# **Microsoft Excel 2013: Sparklines**

New in Microsoft Excel 2013, a Sparkline is a tiny chart in a worksheet cell that provides a visual representation of data. Use Sparklines to show trends in a series of values, such as seasonal increases or decreases, economic cycles, or to highlight maximum and minimum values. Position a Sparkline near its data for greatest impact.

#### What are Sparklines?

Unlike charts on an Excel worksheet, Sparklines are not objects. A Sparkline is actually a tiny chart in the background of a cell. The following picture shows a column Sparkline in cell F2 and a line Sparkline in F3. Both of these Sparklines get their data from cells A2 through E2 and display a chart inside a cell that shows the performance of a stock. The charts show the values by quarter, highlight the high value (3/31/08) and the low value (12/31/08), show all the data points, and show the downward trend for the year.

2	A	В	С	D	E	F	
1	1/1/2008	3/31/2008	6/30/2008	9/30/2008	12/31/2008	YTD performance	
2	\$77.28	\$84.03	\$70.11	\$57.25	\$40.11	<b>— — —</b>	
3	1						
4							
5	12/31/04	12/31/05	12/31/06	12/31/07	12/31/08	5-year win/loss	-
б	37%	9%	29%	10%	-48%		
7							
1000							

A Sparkline in cell F6 shows the 5-year performance for the same stock, but displays a Win/Loss bar chart that shows only whether the year had a gain (as in the years 2004 through 2007) or a loss (2008). This Sparkline uses values from cells A6 through E6.

Because a Sparkline is a tiny chart embedded in a cell, you can enter text in a cell and use a Sparkline as its background, as shown in the following picture.



In this Sparkline, the high value marker is green, and the low value marker is orange. All other markers are shown in black.

You can apply a color scheme to your Sparklines by choosing a built-in format from the Style gallery (**Design** tab, which becomes available when you select a cell that contains a Sparkline). You can use the **Sparkline Color** or **Marker Color** commands to choose a color for the high, low, first, and last values (such as green for high, and orange for low).

### Why use Sparklines?

Data presented in a row or column is useful, but patterns can be hard to spot at a glance. The context for these numbers can be provided by inserting Sparklines next to the data. Taking up a small amount of room, a Sparkline can display a trend based on adjacent data in a clear and compact graphical representation.

You can quickly see the relationship between a Sparkline and its underlying data, and when your data changes you can see the change in the Sparkline immediately. In addition to creating a single Sparkline for a row or column of data, you can create several Sparklines at the same time by selecting multiple cells that correspond to underlying data, as shown in the following picture.

You can also create Sparklines for rows of data that you add later by using the fill handle on an adjacent cell that contains a Sparkline.

Z	A	В	C	D	Е	F
1	Region	Q1	Q2	Q3	Q4	Regional sal (2) (\$000), YTØ
2	East	\$640	\$447	\$364	\$516	
3	South	\$325	\$628	\$401	\$417	
4	North	\$475	\$616	\$461	\$725	_ = _ =
5	West	\$558	\$532	\$330	\$311	<b>—</b> — <b>—</b>
~		3				+140

1 is the range of data used by a group of Sparklines and 2 is a group of Sparklines

One advantage of using Sparklines is that, unlike charts, Sparklines are printed when you print a worksheet that contains them.

### **Create a Sparkline**

- 1. Select an empty cell or group of empty cells in which you want to insert one or more Sparklines.
- 2. On the **Insert** tab, in the **Sparklines** group, click the type of Sparkline that you want to create: **Line**, **Column**, or **Win/Loss**.



1. In the **Data** box, type the range of the cells that contain the data on which you want to base the Sparklines.

А	В	с	D	E	F	G	Н
	Jan	Feb	Mar	Apr	May	Jun	
a	486	297	-39	519	765	553	
ena	5 Cr	eate Sparklin	es	-	2	x ]6	
iea	2				-	0	
entier	4	4 Choose the data that you want 5   9 Data Range: B2:G2   9 Choose where you want the sparklines to be placed 1					
no	9						
era	9 c						
et Noir	3	Location Ran	ige: \$H\$2			<b>1</b> 6	
gnola	3 4						
	5			OK	Can	cel 0	
ta	6Z4	134	386	378	973	897	

You can click  $\boxed{12}$  to temporarily collapse the dialog box, select the range of cells that you want on the worksheet, and then click  $\boxed{12}$  to restore the dialog box to its normal size. This way I find is easiest:

In the example first I was in cell H2, then I selected the data (B2 and including G2) by dragging across. Then click **OK**. Once I clicked ok the cell H2 has a Sparkline in it.

