**Points to Keep in Mind Before and After Studying Abroad**

**What should I do before I go abroad, to ensure that my credits will transfer?**

**S**tudents should meet and discuss their off-campus plans with their academic advisor(s) and credit officer prior to leaving Carlisle. Currently, the credit officer is [Prof. Jorge R. G. Sagastume](mailto:sagastuj@dickinson.edu)

**Should I do anything while I'm abroad, to ensure that my credits will transfer?**

Yes. You should maintain e-mail contact with your academic advisor(s) and credit officer while you're abroad, especially during the first weeks of the semester when you are in the process of finalizing your course schedule. Your advisor(s) and credit officer need to confirm the courses you’ve selected will transfer upon returning to Dickinson.

**What should I keep in mind when registering for classes abroad?**

* Only liberal-arts classes will qualify for transfer credit.
* Transfer credit will not be awarded for coursework that duplicates what you have already completed at Dickinson. Do consult, always, with your advisor(s) and credit officer.
* You must take a normal full load of classes as defined by your host program or institution.

**Will the grades I earn abroad be included in my Dickinson GPA?**

Grades for ***Dickinson courses*** taught at ***Centers*** in Malaga, Quito and Mendoza are included in your GPA, regardless of the grade earned.

Grades for courses taken at a ***partner institution*** are recorded on your transcript but are not included in the GPA.

**What should I do upon returning from studying abroad?**

Upon return to campus, you must complete the [Enrollment in Another Institution Form](https://www.dickinson.edu/download/downloads/id/190/enrollment_pdf)

Please, note that this form is required whether you are seeking major, minor, distribution, or general credit. After obtaining the required signatures from the credit officer and your advisor(s), you should take the form to the Center for Global Study and Engagement for approval. The form will then be forwarded to the Registrar's Office. Students should work directly with their host program to ensure that an official transcript is sent to the Registrar's Office as soon as possible after the program has ended.