

This guide is intended to help students prepare for the visa process. Please note that visa requirements and procedures can change with little or no notice. The Center for Global Study & Engagement (CGSE) strongly recommends reviewing this guide before applying to study abroad to ensure that visa timelines and requirements do not conflict with other academic, travel, or personal commitments.

Visa requirements may differ based on your citizenship status. If you are an international student or hold dual citizenship, please consult CGSE early to understand how this may affect your visa process.

How to use this guide

This is a planning tool to help you understand the general visa process. Once accepted into a program, you will receive a detailed visa guide including key dates, deadlines, required documents, and action items specific to your program via email and through the program D2L Brightspace pre-departure course.

What You Will Need **TO DO**:

- **READ** information on this instruction sheet.
- **GATHER** the supporting documentation for your visa application (shared with you by Eliana)
- **APPLY** and submit all required documentation. Eliana Torres, Resident Director, will help you with this process.

Materials you should be prepared to provide:

- ☐ **Valid passport**
 - Must be valid at least 6 months after the end of your program.
- ☐ **Submit the visa application through the Tramitación de ingreso electrónico (TIE 24 H) process**
 - Students will receive additional instructions from Eliana Torres
- ☐ **Proof of insurance**
 - This will be provided by the CGSE
- ☐ **Transcript**
 - Provided by the CGSE
- ☐ **Visa fees and travel expenses (if applicable)**

NOTE: International students may have additional requirements and may be required to apply in person. Students should review the specific visa requirements for their home country. If returning to your home country, check how this affects your visa application. You may need to apply from your home country, where procedures may differ.