

- Once a grade has been reported to the Registrar's Office, it may not be changed unless the change has been requested by the instructor and approved by the Dean of the College. Grade changes need to be submitted to the dean of the College for approval by **no later than Roll Call of the subsequent semester.** *Dickinson College Bulletin*
- Once a grade has been submitted to the Registrar's Office it cannot be changed unless the professor finds that an error in computing the grade or in transferring it from the grade book to the grade sheet has occurred. *Faculty Handbook*