When one or more Sparklines are selected, the **Sparkline Tools** appear, displaying the **Design** tab. On the **Design** tab, you can choose one or more of several commands from among the following groups: **Sparkline**, **Type**, **Show/Hide**, **Style**, and **Group**. Use these commands to create a new Sparkline, change its type, format it, show or hide data points on a line Sparkline, or format the vertical axis in a Sparkline group. These options are described in detail in the following section.

### **Customize Sparklines**

After you create Sparklines, you can control which value points are shown (such as the high, low, first, last, or any negative values), change the type of the Sparkline (Line, Column, or Win/Loss), apply styles from a gallery or set individual formatting options, set options on the vertical axis, and control how empty or zero values are shown in the Sparkline.

### Control which value points are shown

You can highlight individual data markers (values) in a line Sparkline by making some or all of the markers visible.



In this Sparkline, the high value marker is green, and the low value marker is orange. All other markers are shown in black.

- To show all values, select the **Markers** check box.
- To show negative values, select the **Negative Points** check box.

- To show the highest or the lowest values, select the **High Point** or **Low Point** check boxes.
- To show the first or the last values, select the **First Point** or **Last Point** check boxes.

# Change the style of or format Sparklines

Use the Style gallery on **Design** tab, which becomes available when you select a cell that contains a Sparkline.

- 1. Select a single Sparkline or a Sparkline group.
- 2. To apply a predefined style, on the **Design** tab, in the **Style** group, click a style or click the arrow at the lower right corner of the box to see additional styles.



To apply specific formatting to a Sparkline, use the **Sparkline Color** or the **Marker Color** commands.

#### Show or hide data markers

On a Sparkline that has the Line style, you can show data markers so that you can highlight individual values.

- 1. Select a Sparkline.
- 2. In the **Show/Hide** group, on the **Design** tab, select any of the check boxes to show individual markers (such as high, low, negative, first, or last), or select the **Markers** check box to show all markers. Clearing a check box hides the specified marker or markers.

#### Show and customize axis settings

You can select **Date Axis Type** (in the **Group** grouping, click **Axis**) to format the shape of the chart in a Sparkline to reflect any irregular time periods in the underlying data.

Axis		면 Group 다 Ungroup ② Clear マ				
Ho	Horizontal Axis Options					
	<u>G</u> eneral Axis Type					
$\checkmark$	✓ Date Axis Type					

In a line Sparkline, applying the Date Axis type can change the slope of a plotted line and the position of its data points in relation to each other.

In a column Sparkline, applying the Data Axis type can change the width of and increase or decrease the distance between the columns, as shown in the following image.



In the example shown here, there are two column Sparklines that use data from the same range. The Sparkline with the "Trend" label uses the General Axis type, and the Sparkline with the "Trend (Data Axis Type)" label uses the Date Axis type. In each Sparkline, the first two data points are separated by two months, and the second and third are separated by seven months. By applying the Date Axis type, the space between the three columns changes proportionally to reflect the irregular time periods.

You can also use these Axis options to set minimum and maximum values for the vertical axis of a Sparkline or Sparkline group. Setting these values explicitly helps you control the scale so that the relationship between values is shown in a more meaningful way.

- 1. With the Sparkline or Sparkline group selected, in the **Group** group, click **Axis**.
- 2. Under Vertical Axis Minimum Value Options or Vertical Axis Minimum Value Options, click Custom Value.
- 3. Set minimum or maximum values that you feel will best emphasize the values in the Sparklines.

You can increase the height of the row that contains the Sparkline to more dramatically emphasize the difference in data values if some is very small and some is very large. You can also use the **Plot Data Right-to-Left** option to change the direction in which data is plotted in a Sparkline or Sparkline group.



If there are negative values in your data, you can emphasize this by showing a horizontal axis in your Sparkline.

1. With the Sparkline or Sparkline group selected, in the **Group** group, click **Axis**.

2. Under **Horizontal Axis Options**, click **Show Axis**. Any Sparklines that contain negative data will display a horizontal axis at 0.



# Handle empty cells or zero values

You can control how a Sparkline handles empty cells in a range (and thus how the Sparkline is displayed) by using the **Hidden and Empty Cell Settings** dialog box.

Hidden and Empty C	ell Settings 💦 🛛 😵 🔜
Show empty cells as:	Gaps
	© <u>Z</u> ero
	Connect data points with line
🔲 Show data in <u>h</u> idde	en rows and columns
	OK Cancel

Training Example: <u>http://office.microsoft.com/en-us/excel-help/Sparklines-use-tiny-charts-to-show-data-trends-RZ102184477.aspx?CTT=1</u>