CAMPUS OR CLASS DISTRIBUTIONS REGISTRATION FORM 50 PCS OR MUST BE REGISTERED (FORMS MUST BE DELIVERED TO THE MAILROOM 24 HOURS PRIOR TO THE DATE OF MAILING)

We are unable to accept registrations via e-mail.

NO MONDAY OR SATURDAY DISTRIBUTIONS

order and must have a full name, hub number, and return address.	· · · · · · · · · · · · · · · · · · ·	
Contact person and phone number Type of distribution (place X in box) All students Junior class Sophomore class First Year class Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.	Date of Distribution:	
Type of distribution (place X in box) All students Senior class Junior class Sophomore class First Year class Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.	Department or organization requesting the distribution:	
All students All students I piece to every mailbox. Senior class Junior class Sophomore class First Year class Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.	Contact person and phone number	
Senior class Junior class Sophomore class First Year class Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.		
Junior class Sophomore class First Year class Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.	All students	1 piece to every mailbox.
Sophomore class First Year class Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.	Senior class	
First Year class Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.	Junior class	
Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address.	Sophomore class	
order and must have a full name, hub number, and return address.	First Year class	
order and must have a full name, hub number, and return address.		
	Mailings consisting of 50 pieces or more needs to be in numerical order and must have a full name, hub number, and return address. Please include the total count of your mailing in the box provided.	

DUE TO SPACE LIMITATIONS, PLEASE HAVE YOUR MAILING DELIVERED TO THE STUDENT MAIL ROOM ON THE MORNING OF THE DATE IT IS SCHEDULED TO BE DISTRIBUTED.

All mailings must be pre-registered. Please indicate the type of mailing.

Deliver or send printed form through intra-office mail to the Student Mailroom.