

Kenderdine – Student Travel Funds

- Page 1:
 - Name
 - Date of application
 - Class Year
 - When did you undertake this research?
 - Name of Professor you worked with.
 - Academic Department
 - Please attach the following
 - Invitation to present a paper or detailed information on the workshop
 - Program from the conference/workshop
 - Copy of the paper (to be) presented
- Page 2: Conference Information
 - Name of Conference
 - Sponsoring Organization or Institution
 - Location of Conference
 - Start Date of Conference
 - End Date of Conference
 - Number of days
 - Title of Paper being Presented
 - Please provide a sentence or two indicating the origins of the research and where it was completed:
- Page 3: Transportation Expenses
 - Would you be willing to consider requests from admissions or alumni relations to attend specific activities near the location of your trip if available?
 - Yes or No
 - Expense
 - Airfare
 - Airport Parking
 - Airport Shuttle
 - Tells en route
 - Parking
 - College Car/Driver/Car Rental
 - Train/Bus
 - Subway/Taxi
 - Total Car Milage
- Page 4: Transportation Expense Summary
 - This is autogenerated from the previous page. Please do not change any numbers.
- Page 5: Conference Fees
 - Conference Registration Fee
 - Miscellaneous expenses
 - Meals
 - Hotel
 - Area to write in notes

- Page 5: Conference Expense Summary
 - This is autogenerated from the previous page. Please do not change any numbers.
- Page 6: Summary
 - Make sure to click “Submit Form” at the bottom