to narrow search:***

- Use drop down box
- Depending on the case, use “NOT”
- Place quotation marks around phrases (e.g. “abstract expressionism”)
- Use Dates
- Make a selection within the Geography, Classification, and Collections area boxes

### ***Advanced Search Options to broaden search:***

- Use drop down box
- Use “AND”, and “OR”
- Use \* or \$ at the end of search terms instead of using plural endings (e.g. chair\*, design\$)
- Select broad range of dates or do not fill in date information
- Select many or no boxes within Geography, Classification, and Collections

### **Image Group Search\*:**

- Login to your account
- Organize
- Open Image Group
- Click on Folders positive sign (+)
- Select image group
- Double-Click to open

YouTube Video Instruction (go into the video and begin at 3 minutes):

<http://www.youtube.com/watch?v=bP0VZhbeqC4&feature=channel>

### **Printing, Saving and Prepping for Exams and Tests**

Once you have found the image that you need you can:

- Double-Click on the thumbnail
- Zoom in to a particular detail
- Pan around image
- Print
- Download

YouTube Video Instruction (go into the video and begin at 2 minutes):

<http://www.youtube.com/watch?v=bP0VZhbeqC4&feature=channel>

For any further assistance on how to use ARTstor please contact:

[knieschj@dickinson.edu](mailto:knieschj@dickinson.edu)

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\* Make sure you know the name of the image group prior to searching