

**BYLAWS FOR THE ALPHA BETA RHO CHAPTER OF KAPPA DELTA PI,  
INTERNATIONAL HONOR SOCIETY IN EDUCATION**

**ARTICLE I – THE CHAPTER**

**SECTION 1 NAME**

The designation for the Dickinson College Chapter of Kappa Delta Pi is the Alpha Beta Rho Chapter.

**SECTION 2 PURPOSE**

The purpose of the Alpha Beta Rho Chapter of Kappa Delta Pi shall be to promote excellence in and recognition of outstanding contributions to education. Kappa Delta Pi shall endeavor to maintain a high degree of professional fellowship among its members, to quicken professional growth, and to honor achievement in educational work. To these ends, it shall invite to membership persons who exhibit commendable professional qualities, worthy educational ideals, and sound scholarship, without regard to race, age, color, religion, gender or sexual identity, or disability.

**SECTION 3 CHAPTER YEAR**

The Chapter year shall begin on July 1 and end on June 30.

**SECTION 4 AUTHORITY**

In all matters of organization and procedures, the Constitution, Bylaws, and Rituals of the International Society of Kappa Delta Pi shall have precedence and should be consulted.

**ARTICLE II – MEMBERSHIP**

**SECTION 1 QUALIFICATIONS**

Membership in the Alpha Beta Rho Chapter is open to undergraduate students, graduate students, faculty members, and other professional educators. Invitation to membership in the Alpha Beta Rho Chapter shall be dependent upon fulfillment of the following qualifications without regard to race, age, color, religion, gender or sexual identity, or disability.

**1.1 Undergraduate**

When seeking membership as an undergraduate student, a candidate must:

- 1.11 have no less than first term sophomore standing (the equivalent of at least 30 semester hours earned by the end of the term prior to initiation);
- 1.12 demonstrate that they have a cumulative GPA ranking in the upper quintile of the institution, school, or college, or have a cumulative GPA of 3.0 (out of a 4.0 scale if a grade-point system is used) or higher for all coursework completed;
- 1.13 and have at least 4 hours (or the equivalent) of professional education courses programmed, in progress, or completed.

## 1.2 Faculty & Educational Support Staff

The number of faculty initiated at any one initiation ceremony shall not exceed the number of other initiates. When seeking membership as a faculty member, a candidate must:

- 1.31 be a faculty or educational support staff member of Dickinson College;
- 1.32 give evidence of support for the Chapter and its programs.

## 1.4 Professional Members

When seeking membership as a professional member, a candidate must:

- 1.41 meet qualifications for graduate students listed in 1.12; or
- 1.42 hold a Master's or other advanced degree; or
- 1.43 obtain two letters of recommendation from two supervising administrators; or provide evidence of a distinguished performance record consistent with the ideals of Kappa Delta Pi.

## 1.5 Honorary Members

Qualifications and limitations include:

- 1.51 Record of distinguished service in the cause of education.
- 1.52 Honorary membership is not open to a person eligible for another membership category or one who holds a degree in education.
- 1.53 No chapter may elect more than two (2) persons to honorary membership during any one Society year.
- 1.54 A person approved for an honorary membership shall be initiated according to appropriate ritual.

## 1.6 Students seeking alternative certification and/or licensure:

Qualifications and limitations include:

- 1.61 hold a baccalaureate degree.
- 1.62 completion of at least 4 semester hours of an alternative certification program;
- 1.63 and, demonstrate a cumulative grade point average of at least 3.25 on a 4.00 scale.

## SECTION 2 CHAPTER MEMBERSHIP

### 2.1 Election to Membership

The membership committee of the Alpha Beta Rho Chapter may present the names of persons found eligible for consideration to:

- 2.11 active members of the Chapter, or
- 2.12 the Chapter Executive Committee.

### 2.2 Election to Membership

A favorable vote of a majority of members participating in the vote is required for election as long as the group constitutes a quorum under the chapter's governing documents.

**2.3 Transfer of Membership between Chapters**

An active member of the Society may transfer membership from one chapter to another with the appropriate notification to the Society Headquarters. Multiple chapter memberships are permissible.

**2.4 Involuntary Suspension of Individual Members**

A member may be suspended for cause (e.g., failure to maintain active member status, assigned sanction(s) for Dickinson community standards infraction). A two-thirds (2/3) vote of the chapter Executive Committee is required for suspension of chapter membership, and a two-thirds (2/3) vote of the Executive Council is required for suspension of Society membership. Suspended members may not apply for/receive chapter funding (i.e., 9<sup>th</sup> semester scholarship, student teaching stipend).

**2.5 Maintenance of Active Chapter Member Status**

Members must maintain active member status which includes all of the following: Holding a cumulative GPA of 3.0 or higher; sitting on at least one committee; attending all chapter meetings and events; and completing a minimum of 8 hours of service to the chapter each semester (exceptions include students studying abroad or student teaching). Service includes attending chapter meetings and events; participating in event committee planning sessions; and taking part in chapter professional development programs.

**ARTICLE III – FINANCES**

The Chapter Treasurer, with the assistance of the Counselor, shall keep accurate records of the assets and liabilities of the Chapter, and shall receive and expend Chapter monies as the Executive Committee directs.

**SECTION 1 INITIATION FEE**

The Chapter shall remit to the Society Headquarters of Kappa Delta Pi required information for each initiate, along with the required fees, within two weeks of initiation.

**SECTION 2 LOCAL DUES**

Annual dues for the Alpha Beta Rho Chapter shall be determined by a majority vote of active members present at a regular Chapter meeting and submitted to Headquarters on the Annual Financial Form. Annual local dues are not to exceed annual Society dues.

