

skype™

Skype™



Welcome to Skype.

Skype Name

[Don't have a Skype Name?](#)

Password

[Forgot your password?](#)

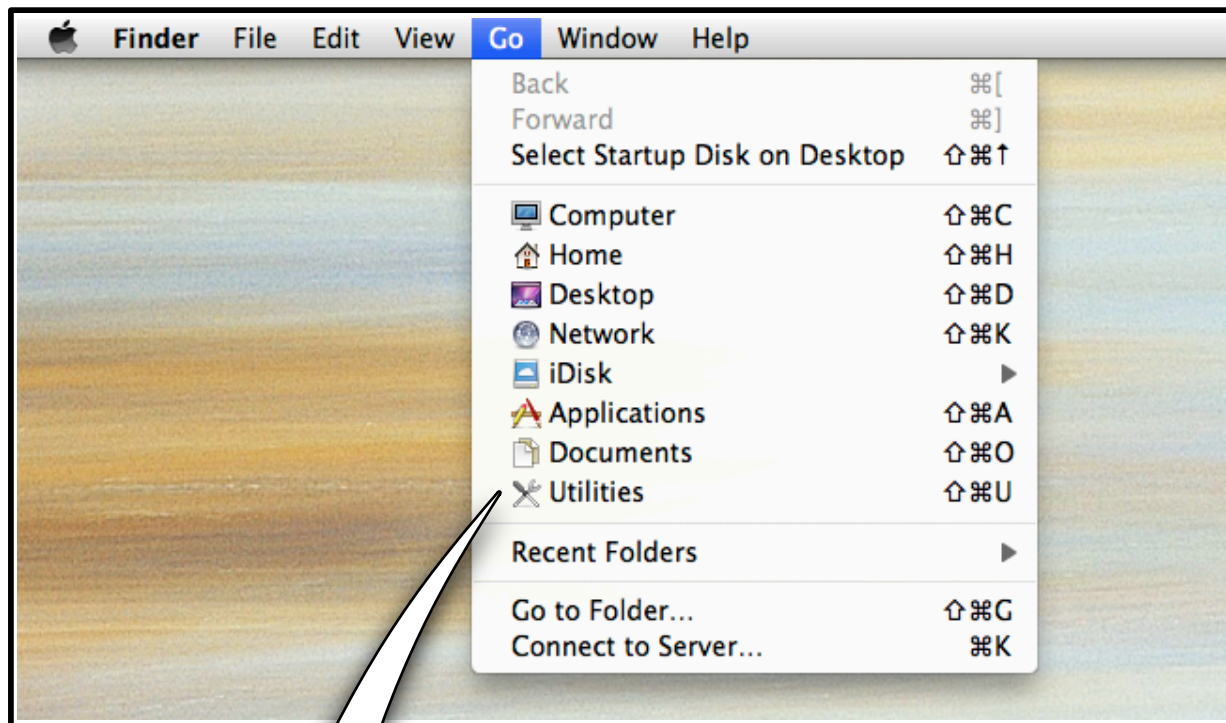
Remember password

Sign In

Log in using your user name
and password

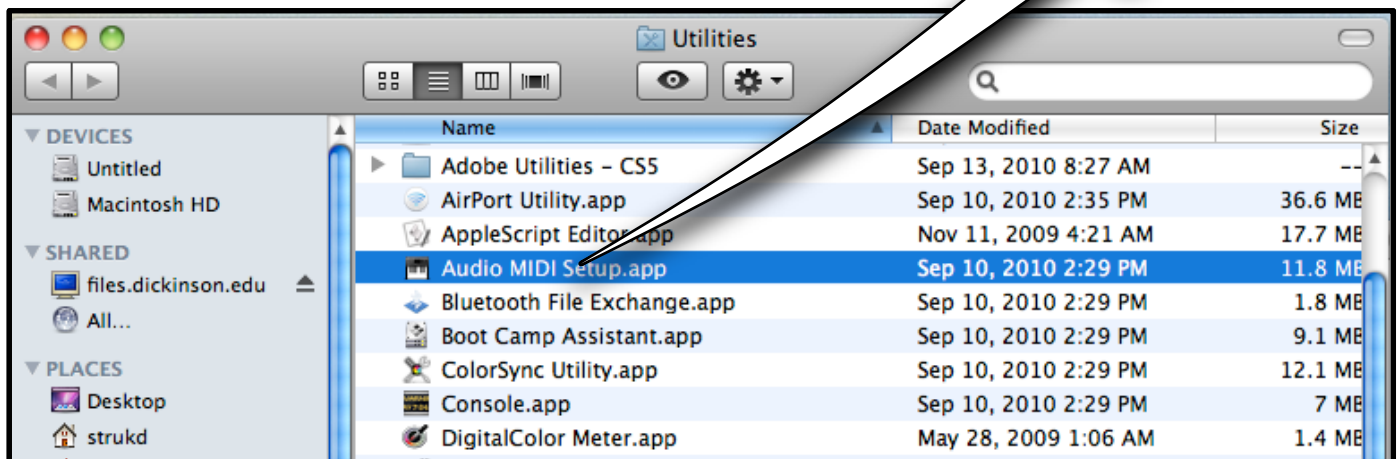
if you are not
registered,
create a new
user

Make sure the head set is plugged to the computer and that it works properly

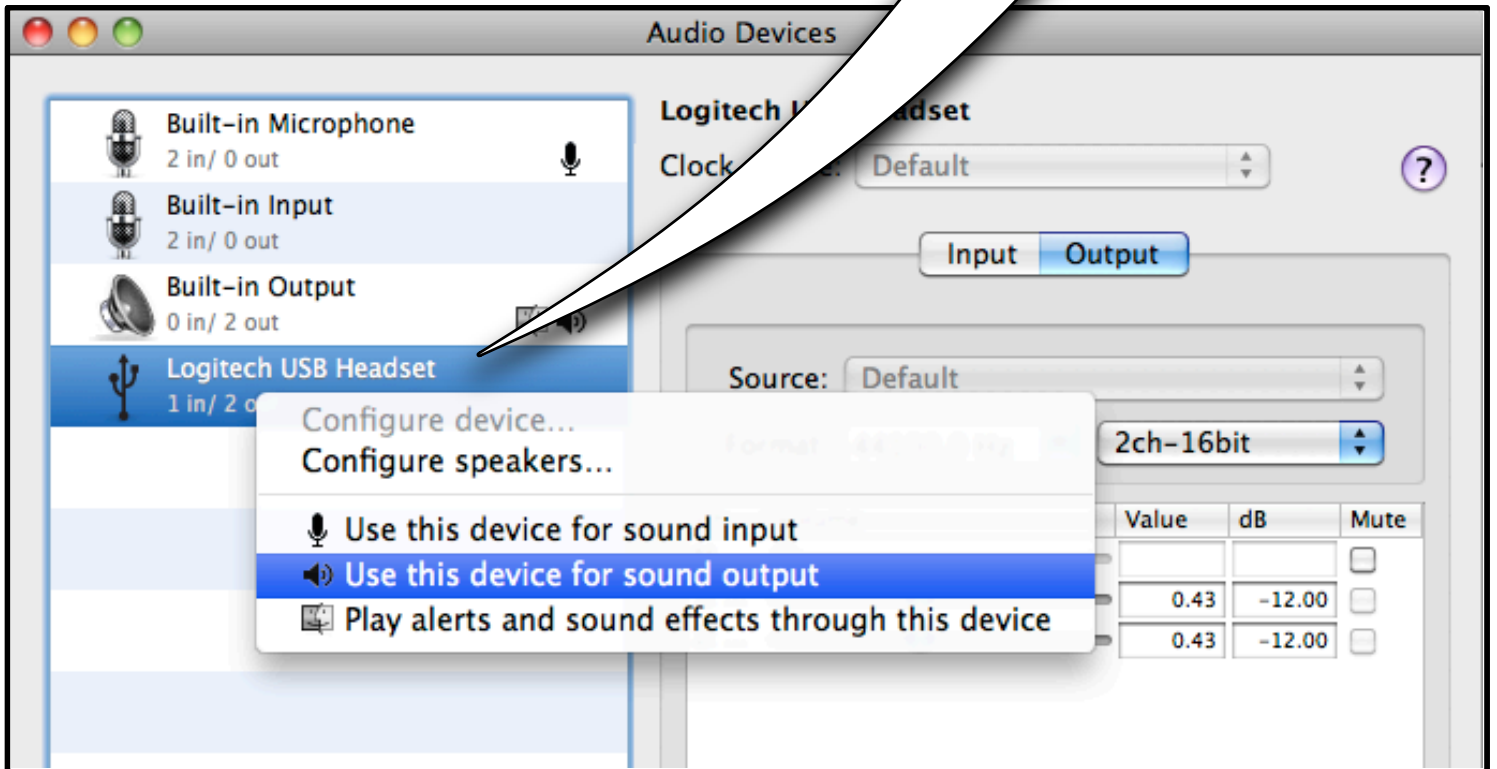


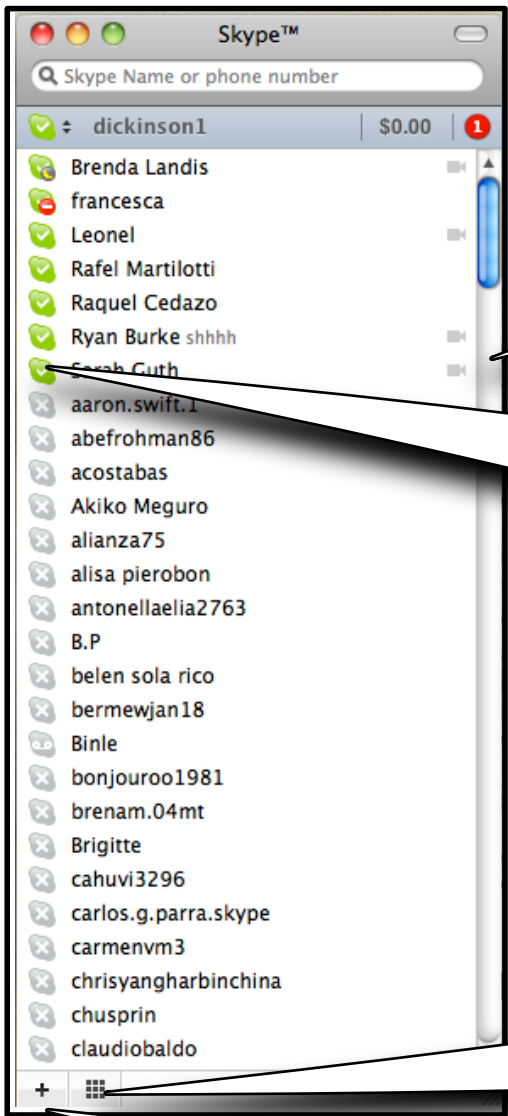
go to utilities under the go menu

audio midi setup.app



right click and use this device for sound output








AFTER LOG IN, your contact list will open

when a contact is on line it will appear with a green box and white checkmark next to the name:

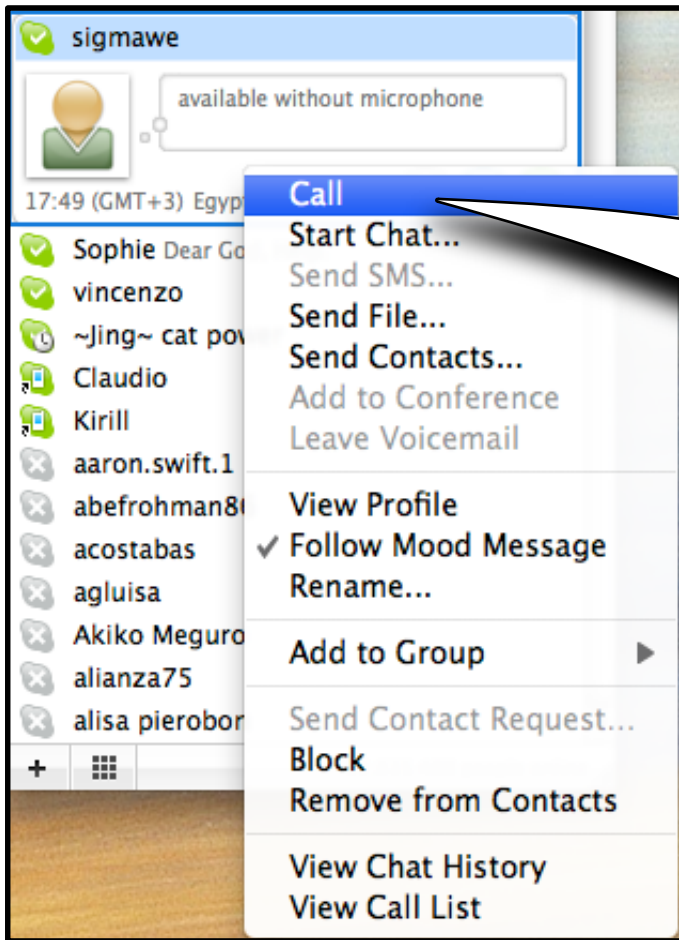
TO MAKE CALLS TO PHONES OR SMS CLICK HERE.

to add a new contact click here



-  **D. Alex Lou**
-  **Echo / Sound Test !**
-  **Nick Hopta Super Pat**

Green blurbs with a clock symbol in them indicate that the person is away



to call someone that is online, right click on the contact and press call

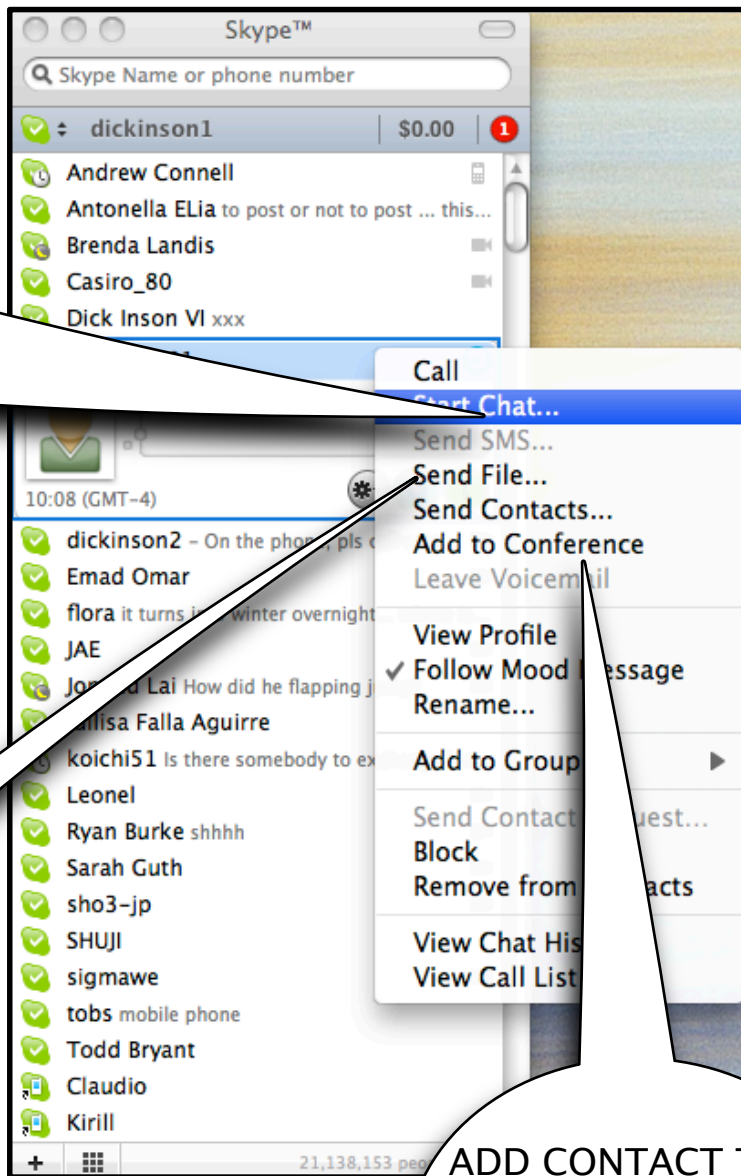
END A CALL

click here to start a video conversation



click here to change the output/input settings. Don't forget to set the logitech headphones as OUTPUT!

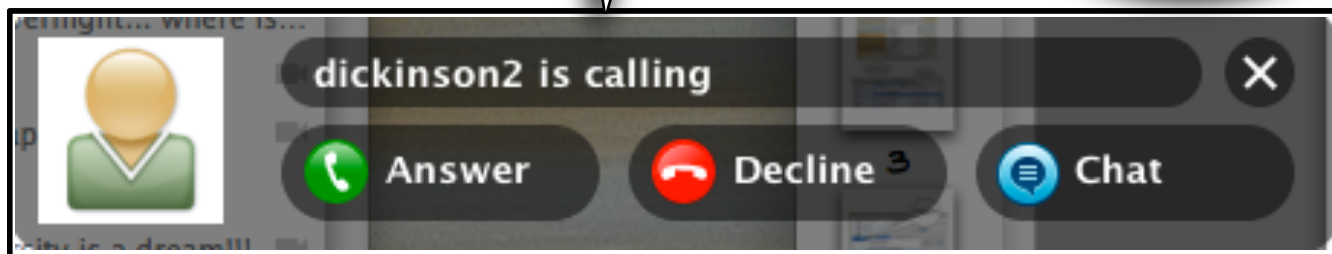
YOU CAN ALSO CHAT WITH A PERSON BY RIGHT CLICKING ON THE USER NAME AND PRESING START CHAT

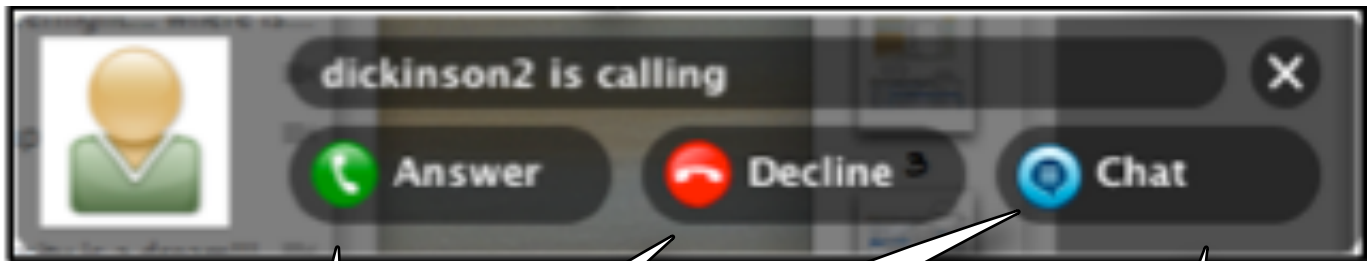


SEND FILES TO PEOPLE

INDICATES YOU ARE RECEIVING A CALL

ADD CONTACT TO A CONFERENCE TO SPEAK TO MORE THAN ONE CONTACT AT A TIME





You can either answer the call via USB headset, decline the call, or choose to chat with the caller

As long as your contact has an audio input, they can still receive calls and chat via the "Chat" function, even if they can't talk themselves