

First Year Student Employment Policy

Policy/Procedure

The College employs students in various capacities campus-wide. Priority is given to students who are Federal Work Study (FWS) eligible.

It is the policy of Dickinson College that all First Year students desiring employment will work in Dining Services.

Exceptions are made for the following positions because of the skills and training which are necessary:

- Lifeguard
- Athletic Trainer
- Climbing Wall Monitor
- Common Hour Consultant

Students may be permitted to work outside of Dining Services with prior approval. In most cases, a student will be required to work a minimum of one shift in Dining Services.

- The supervisor of the hiring department must request the approval.
- **No First Year student may be hired by a department until an approval has been received.**
- Exemptions to work outside of Dining Services are granted on a *per semester* basis.
- All exemptions must have a signed Approval form on file with the Student Employment office.

Related Information

History/Revision Information

Responsible Office/Division:

Effective Date:

Last Amended Date:

Career Services: Student Employment: First-Year Student Employment Policy

Next Review Date:

Also Found In: Student Employment Handbook for Students