**Professional Development Project**

**Application Template**

Name of Applicant:

1. Please describe the proposed professional development activity in which you would like to participate (**max 300 words**).

[Please type response here]

2. Please describe the new knowledge, expertise, or skills you expect to acquire through this experience (**max 300 words**).

[Please type response here]

3. Please describe how you intend to use this new knowledge, expertise, or skill to enhance your teaching and/or research.

[Please type response here]

4. Please provide a schedule of activities or timeline for completion of the project.

[Please type response here or provide the official documentation from the organization in which you wish to participate]

5. Please describe specifically the rationale for your budget request.

[Please type response here]