**Center for Service, Spirituality, and Social Justice**

**2018-2019 Returning Staff Application\***

The Center for Service, Spirituality, and Social Justice assists students, community members, faculty and staff to build connections, explore the complexity of identity and values, identify community needs, and work in the local community. Through our programs, we aim to foster engaged citizenship, support sustainable community partnerships, increase responsibility and accountability, and/or support religious awareness, spirituality and identity.

**Who are the Student Leaders?**

The leadership team consists of student leaders who are committed to deepening their leadership capacity and community engagement. Student Leaders support program needs, facilitate reflection, and inspire peers in service and growth. Using a team approach, responsibilities include regular contact with student groups, participating in bi-weekly leadership meetings, regular evaluation of all student leaders, and visioning and planning. Student Leaders report to a professional staff person and model the highest form of student leadership. A successful leader is a *positive, self-motivated, open-minded, committed, engaged and passionate student concerned about faith, community service, and/or social justice*.

**What Are the Expectations?**

In addition to the qualities listed above, all leaders commit to

* Work 6-8 hours per week average (varies depending on position)
* Attend bi-weekly leadership meetings (**Tuesday 12-1:00 pm**)
* Support programs sponsored or co-sponsored by the Center for Service, Spirituality, and Social Justice.
* Be in good standing academically (2.5 min G.P.A) and socially with the college.
* *Due to funding, preference will be given to students who are Federal Work Study eligible*. However, limited funding is available for students who are not eligible for Federal Work Study.

**What Is the Process for Applicants?**

Please complete and return the application (with your resume) to the Center for Service, Spirituality, and Social Justice located in Landis House or via email to [salliek@dickinson.edu](mailto:salliek@dickinson.edu).

**Applications and Resumes are due by Wednesday, March 28st by 12pm**. We will schedule individual interviews with applicants April 3rd-6th.

If you have questions about the application or about these positions, contact Donna Hughes at 717-245-1577 or [hughesdo@dickinson.edu](mailto:hughesdo@dickinson.edu).

\*This application is for students who are currently or have previously been employed at the Center for Service, Spirituality, and Social Justice.

**CSSS Student Leaders**

**2018-2019**

**Section A – Basic Information**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have plans to study abroad during the upcoming academic year? ❑ Yes ❑ No

*If so, which semester?* ❑ *Fall* ❑ *Spring*

Current G.P.A: \_\_\_\_\_\_\_ Are you eligible for federal work study? ❑ Yes ❑ No

How many credits do you plan on taking during the upcoming academic year? \_\_\_Fall \_\_\_Spring

Are you van certified? ❑ Yes ❑ No

Are you eligible to become van certified? (Must have had license for 2+ years) ❑ Yes ❑ No

Are you currently on academic probation? ❑ Yes ❑ No

Have you ever received College or Campus Life disciplinary sanctions? ❑ Yes ❑ No

If yes to either, please explain: \_

*The office will conduct academic and conduct checks prior to extending a job offer.*

Please indicate your interest in the following leadership positions:

❑ CommServ ❑ Religious Life ❑ Media Coordinator

❑ Montgomery Service ❑ Justice Served ❑ Clearances/Office Assistant

❑ Day of Service ❑ Service Trips

**Section B – Resume**

*Please attach a current resume that includes previous job experience and volunteer/service. It is* ***strongly*** *recommended that you consult with the Career Center Career Coaches and the Guidebook for Resumes for guidelines.*

**Section C – Short Answer**

*Please answer each of the following questions in a few sentences. Answers should be typed.*

C1: Why do you want to continue working in the office?

C2: Do you want to work in the same position? Why/why not? If you would like to work in a new position, why?

C3: Working for CSSS can be very demanding. What other extracurricular activities, organizations, and outside work do you plan to participate in the upcoming year? Indicate any office(s) or positions that you will hold during the upcoming academic year.

**Section D – Brief Essays**

*Please answer each of the following questions in 1-2 short paragraphs. Answers should be typed and attached on a separate sheet.*

D1: What ideas do you have to change and/or enhance your current position? Please be specific.

D2: What have you learned from working in your positon? How will you use that next year in the same or another position with CSSS? Please be specific.

**Section E – Interviews**

*Please mark* ***ALL*** *interview times when you are available. An interview time will be assigned.*

Tues. April 3rd ❑ 9-9:30AM ❑ 9:30-10AM ❑ 10-10:30AM ❑ 10:30-11AM ❑ 11-11:30AM ❑ 1:30-2:00PM ❑ 2-2:30PM ❑ 2:30-3PM ❑ 3-3:30PM

Wed. April 4th ❑ 8:30-9AM ❑ 9-9:30AM ❑ 9:30-10AM ❑ 10-10:30AM ❑ 11:30-12PM ❑ 12-12:30PM ❑ 12:30-1PM ❑ 1-1:30PM ❑ 1:30-2PM ❑ 2-2:30PM ❑ 2:30-3PM

Thurs. April 5th ❑ 8:30-9AM ❑ 9-9:30AM ❑ 9:30-10AM ❑ 10-10:30AM ❑ 10:30-11AM ❑ 11-11:30AM ❑ 11:30-12PM ❑ 1:30-2PM ❑ 2-2:30PM ❑ 2:30-3PM ❑ 3-3:30PM ❑ 3:30-4PM

Fri. April 6th ❑ 9:30-10AM ❑ 10-10:30AM ❑ 10:30-11AM ❑ 11-11:30AM ❑ 2:30-3PM ❑ 3-3:30PM ❑ 3:30-4PM ❑ 4-4:30PM