



Constitution of the Dickinson College Student Senate



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Constitution of the Dickinson College Student Senate

Preamble:

The Student Senate maintains a role in the shared governance of Dickinson College and is dedicated to the scholarship of engagement. The College's legacy of service is emulated in this organization, as it exists to serve the campus community as a living laboratory of citizenship, equal voice and commitment to the liberal arts philosophy. The shared governance structure is a privilege, and has evolved into an institutional right, which strives to enhance Dickinson College's tradition of Students as global citizens. The Student Senate acts as forum for open discussion about campus life and Student initiatives through equal voice.

Section I: Mission Statement

The Dickinson College Student Senate is the representative governing body of Dickinson Students and serves as an equal party in the shared governance of the College. The Student Senate is the main forum for Student voices and will convey those voices through campus policy advocacy, programming and Student organizational support.

Section II: Role in Shared Governance of the College

- A. In accordance with the 1908 Student Senate Constitution and the Governing Agreement between the Students and Faculty of Dickinson College, the mission of the Student Senate shall be "to attend to all matters which properly and peculiarly belong to the Students of the College or affect their interests."
- B. The Student Senate shall maintain the freedom of expression and inquiry about all College matters. Student Senate has both the agency and duty to contribute to shared governance on behalf of the Student Body.
- C. The Student Senate shall sustain a permanent working relationship with Faculty members on matters of College policy as an integral part of Dickinson's shared governance model. The members of the Faculty Advisory Board serve as the official advisors of the Student Senate. In this capacity, they shall counsel this body on all campus-related matters, and aim to support the community at-large.
 - a. The composition of the Board, and their nomination process shall be carried out as per the Bylaws of the Student Senate.
- D. Through the meetings outlined below in this document, the Student Senate shall maintain an open and collaborative working relationship with the Administration of Dickinson College.
- E. The Student Senate shall raise issues of Student concern and participate with the Faculty and the Administration in all College-related issues.
- F. In conjunction with administrative and academic departments, the Student Senate reserves the right to propose and maintain an institutionalized position on governance bodies including, but not limited to, advisory councils, working groups, committees and boards. This is to ensure the

shared governance ideal of open communication and collaborative decision-making between the Students, Faculty, Administration and Board of Trustees.

- a. These Student Senate representatives shall be approved by the Student Senate Executive Committee by a simple majority vote.

Section III: Representation

- a. Dickinson College Student Body
 - i. Any member of the Dickinson College Student Body is eligible to attend all Student Senate general meetings.
- b. President of the Student Senate
 - i. The President shall:
 1. Preside over the Student Senate and the Executive Committee;
 2. Ensure that Students' rights are preserved;
 3. Act as a liaison among Students, Faculty, and Administration;
 4. Meet with the President of the College once per month, along with two Executive Committee members, per each of their schedules;
 5. Attend and report at all meetings of the Faculty;
 6. Have voice-with-no-vote on each of the All-College Committees, and must attend each meeting of the Planning and Budget Committee, if the President is unable to attend, the President must send another member of the Executive Committee in their place with permission of the Chair of Planning and Budget;
 7. Coordinate meetings between the Faculty Advisory Board and the Student Senate Executive Committee on a monthly basis, at minimum;
 8. When invited, attend on-campus meetings of the Dickinson College Board of Trustees;
 9. Constitute *ad hoc* committees of the Dickinson community, as necessary;
 10. Have a vote in the Student Senate in the event of a tie;
 11. Attend the Student Senate Executive Committee Retreat every semester.
- c. Director of Academics
 - i. The Director of Academics shall:
 1. Hold a voting seat on the Student Senate;
 2. Serve as the Student voice on academics to the Dickinson community;
 3. Have a voting seat on the Academic Programming and Standards Committee;
 4. Maintain an ongoing relationship with academic majors committees;
 5. Meet once per month with the Provost and Dean of the College, per both their schedules;
 6. Meet once per month with the Dean of Academic Advising, per both their schedules;
 7. Serve as the official student liaison to the Dickinson College Board of Trustees Committee on Academics;
 8. Chair the Academic Initiatives Committee (hereinafter AIC);

