



Distinctively Dickinson Employee Recognition Award Application

The *Distinctively Dickinson Award* seeks individuals, work teams, or departments who go above and beyond their normal job responsibilities and have made a significant contribution to the college. Please complete the application and submit to Steve Riccio, Staff Development Coordinator, Human Resource Services. Applications can also be faxed at 245-1785.

Name(s) of Recognized Employee(s): _____

Department(s): _____

Date of Accomplishment (if applicable): _____

Your Name: _____

Your Department: _____

Select one of the following recognition categories that apply:

- ☐ Service - Recognition of a person or team that has gone above and beyond the normal level of service. Areas of service can include but are not limited to extraordinary service to the college, service to a non-profit community organization, mentoring, and volunteerism.
- ☐ Creativity – Recognition of a person or team that has developed a program, idea or solution that has provided, or has the potential to provide, a benefit to the college. Examples of such innovations include, but are not limited to, new program development, process efficiencies, cost saving initiatives, and initiatives related to wellness and safety.
- ☐ Collaboration - Recognition of a person or team that has developed or coordinated collaborative partnerships across departments, divisions, or external organizations that benefit or have the potential to benefit Dickinson.

In the space below, please provide additional information to support your recognition on how the contribution helped to advance the College:

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Thank you for your recognition! A committee established by the President's Office and HR Services will meet to review the recognition and will inform both the recipient(s) and you in the near future if chosen to receive the *Distinctively Dickinson* Employee Recognition Award.

Employees and groups will be acknowledged at the annual Town Meeting in January. Each employee will receive \$100 for their contributions to the college once the submitted form has been approved by the recognition committee.