

**DICKINSON COLLEGE
DINING SERVICES
FUNCTION SHEET**

Organization Dickinson Faculty Club **Representative** _____ **Phone** _____
Address _____ **Bill To** _____
Date _____ **Time** 4:30 p.m.
Location Hartman House **Guarantee Count** _____ **Actual Count** _____
Time Del _____ **Order Taken By** _____

Details

_____ **Meal Exchanges**

_____ **Numbers to Come**

_____ **Tips Server**

_____ **Waiter Service**

_____ **Set-up Service**

_____ **Buffet Service**

_____ **China Service ***

_____ **Hard Plastic (Extra Charge)**

_____ **Paper Service**

_____ **Linen Service**

_____ **Buffet**

_____ **Colors** _____

_____ **Head Table** _____

_____ **Skirt Color** _____

_____ **Centerpiece** _____

_____ **Bud Vases** _____

_____ **Addt. Charge for china outside of the HUB**

Extra Information

Menu

Drop off

All Disposables

1 – Marinated Vegetable Tray

4 lb. Chicken Tenders w/BBQ Sauce

100 – Cocktail Meatballs

3 – Doz. Feta Crostini Bites

3 – Doz. Won Tons

3 – Doz. Mini Quiches

3 – Doz. Almond Crusted Curry Chicken Salad

Tea Sandwiches

3 – Doz. Cucumber Tea Sandwiches

4 – Doz. Fruit Kabobs

3 – Doz. Mini Cream Puffs

½ Sheet Brownies

¼ Sheet Lemon Bars

1 – Paper Table Cloth