Dana Research Assistant

- Applicant Information - Landing Page, this is where you will select the type of application you would like to fill out. This page will also ask for:
  - Name
  - Date
  - Location of project
- Page 2:
  - Title or Topic of your project
  - Abstract (max ?? Words) - written for a lay audience in this space in order to have this proposal considered. (Please note that for Student-Faculty Research and Dana Research Assistantships proposals this abstract will be made publicly available on the Students as Scholars website. Please notify us if you wish to opt out.)
  - Have you applied for any other support for this project? (Yes/No)
    - If yes, you will be asked to list the internal and/or external funding sources
  - This project is: (this is a check box to select one from the list below)
    - A new project
    - A continuing project
    - Presentation of a previously funded project
    - Previously funded by R&D
  - Does this project involve:
    - Human Subjects activity requiring approval from the Institutional Review Board (IRB)
    - Activity requiring approval from the Institutional Biosafety Committee (IBC)
    - Activity requiring approval from the Institutional Animal Care and Use Committee (IACUC)
- Page 3: Dana Research Assistant Explanation
  - Project Description: Please describe the research project on which you intend to collaborate (max 450 words). It is important that this information be written in language that is comprehensible to readers who are not experts in your field.
  - Student Activities: Please describe the specific activities that the student will perform assisting with this project
  - Timeline/Schedule: Please describe the timeline or schedule for your proposed project including, if possible, a weekly schedule of activities in which the student collaborator will be participating.
  - Presentation Description: Please describe how and where you eventually intend to present or publish the results of this research.
- Page 4: Budget Information – It is understood that some expenses will be estimates – PLEASE USE ONLY WHOLE NUMBERS. DO NOT USE COMMAS OR DECIMALS.
  - Choose Term options
    - Academic Year
    - Spring Semester
    - Fall Semester
    - Summer
  - Dana Student Name, if known

- Student Name
- Class Year
  - If this is a Summer application:
    - Will housing be needed?
      - Yes/No
    - If yes, for how many weeks?
- Page 5: Expenses
  - Number of Weeks
  - Number of participants (students)
- Page 6: Budget Summary
  - This page is automatically populated from the previous page
  - You may add notes in the "Notes" box if needed at the bottom of the form
  - Would you like to receive a copy of your application? (This will be emailed to you)
    - Yes/No
- Page 7: Summary
  - "Submit Form" at the bottom of the page