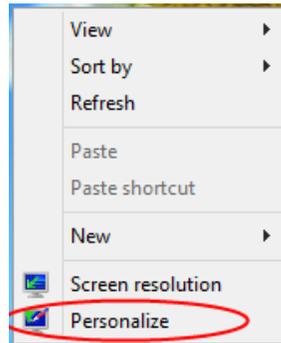
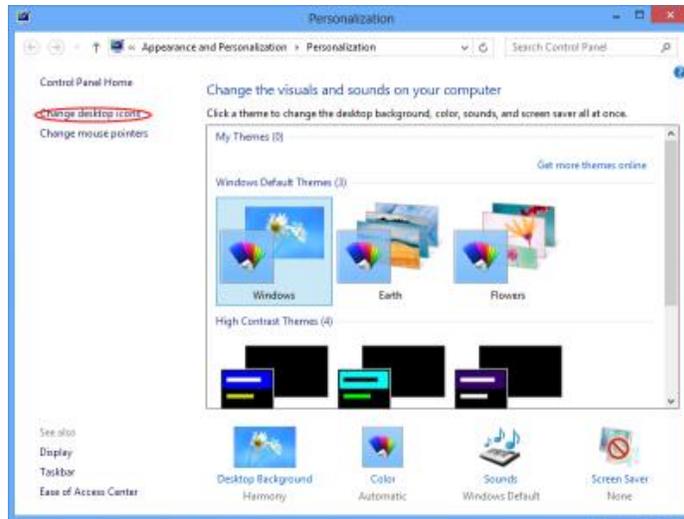


Windows 8 - Connecting to Your Network Folder

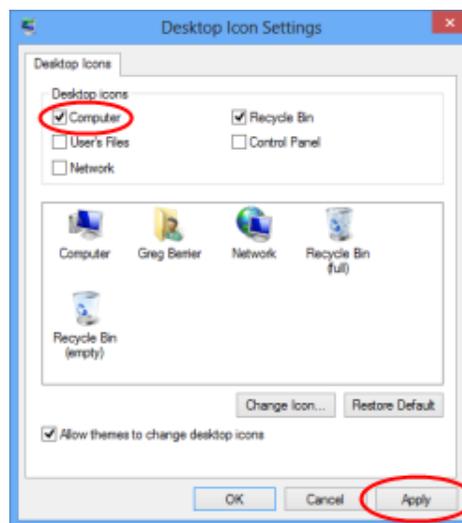
Right click in an empty area of the Desktop and click Personalize:



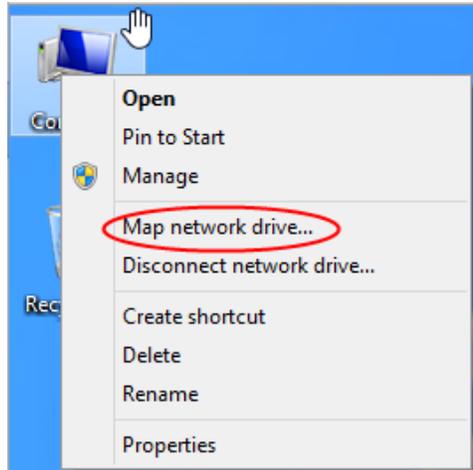
In the window that appears click change desktop icons:



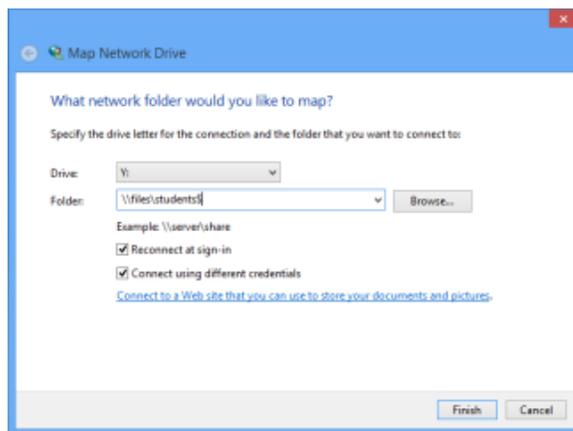
Check Computer and click apply. If computer is already checked then you can skip this step:



Right click the Computer icon on your desktop, and then click the Map Network Drive option:



- Select **Y:** as the drive letter
- Type **\\files\students\$** as the folder.
NOTE: You need the \$ (dollar sign) at the end!
- Select the **Reconnect at logon** box if you want your network drive to be connected every time you start your computer.
- Select **Connect using different credentials**.
- Click on **Finish**.



In the window that appears...

- In the **Username** box, type **fas\username** (use your own username)
- Type in your network password in the **Password** box.
- Click **OK**.



You'll see it connecting....



Then the the Y drive should open on your screen:

