

State of California
Department of Industrial Relations
Division of Labor Standards Enforcement

PAYDAY NOTICE

REGULAR PAYDAYS FOR EMPLOYEES OF Dickinson College
(FIRM NAME)

_____ SHALL BE AS FOLLOWS:

Non-exempt employees paid on an hourly basis have their pay deposited in their bank account biweekly on alternate Fridays (26 pay periods/year). Exempt employees, who are paid a salary, have their pay deposited on a semimonthly schedule, on the 15th and the last business day of the month (24 pay periods/year). In the event the regular payment date falls on a Saturday, Sunday, or holiday, payment is made on the prior business day.

THIS IS IN ACCORDANCE WITH SECTIONS 204, 204A, 204B, 205, AND 205.5
OF THE CALIFORNIA LABOR CODE

BY Dennette Moul

TITLE Director of Human Resource Services
Dickinson College

DLSE 8 (REV. 06-02)

PLEASE POST