**ARTICLE IV – INITIATION**

All candidates for membership in the Alpha Beta Rho Chapter shall be initiated according to the prescribed Society ritual. Members initiated previously by another chapter of the Society may be formally received into the Alpha Beta Rho Chapter according to the official Society reaffirmation ritual.

## **ARTICLE V – CHAPTER OFFICERS**

The Alpha Beta Rho Chapter shall include a minimum of President, Vice President, Treasurer, Secretary, Historian, and Foundation Representative. Refer to the Society Bylaws for the responsibilities of officer positions. Additional officers, as indicated by the chapter model (selected biennially), should be elected by the chapter.

### **SECTION 1 QUALIFICATIONS**

All candidates for officer positions must be active members of both the Society and the Alpha Beta Rho Chapter. In addition, the specific offices of President and Vice President will be held by members not studying abroad during their term of service.

### **SECTION 2 ELECTION**

Officers shall be elected and installed a minimum of once each academic year and be reported to Headquarters no later than two weeks after elections are completed.

- 2.1 Method of Election. Chapter officers for the ensuing term shall be elected during any regular meeting of the chapter, or through a ballot sent to all active members, or through a combination of both methods.
- 2.2 Voting. A majority vote of active members participating in the vote shall be required for election.
- 2.3 Vacancies. Should a chapter office become vacant because of resignation, neglect of duty, or other causes, the Counselor and/or President may call a special meeting for the purpose of filling the vacancy. The Executive Committee will determine the process used to fill a vacant office.

## **ARTICLE VI – CHAPTER COUNSELOR(S)**

The Alpha Beta Rho Chapter will have a minimum of one Counselor.

### **SECTION 1 QUALIFICATIONS**

The Chapter Counselor must be a member of the College faculty or staff and an active member of the Chapter.

### **SECTION 2 SELECTION OF COUNSELOR AND ASSOCIATE COUNSELOR(S)**

The Alpha Beta Rho Chapter shall have a Chapter Counselor selected from the faculty or staff of Dickinson College. In addition to Counselor, the Alpha Beta Rho Chapter may select one or more Associate Counselors. All provisions applicable to the Chapter Counselor shall apply to Associate Counselors. However, the Associate Counselor(s) need not be a faculty or staff member.

### **SECTION 3 NOTIFICATION OF COUNSELOR APPOINTMENT OR CHANGE**

The name of the Counselor shall be forwarded to the Chapter Services Department within two weeks of counselor appointment or change. A certificate confirming the appointment shall be forwarded to the new Counselor.

### **SECTION 4 REMOVAL OF COUNSELOR FROM OFFICE**

The Executive Council may, for cause, declare the office of Chapter Counselor vacant. Should this happen, representatives from the Society will work with Dickinson College to appoint a replacement.

## **ARTICLE VII – MEETINGS**

The Alpha Beta Rho Chapter shall hold at least two full membership meetings each semester of the Society year. At least one meeting shall include an initiation.

### **SECTION 1 QUORUM**

A Quorum for the Alpha Beta Rho Chapter of Kappa Delta Pi is declared when at least three (3) members of the Executive Committee and five (5) other active Chapter members are present.

### **SECTION 2 DISSOLUTION OF CHAPTER**

The process for elective dissolution of the Alpha Beta Rho chapter can be found in the Society Bylaws.

### **SECTION 3 CHAPTER WEB PAGE**

The Chapter Web Page shall:

- 3.1 Support the ideals, mission, and goals of the Society.
- 3.2 Not conflict in any way with the Constitution and Bylaws of the Society.
- 3.3 Contain the following disclaimer:  
*The opinions and comments expressed via this electronic forum do not necessarily reflect the views of Kappa Delta Pi, International Honor Society in Education.*

## **ARTICLE VIII – COMMITTEES**

The Alpha Beta Rho Chapter shall maintain the following committees:

### **SECTION 1 EXECUTIVE COMMITTEE**

The Executive Committee shall consist of the current officers of the chapter including the Counselor and Associate Counselor(s), where there are such officers, and may include the Immediate Past-President. It shall be the duty of the Executive Committee to supervise the general activities of the chapter, serve as the official agency for communication, act in emergencies between meetings of the chapter, conduct initiations, and ensure the completion of all required reports.

### **SECTION 2 STANDING COMMITTEES**

The following committees may be appointed annually:

- 2.1 Membership Committee. The membership committee shall receive names of candidates' suggestion for membership; obtain a list of valid candidates from the chapter counselor, co-counselor, designated faculty member or appropriate college/university staff administrator; prepare a list of eligible candidates and, together with the required information, present this to the appropriate chapter body.
- 2.2 Program Committee. The Vice President shall direct the Program Committee. This committee shall be responsible for planning programs for the chapter.
- 2.3 Fundraising Committee. The fundraising committee shall be responsible for planning fundraising projects for the chapter, the Kappa Delta Pi Educational Foundation, and/or external organizations the missions of which are consistent with Kappa Delta Pi.

**ARTICLE IX — AMENDMENTS**

The Bylaws of the Alpha Beta Rho Chapter may be amended at any regular meeting of the Chapter by a 2/3 vote of active members present, provided that a copy of the proposed amendment(s) has been sent to all active Chapter members at least ten (10) days prior to the meeting. Chapter bylaws must be reviewed every two years and ratified by the chapter membership.

The following signatures certify that these bylaws have been adopted for use by the Alpha Beta Rho Chapter.

Signatures

Chapter Counselor	<u>Elyzabeth C. Lewis</u>	Date	<u>2/21/12</u>
Chapter President	<u>Tom von Almen</u>	Date	<u>2/24/12</u>
Society Headquarters Approval	<u>[Signature]</u>	Date	<u>2/28/12</u>