

PERMISSIONS vs. PREREQUISITES vs. RESTRICTIONS vs. PRIORITIES

DEFINITIONS

PERMISSION OF INSTRUCTOR is a specific code in Banner that can be placed on a section to require all students to obtain a Permission of Instructor Override before being able to enter the course into Banner.

PREREQUISITES either permit or prohibit entering of a course into Banner based on a student's courses or test scores.

RESTRICTIONS either permit or prohibit the entering of a course into Banner based on a student's major or class year.

PRIORITIES DO NOT permit or prohibit entering of a course into Banner; rather they determine the order in which students who have already requested a course will be registered during course request processing.

THINGS TO KEEP IN MIND

- Permission of Instructor, Prerequisites & Restrictions are all independent of each other. If you have more than one of these on a single course all must be met in order for a student to be able to add the class.
- Prerequisites are not major-specific. If there's a prerequisite on a course all students must meet the prerequisite in order to add the class.
- Permission of Instructor, Prerequisites & Restrictions are enforced by Banner during the Course Request, Schedule Adjustment & Add/Drop Periods. Priorities are only valid up through course request processing (immediately following the Course Request Period). They are not used during the Schedule Adjustment or Add/Drop Periods.
- A Capacity Override does not raise the capacity of a section; it just allows over-enrollment for the one student. Also, if it's prior to the First-Year Course Request Period, it doesn't affect overall enrollment, it just means one less FY is added.
- Seats saved for incoming first-year students in fall courses are also used for incoming transfer students.

PRIORITIES FACTS

- Priorities can be based on major, minor (only declared ones), certificate, class year and/or prior courses taken.
- Priorities are term-specific. If you offer the same course in fall & spring, you can assign different priorities; but if the same priorities are to be used, it's your responsibility to make sure the priorities are submitted for both terms.
- Priorities can vary under each portion of a cross-listed course. So it's important to indicate whether you want the same or different priorities listed for each section.
- If the demand for a cross-listed course exceeds the capacity at the end of the Course Request Period, we distribute the registered students proportionally to the requests and according to the priorities.
- Overrides are not taken into account when processing priorities.

EXPLANATION OF OVERRIDES

Type of override:	Error received by student	Used to permit student to register even though...
Capacity (only available during Schedule Adjustment & Add/Drop Periods)	Closed Section or Reserve Closed	...the class enrollment already meets/exceeds capacity. When seats are reserved for FY students, this override allows an upperclass student to add him-/herself to one of those seats.
Class Year Restriction	Class Restriction	...he/she has a class year (FY/SO/JR/SR) that is prohibited from taking the class.
Corequisite	Corq_(subj crse#) Req	...he/she hasn't also added the corequisite class.
Major Restriction	Major Restriction	...he/she has a major that is prohibited from taking the class
Override All Except Cap & Time	Any one or more of the following: -Class Restriction- -Corq_(subj crse#) Req -Major Restriction -Permission of Instruc -For First-Year Students -Preq and Test Score	(see explanations in corresponding box above/below) This override is useful when you're unsure of the exact error received by the student.
Permission of Instr	Permission of Instruc - or - For First-Year Students	...he/she has been coded with a Permission of Instructor Required code. This override does NOT work for any other errors, including prerequisite, class/major restrictions, etc.
Prerequisite	Preq and Test Score- Error	...he/she hasn't completed the necessary prereq, whether that be a specific course(s) or placement test.
Time Conflict	Time conflict with (CRN)	...the time overlaps with another class (even by as little as one minute).

NOTE: The following errors received by students CANNOT be overridden:

- Dupl Crse/Equiv/Xlst With Sec -(CRN) - This means the student is already registered for the course (or its equivalent or cross-listing).
- Rpt Count/Hours Exceed (#) - This means the student has already successfully completed the class and it's not repeatable.
- Maximum Hours Exceeded - This means the student has already requested/registered for 4.5 credits.
- Linked Course Required (Class/Lab) - This means the student must also select a corresponding lecture/lab section.