HUB Publicity Policy

Policy/Procedure

1. All advertising must be distributed by recognized campus organizations and departments. Non-Dickinson advertising can be dropped off at the CASE office and up to five copies will be posted on general use bulletin boards in the HUB.
2. Dickinson College disclaims all responsibility for the content of advertising materials posted on campus. All materials should be in compliance with College policies and regulations. Students, faculty and staff should be aware of current laws regarding libel, defamation, obscenity, fair labor regulations, and other applicable laws.
3. Advertising may only be placed on available bulletin boards. Do not place advertising on the following: glass, wood, painted surfaces or exterior surfaces.
4. Advertising may not depict alcohol or suggest alcoholic beverages will be provided or served at an event. Promotion of specific brands or types of alcohol, by whatever means, is not allowed. Advertising that an event is BYOB is allowed.
5. Exceptions to the policy contained in items 1-4 may be authorized by CASE due to a need to post special academic announcements.
6. Permission for displaying authorized posters inside glass display cases or on bulletin boards assigned to specific organizations or departments must be obtained from that organization or office. Several bulletin boards which are not assigned to a specific organization or office are located throughout the HUB for general use.
7. All advertising should be removed by the sponsoring group within 24 hours following the event.
8. Violators of this policy will be issued a warning by CASE. Further violations may result in loss of advertising privileges in the HUB and disciplinary action.

Related Information

History/Revision Information

Responsible Office/Division:

Effective Date:

Last Amended Date:

Next Review Date:

Also Found In: Student Handbook