9. Chair the Liberal Arts Subcommittee (hereinafter LAS);
 10. Attend the Student Senate Executive Committee Retreat every semester.
- d. Director of Campus Life and Initiatives
- i. The Director of Campus Life and Initiatives shall:
 1. Hold a voting seat on the Student Senate;
 2. Serve as the Student voice on all campus life matters to the Dickinson community;
 3. Chair the Campus Life and Initiatives Committee (hereinafter CLIC);
 4. Assign members of CLIC to their respective advisory council
 5. Have voice-with-no-vote on the Enrollment and Student Life Committee;
 6. Have a voice-with-vote on the Planning & Budget Committee;
 7. Meet once per month with the Vice President and Dean of Student Life, per both their schedules;
 8. Meet once per month with the Vice President for Institutional Initiatives, per both their schedules;
 9. Attend the Student Senate Executive Committee Retreat every semester.
- e. Director of Club Consulting
- i. The Director of Club Consulting shall:
 1. Hold a voting seat on the Student Senate;
 2. Coordinate, guide, and provide non-financial resources for Student Senate-recognized clubs;
 3. Preside over the Club Consulting Committee;
 4. Have a voice-with-vote position on Information Technology and Services Committee;
 5. Meet with the Office of Student Leadership and Campus Engagement (hereinafter, SLCE) twice per month;
 6. Oversee all Club trainings;
 7. Attend all meetings of the Club Finance Committee;
 8. Attend the Student Senate Executive Committee Retreat every semester;
 9. Meet every other week with the Director of Financial Strategy and Associate Director of Club Finance.
- f. Director of Financial Strategy
- i. The Financial Strategist shall:
 1. Hold a voting seat on the Student Senate;
 2. Preside over the Financial Strategy Team;
 3. Manage all the Student Senate finances;
 4. Conduct the Student Senate Audit of all finances once per semester;
 5. Hold a voting seat on the Planning and Budget Committee;
 6. Update the Student Senate Executive Committee weekly on the finances of the Student Senate;
 7. Update the Student Senate weekly on its finances;
 8. Meet weekly with the Student Senate Bookkeeper;

9. Meet once per semester with the Vice President of Finance and Administration, per each of their schedules;
 10. Attend the Student Senate Executive Committee Retreat every semester;
 11. Meet every other week with the Director of Club Consulting and Associate Director of Club Finance.
- g. Director of Operations
- i. The Director of Operations shall:
 1. Hold a voting seat on the Student Senate;
 2. Preside over the Operations Committee;
 3. Organize and distribute the agenda and minutes for the meetings of the Executive Committee;
 4. Serve as the Student Senate Sergeant-at-Arms and Parliamentarian;
 5. Chair all the Student Senate Attendance Hearings, and ensure that the process is fair, transparent, equitable, and without conflicts-of-interest;
 6. Coordinate the Accountability Hearing process as outlined in the Bylaws of the Student Senate;
 7. Lead the meetings of the Student Senate when the President is absent;
 8. Implement and supervise all elections;
 9. Organize and attend the Executive Committee retreat each semester;
 10. Have a voice-with-vote position on the Information & Technology Services Committee;
 11. Meet with SLCE as needed.
 - h. Director of Public Relations and Marketing
 - i. The Director of Public Relations and Marketing shall:
 1. Hold a voting seat on the Student Senate;
 2. Preside over the Public Relations and Marketing Committee;
 3. Meet once per month with the Executive Director of Marketing and Communications, per both of their schedules;
 4. Meet once per month with the Vice President for College Advancement, per both of their schedules;
 5. Be responsible for recruiting qualified and diverse Student Senate representatives of the Student Body;
 6. Attend the Student Senate Executive Committee Retreat every semester.
 - i. Class Presidents
 - i. Class Presidents shall:
 1. Hold a voting seat on the Student Senate;
 2. Hold a voting seat on the All-College Enrollment and Student Life Committee;
 3. Attend all of the Student Senate general meetings;
 4. Chair their respective Class Councils;
 5. Hold a voting seat on CLIC.
 - ii. The Senior Class President shall:

1. Have all the responsibilities and privileges of the other Class Presidents enumerated above;
 2. Determine the composition of and chair the Senior Class Event Planning Committee.
 - a. The Senior Class Event Planning Committee shall:
 - i. Be responsible for the planning of Senior Week and Senior Class Events.
- j. All-College Committee Representatives
- i. Academic Programming and Standards Committee
 1. There shall be two Academic Programming and Standards Committee Senators.
 2. Academic Programming and Standards Committee Senators shall:
 - a. Have a voting seat on the Student Senate;
 - b. Have a voting seat on the Academic Programming and Standards Committee (APSC);
 - c. Have a voting seat on AIC;
 - d. Be a member of the Sophomore, Junior, or Senior Class.
 - ii. Enrollment and Student Life Committee Representatives
 1. Effective in the 2017-2018 academic year, the four Class Presidents shall represent the Student Body on the All-College Enrollment and Student Life Committee (ESLC).
- k. Class Councils
- i. The Senior, Junior, and Sophomore Class Councils shall each be comprised of six (6) Class Senators from the class year, in addition to the respective Class President.
 - ii. The First Year Class Council shall be comprised of eight (8) Class Senators in addition to the Class President.
 - iii. Class Senators shall:
 1. Hold a voting seat on the Student Senate;
 2. Sit on at least one Student Senate Standing Committee;
 3. Attend all of the Student Senate general meetings;
 4. Participate in the planning of class events;
 5. Attend at least one class year event per semester.
- l. *The Dickinsonian* Reporter
- i. A reporter from *The Dickinsonian* is highly encouraged to attend and report on all the Student Senate general meetings.
- m. Carlisle Borough Ambassador
- i. The Carlisle Borough Ambassador shall:
 1. Attend all meetings of the Carlisle Borough Council and serve as a non-voting member;
 2. Serve as a member of the PR & Marketing Committee;
 3. Assist in maintaining an open dialogue between the Students of Dickinson College and the Carlisle Community;
 4. Attend all meetings of the Community Partners Committee if available;

5. Report to the Student Senate the Tuesday immediately following the Borough Council meeting to discuss the matters before the Borough Council and how they may relate to, or impact Student Senate projects;
6. Hold no vote in the Student Senate, unless already a Senator;

Section IV: Checks and Balances of the Student Senate Executive Committee

- a. The Student Senate Executive Committee may, by a simple majority vote, rescind the decisions and/or actions of any of the Executive Committee Members, including the President of the Student Senate. The member, whose action is in question, must abstain from voting. The President shall only have a vote in the event of a tie.

Section V: Committees

- a. Academic Initiatives Committee (AIC)
 - i. The Academic Initiatives Committee shall:
 1. Be concerned with all academic affairs and initiatives presented to the Student Senate;
 2. Ensure that the student perspective on academics is heard;
 3. Promote a healthy academic environment on campus;
 4. Draft proposals to send to the Academic Programming and Standards Committee (APSC) when necessary;
 5. Send a Student Representative to the Trout Gallery Advisory Committee per their bylaws;
 - a. "One (1) Dickinson College student representative majoring in a field other than art & art history. To be selected by the Student Senate."
 6. Be governed by the Standing Rules of the Committee.
 - ii. AIC shall be composed of:
 1. The Director of Academics (duties outlined above)
 2. The Associate Director of Academics
 - a. The Associate Director of Academics shall:
 - i. Be appointed by application from a class council by the Student Senate Executive Committee;
 - ii. Chair the Academic Initiatives Committee in the absence of the Director of Academics;
 - iii. Have a voice and vote on AIC;
 - iv. Document attendance of AIC meetings;
 - v. Keep and publish the minutes of AIC meetings;
 - vi. Meet weekly with the Director of Academics;
 - vii. Manage the AIC accounts and oversee the Liberal Arts Symposium budget.
 3. Six (6) Senators

- a. Two (2) APSC Senators shall:
 - i. Have a voice and vote on AIC.
- b. Four (4) Class Senators shall:
 - i. Be appointed from a class council;
 - ii. Have a voice and vote on AIC.
- 4. Two (2) At-Large Members
 - a. Two At-Large Members shall:
 - i. Be appointed by application by the Student Senate Executive Committee;
 - ii. Not be members of the Student Senate;
 - iii. Have a voice and vote on AIC.
- b. Campus Life and Initiatives Committee (hereinafter CLIC)
 - i. CLIC shall:
 - 1. Be the main policy advocacy arm of the Student Senate;
 - 2. Be the specialized advocates on particular campus policy areas;
 - 3. Maintain an updated roster of policy suggestions and successful implementation for the Committee's reference;
 - 4. Be governed by the Standing Rules of the Committee.
 - ii. CLIC shall be composed of:
 - 1. The Director of CLIC (duties outlined above)
 - 2. Three (3) Senators appointed from the Class Councils and the four (4) Class Presidents
- c. Club Consulting Committee
 - i. The Club Consulting Committee shall:
 - 1. Coordinate, guide, and provide non-financial resources to student clubs;
 - 2. Approve new clubs for Student Senate Recognition.
 - ii. The Club Consulting Committee shall be composed of:
 - 1. The Director of Club Consulting;
 - 2. Six (6) Senators appointed from the Class Councils who shall each be assigned as a liaison to a category of clubs, which the Director of Club Consulting shall determine appropriate;
 - 3. Be governed by the standing rules of the Committee.
- d. Club Finance Committee
 - i. The Club Finance Committee shall:
 - 1. Manage, approve, and review all club budgets and club funding requests;
 - 2. Ensure that no clubs meet during the Student Senate general meetings on Tuesdays from 6:30-8:30pm and will be able to freeze club accounts if this rule is violated;
 - 3. Be governed by the Standing Rules of the Committee;
 - 4. After seeking advice from the Financial Strategy Team, present any proposed amendments to the Club Finance Committee Standing Rules to a quorum of the Student Senate for a two-thirds ($\frac{2}{3}$) vote for ratification.

- ii. The Club Finance Committee shall be composed of:
 - 1. The Associate Director of Club Finance
 - a. The Associate Director of Club Finance shall:
 - i. Be a member of a Student Senate Class Council;
 - ii. Have at least one year of experience on the Club Finance Committee as either a Senator or as an at-large Committee member;
 - iii. Be appointed by the Directors of Club Consulting and Financial Strategy through an application process and be approved by a two-thirds ($\frac{2}{3}$) vote of a quorum of the Student Senate;
 - iv. Chair the Club Finance Committee;
 - v. Sign all documentation and forms related to club finances;
 - vi. Have a vote in the Club Finance Committee only in the event of a tie;
 - vii. Meet every other week with the Directors of Club Consulting and Financial Strategy.
 - 2. Four (4) members of the Student Senate
 - a. Four Student Senate members shall:
 - i. Be appointed from a Class Council (one Student Senate member per Class Council);
 - ii. Have full voice and voting privileges on the Committee.
 - 3. Four (4) members of the Dickinson Student Body
 - a. The four at-large members shall:
 - i. Serve as at-large members with full voice and voting privileges on the Committee;
 - ii. Not be members of the Student Senate;
 - iii. Be drawn from each class year (one member per class year).
- e. Financial Strategy Team
 - i. The Financial Strategy Team shall:
 - 1. Oversee all of the Student Senate Finances;
 - 2. Have power to govern upon recommendation to the Planning and Budget All-College Committee and the Board of Trustees, the Student Activities Fee allocation and total amount;
 - 3. Develop a short and long-term financial plan for the Student Senate;
 - 4. Audit all of the Student Senate funds each semester;
 - 5. Be governed by the standing rules of the team.
 - ii. The Financial Strategy Team shall be composed of:
 - 1. The Director of Financial Strategy (duties outlined above)
 - 2. Auditor
 - a. The Auditor shall:

- i. Be responsible for auditing Student Senate-recognized clubs;
 - ii. Be responsible for the Student Senate’s financial accountability;
 - iii. Be drawn from a Class Council;
 - iv. Shall be appointed by the Financial Strategist and confirmed by a simple majority vote of the Executive Committee.
 - 3. Student Organization Liaison
 - a. The Student Organization Liaison shall:
 - i. Maintain a constant dialogue with the organizations with which Student Senate has a financial relationship (excluding clubs);
 - ii. Oversee all funds disbursed to those organizations;
 - iii. Be drawn from a Class Council;
 - iv. Shall be appointed by the Financial Strategist and confirmed by a simple majority vote of the Executive Committee.
 - 4. Associate Director for Club Finance (duties outlined above)
 - a. The Associate Director for Club Finance shall:
 - i. Chair the Student Senate Club Finance Committee
 - ii. Be responsible for allocation and administration of all club and class related funds.
 - f. Liberal Arts Subcommittee (LAS)
 - i. The Liberal Arts Subcommittee shall:
 - 1. Be a collaborative subcommittee between Student Senate and the Office of Academic Advising;
 - 2. Be overseen by the Academic Initiatives Committee (AIC);
 - 3. Be concerned with the academic programming responsibilities formerly assigned to the Public Affairs Committee (PAC) including utilization of the Poitras/Gleim Grant;
 - 4. Seek to organize academic programming events throughout the year culminating in a capstone lecture to be put on each spring;
 - 5. Utilize the Poitras/Gleim Grant to put on this capstone lecture;
 - 6. Strive to ensure that all students are exposed to the four fields of a liberal arts education over their four years at Dickinson, outlined as the natural sciences, social sciences, humanities, and arts;
 - 7. Be governed by the Standing Rules of the Subcommittee.
 - ii. LAS shall be composed of:
 - 1. The Director of Academics
 - 2. The Associate Director of Academics (duties outlined above under the Academic Initiatives Committee subsection)
 - 3. One (1) Student Senate Representative
 - a. The Student Senate Representative shall:

- i. Be appointed from a class council;
 - ii. Have a voice and vote on LAS.
 - 4. One (1) Student Body Representative
 - a. The Student Body Representative shall:
 - i. Be appointed by application by the Student Senate Executive Committee;
 - ii. Not be a member of the Student Senate;
 - iii. Have a voice and vote on LAS.
 - 5. Two (2) Academic Advising Representatives
 - a. The Academic Advising Representatives shall:
 - i. Be administrators appointed from within the Office of Academic Advising by the Dean of Advising at the beginning of each academic year;
 - ii. Be approved by the Student senate by a majority vote of a quorum of Senate;
 - iii. Have a voice and vote on LAS;
 - iv. Aid in communicating the subcommittee's developments to other relevant campus offices.
- g. Operations Committee
 - iii. The Operations Committee shall:
 - 1. Be responsible for all operational aspects of the Student Senate, including, but not limited to:
 - a. Recordkeeping, including meeting minutes and advertising materials, and turning them over to the College Archives annually;
 - b. Attendance and accountability;
 - c. Creating and dispersing the agenda and minutes before each Student Senate meeting;
 - d. Organizing and administering all of the Student Senate elections;
 - e. Determining the eligibility of all of the Student Senate candidates per the Constitution and the Bylaws;
 - f. Training and mentorship of Student Senate members, including the yearly All-Senate training retreat in the Fall and semesterly Executive Committee retreat;
 - g. Be responsible for all internal communication;
 - h. Be governed by the Standing Rules of the Committee.
 - i. Be the only parties with access to real-time election information.
 - iv. The Operations Committee shall be composed of:
 - 1. Director of Operations (duties outlined above)
 - 2. Recording Secretary
 - a. The Recording Secretary shall:
 - i. Be responsible for taking minutes and attendance at each Student Senate meeting;

- ii. Be responsible for Attendance Hearings;
- iii. Post each week's general meeting minutes to Moodle and the Student Senate website;
- iv. Keep all records of the Student Senate;
- v. Submit all records of the Student Senate to the Dickinson Archives at the end of each semester;
- vi. Be drawn from a Class Council.

3. Membership Chair

a. The Membership Chair shall:

- i. Be responsible for enforcing attendance at each Student Senate meeting;
- ii. Enforce accountability of Student Senators through procedures outlined in the Student Senate Bylaws;
- iii. Be responsible for managing the membership of the Student Senate, updating the roster on the Dickinson Gateway Student Organization Registration Database and Moodle as needed;
- iv. Prepare and disseminate applications for all of the Student Senate positions and vacancies in conjunction with the Director of Operations and the PR and Marketing Committee;
- v. Be nominated by the Director of Operations from a Class Council and be approved by a simple majority of the Executive Committee.

4. Elections and Mentorship Chair

a. The Elections and Mentorship Chair shall:

- i. Organize the All-Student Senate training retreat in the Fall while working with the Operations and PR & Marketing Committees to execute the retreat;
- ii. Be responsible for maintaining the Student Senate Handbook;
- iii. Foster mentorship of Senators through internal programs and initiatives;
- iv. Be the point person for organizing Student Senate elections;
- v. Work in conjunction with the PR & Marketing Committee to advertise elections;
- vi. Be nominated by the Director of Operations from a Class Council and be approved by a simple majority of the Executive Committee.

h. Public Relations and Marketing Committee

v. The PR & Marketing Committee shall:

- 1. Be responsible for all external communication;

2. Be responsible for Student Senate branding;
 3. Manage all of the Student Senate social media;
 4. Be responsible for community outreach;
 5. Be responsible for all Student Senate advertising;
 6. Encourage attendance at Student Senate meetings by the entire Student Body;
 7. Work with the Elections and Mentorship Chair to market elections;
 8. Recruit a diverse and engaged Student Senate membership;
 9. Be governed by the Standing Rules of the Committee.
- vi. The PR & Marketing Committee shall be composed of:
1. Director of PR & Marketing (duties outlined above);
 2. Carlisle Borough Ambassador (duties outlined above);
 - i. Coordinate with the Carlisle Borough Ambassador and the Assistant Chief of Staff of the College to improve and maintain relations with the Borough;
 3. Communications Chair
 - a. The Communications Chair shall:
 - i. Be responsible for all external communication, including social media;
 - ii. Live-tweet all of the Student Senate meetings;
 - iii. Draft a monthly Student Senate newsletter updating the campus community on the state of the Student Senate;
 - iv. Draft all relevant all-College emails;
 - v. Have a voice-with-vote position on Information Technology and Services Committee;
 - vi. Be drawn from a Class Council.
 4. Community Outreach Chair
 - a. The Community Outreach Chair shall:
 - i. Be responsible for the marketing of the Student Senate;
 - ii. Work to improve and maintain the relationship of Student Senate with the Student Body;
 - iii. Be the designated Student Senate liaison for external matters within the campus community;
 - i. For example, with various campus Administrative offices, including Admissions, Marketing and Communications;
 - iv. Work with the Membership Chair to recruit a diverse and engaged Student Senate membership;
 - v. Be drawn from a Class Council.

Section VI: Elections and Appointments

A. The President of Student Senate

a. Qualifications:

- i. Candidates for the position of President of the Student Senate shall:
 1. Be a rising Junior or Senior;
 2. Have served on the Student Senate as a voting member for at least three academic semesters;
 3. Be able to serve for the entire Academic Year;
 4. Not hold a leadership position in any club or organization that receives funding from the Student Senate during their term as President of the Student Senate.

b. Election and Campaign

- i. Candidates for this position shall:
 1. Collect at least three hundred (300) student signatures to be added to the ballot;
 2. Be elected during the Spring semester by a campus-wide vote of the Student Body.

B. Executive Committee Elected Members

a. The elected Executive Committee members are as follows:

- i. Director of Academics;
- ii. Director of Campus Life and Initiatives;
- iii. Director of Club Consulting;
- iv. Director of Financial Strategy;
- v. Director of Operations;
- vi. Director of PR & Marketing

b. Qualifications:

- i. Candidates for the elected Executive Committee positions shall:
 1. Be a rising Sophomore, Junior or Senior at the time they serve;
 2. Be able to serve for the entire Academic Year;
 3. The Director of Financial Strategy must, in addition, have served 2 semesters on Club Finance Committee or as a member of the Financial Strategy Team.
 4. The Director of Financial Strategy and Director of Club Consulting are prohibited from holding a leadership position in any club or organization that receives funding from the Student Senate during their term in office.

c. Election and Campaign:

- i. Candidates for elected Executive Committee shall:
 1. Collect at least three hundred (300) student signatures to be added to the ballot;

2. Be elected during the Spring semester by a campus-wide vote of the Student Body.

C. Class Presidents

a. Qualifications:

- i. Candidates for Class President shall:
 1. Be a member of the Class they seek to represent;
 2. Shall be able to serve for the entire Academic Year.

b. Election and Campaign

- i. Candidates for Class President shall:
 1. Collect at least one hundred and fifty (150) student signatures from their Class to be added to the ballot;
 2. Be elected by the Class they seek to represent in the Spring semester.

D. All-College Committee Senators

a. Academic Programming and Standards Committee Senators:

i. Qualifications:

1. Candidates for APSC Senator shall:
 - a. Be a member of the Sophomore or Junior class;
 - b. Be able to serve for the entire Academic Year.

ii. Election and Campaign

1. Collect at least two hundred (200) student signatures to be added to the ballot;
2. Be elected during the Spring semester by a campus-wide vote of the Student Body.

E. Class Councils

a. Qualifications:

- i. Candidates for Class Councils shall:
 1. Be a member of the Class they seek to represent.

b. Election and Campaign

- i. Candidates for Class Council shall:
 1. Collect at least one hundred (100) student signatures to be added to the ballot, except First-Years, who will need seventy-five (75) signatures to be placed on the ballot;
 2. Be elected by the Class they seek to represent *in the Fall semester*.

c. Committee Appointments

- i. All members of the Class Councils shall be appointed to a Student Senate Standing Committee. The appointment should be done with respect to their interests;
- ii. The appointments to Standing Committees shall be approved by the Executive Committee;
- iii. First-Year Senators shall serve on three Standing Committees for two weeks each in the Fall semester after they are elected, and then express their interest at the end of the semester as to which Standing Committee they would like to

- be appointed to for the Spring semester. The appointments will be made by the Executive Committee;
 - iv. The Committee Appointment Process is further outlined in the Bylaws of the Student Senate.
- F. Senior Class Event Planning Committee
- a. The Senior Class Event Planning Committee shall:
 - i. Have the Membership Chair redact any identifying information regarding the applicant;
 - ii. Have their applications reviewed by the Senior Class Council;
 - iii. Be approved by a simple majority vote of the Senior Class Council;
 - iv. Be able to serve for the entire Academic Year.
- G. Carlisle Borough Ambassador
- a. Selection:
 - i. Shall be selected by Carlisle Borough Council, with the cooperation of the Dickinson College Office of Student Life and the Office of the College President.

Section VII: Vacancies

In the event that any member of the Student Senate is unable to remain in their position (due to impeachment, absence from campus, illness, academic or conduct standing at the College) for the remainder of the Academic Year, the procedure to fill the vacancies will be as follows:

- A. In the event of a vacancy for the position of the President of the Student Senate, the Mentorship Chair, shall:
 - a. Inform the elected members of the Executive Committee that they shall be permitted to submit their nomination to the Membership Chair to be considered for a confirmation by the Student Senate;
 - b. Have candidates present their qualifications for President of the Student Senate to the Student Senate;
 - c. Conduct a secret ballot counted by the Recording Secretary and Membership Chair, which will occur during the Student Senate general meeting within ten (10) days of vacancy notification;
 - d. Ensure ratification by a two-thirds ($\frac{2}{3}$) majority vote of a quorum of the Student Senate.
- B. All members of the Executive Committee
 - a. The Executive Committee, in conjunction with the President, shall:
 - i. Accept applications for the vacated position;
 - ii. Have the Membership Chair redact any identifying information regarding the applicant;
 - iii. Choose the applicant with the best skills and experience required for the position;
 - iv. Make a decision to select the new member within two academic weeks of the vacancy;
 - v. Have the Student Senate approve the new member with a two-thirds ($\frac{2}{3}$) vote of a quorum of the Student Senate.

C. All-College Committee Representatives

a. APSC Senators:

- i. The Executive Committee, in conjunction with the President, shall:
 1. Accept applications for the vacated position;
 2. Have the outgoing Membership Chair redact any identifying information regarding the applicant;
 3. Make a decision to select the new member within two academic weeks of the vacancy;
 4. Have the Student Senate approve the new member with a two-thirds ($\frac{2}{3}$) vote of a quorum of the Student Senate.

D. Class Presidents

a. The Operations Committee shall:

- i. Release and accept applications for the vacated position;
- ii. Redact any identifying information regarding the applicant;
- iii. Turn the applications over to the respective Class Council.

b. The respective Class Council shall:

- i. Read the blinded applications;
- ii. Make a decision to select the new member within two academic weeks of the vacancy;
- iii. Have the Student Senate approve the new member with a two-thirds ($\frac{2}{3}$) vote of a quorum of the Student Senate.

E. Class Councils

a. The Operations Committee shall:

- i. Release and accept applications for the vacated position;
- ii. Redact any identifying information regarding the applicant;
- iii. Turn the applications over to the respective Class Council.

b. The respective Class Council and Class President shall:

- i. Have the Membership Chair redact any identifying information regarding the applicant;
- ii. Choose the applicant with the best skills and experience required for the position;
- iii. Make a decision to select the new member within two academic weeks of the vacancy;
- iv. Have the Student Senate approve the new member with a two-thirds ($\frac{2}{3}$) vote of a quorum of the Student Senate.

Section VIII: Passage of Resolutions and Initiatives

A. A quorum is required for every vote of the Student Senate:

- a. Quorum shall exist when at least half ($\frac{1}{2}$), plus one, of the voting members of the Student Senate are present;

- b. There are forty-two (42) voting members of the Student Senate (not including the President of the Student Senate).
- B. Resolutions and initiatives may be brought before the Student Senate in the following ways:
 - a. Any member of the Student Body, including members of the Student Senate, may propose a resolution or initiative during “the Comments for the Good of the College” section of any general meeting of the Student Senate;
 - b. The resolution shall be adopted per the Bylaws of the Student Senate.

Section IX: Approval of Dean of Students Student Hearing Panelists

- A. Function
 - a. Hearings Panels:
 - i. To hear allegations of Student violations of the Dickinson College Community Standards.
- B. Composition:
 - a. A pool determined by the Office of the Dean of Students whose function is to serve on the hearing panels, shall be selected and approved by the Student Senate.

Section X: Impeachment and Removal

- A. Any full and voting member of the Student Senate determined to be failing the requirements of their position may have a complaint filed against them by any member of the Student Senate. After a total of one (1) complaint has been filed, the Accountability Hearing Panel will review the complaint and assess it for validity. If deemed valid, the Panel will convene a hearing with the respondent and administer outcomes and potential consequences as outlined in the Bylaws of the Student Senate:
 - a. Accountability Hearing Panels will consist of three (3) Student Senators, the Chair of the Panel will be nominated from within the Panel;
 - b. There will be an additional two (2) Panelists who will serve in the event of a conflict-of-interest among other Panelists;
 - c. The five (5) total Panelists will be chosen through an application process at the beginning of the Academic Year and confirmed by a two-thirds ($\frac{2}{3}$) vote of a quorum of the Student Senate.
- B. Any member of the Student Senate, who has accrued two (2) unexcused absences, over the course of a single semester, will automatically be required to attend an Attendance Hearing. The Attendance Hearing Process is outlined in the Bylaws of the Student Senate;
- C. Both Hearing Processes may result in sanctions against members of the Student Senate including, but not limited to, Censure, Suspension, Impeachment, and Removal.

Section XI: Amendments

- A. Amendments may be brought to the floor of the Student Senate by any voting member of the Student Senate and must attain a two-thirds ($\frac{2}{3}$) vote of a quorum of the Student Senate to be considered for discussion and debate;
- B. The amendment must have at least two readings before a quorum of the Student Senate;
- C. A three-fourths ($\frac{3}{4}$) vote of the Student Senate is required to ratify amendments to this Constitution.

Section XII: Enabling

- A. This Constitution, once ratified and adopted, hereby replaces all other Constitutions and Bylaws of the Student Senate, and is the final authority regarding all Student Senate procedures. As such, this Constitution takes effect at the final Student Senate meeting of the Spring semester of 2016.