Interlibrary Loan

The purpose of Interlibrary loan is to support faculty and student research by providing access to materials the Dickinson College library does not own and to materials owned but currently unavailable by requesting those materials from other institutions. We reciprocate by lending our books and copying documents for other institutions.

Borrowing Materials through Interlibrary Loan

Dickinson College faculty, administrators, staff and students are permitted to use interlibrary loan services at no charge. If studying off campus see Dickinson Global Library.

Dickinson College alumni and Friends of the Library are permitted to use Interlibrary loan services at no charge when the material borrowed is obtained free of charge. However, some libraries bill for their services. These charges will be passed onto the patron making the request.

All patrons will be responsible for charges arising from damaged, lost or overdue materials. Non-compliance will result in suspension of interlibrary loan privileges. We use two different systems to meet the needs of our patrons and the libraries who borrow from us, PALCI / EZborrow for book loans and ILLiad for hard to get books and copies of articles and other documents.

PALCI / EZborrow books are generally delivered to the library within 3-5 working days. You will be notified by email when requested material is available for pick-up. Length of loan for PALCI / EZborrow is 28 days from the time the library has received it. You may self-renew using the library catalog’s on-line renewal service or request a renewal at the circulation desk for another 28 days.

ILLiad books are generally delivered within 5-7 working days. You will be notified by email when requested material is available for pick-up. Length of loan for ILLiad requested books is determined by the lending library. Renewals may be requested through your ILLiad account.

ILLiad articles are usually sent electronically within 1-3 days. Articles sent in paper format will be sent to your campus address. Articles are yours to keep.

Related Information
History/Revision Information

Responsible Division/Office:

Effective Date: March 13, 2011

Last Amended Date: November 1, 2011

Next Review Date:

Also Found In: